

CES Newsletter

January 2004

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President's Article:

Dear Friends,

How quickly time passes! It seems like we just celebrated Christmas and now January's almost over. Considering the rather frigid weather, that's not such a bad thing, but I'm inclined to curl up on the couch and rest. Resting does not get my work done. . . Anyway, please know that the CES officers and directors met January 8th. Both 2003 and 2004 members attended this first meeting, and we really enjoyed getting to know each other better. In my short CES experience, I've found this is a really great group to work with! It is so encouraging that participants are eager to do their part and so strongly committed to developing the professionalism of support staff & program assistants, and creating positive change for OSU Extension.


We made plans to seek to collaborate for a professional development conference. Initial indications from Human Resources Department are plans to bring a program for support staff to each of the districts in April, and that the Business Office may conduct training for those staff handling finances.

My thanks to Vickie Snyder, CES Vice President, for being willing to take leadership for CES toward a conference. We have a lot of details to work out in the next couple of months. If you have any suggestions or considerations concerning a conference, please take the time to send us an e-mail. We truly do want and need your input. Hopefully by the next newsletter, we'll have some definite plans to distribute! Until then, I'd like to encourage you to choose one simple organizational improvement to make this week. Does your desktop need cleaning? Do you have a file drawer that could use your attention? Try to focus on what you could manage to get completed, and be happy with that for this week. After all, if you make a 1% improvement each week, you'll really make a difference in a year!

Sincerely,

Peg Meents

President, Alpha Chapter Chi Epsilon Sigma

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Member Profiles:

Michael Sovik – Program Assistant - Horticulture, OSU Extension, Mahoning County

Hired: May 1993

My primary job is to oversee and coordinate an urban-based, community gardening program. In this capacity I have built collaborative connections with agencies, churches, and businesses within the county to keep the program active. I have worked with the County Juvenile Justice Center, County Human Services, Ursuline High School, the Ulster Project, the Ohio State Penitentiary, and the Ohio State Master Gardeners to supply volunteers to the gardening program to ensure continuing success.

During the last 10 years, I have also assisted with the 4-H programs, Rural Recycling Education Programs, and Ohio State Master Gardener Program. I was trained as an Ohio State Master Gardener in 1993.

Background Prior to Extension:

BS in Business with minor in Sociology, MBA, both from Northern Michigan University in the mid and late 1970's.

Working on a Masters of Pastoral Studies through Loyola University, New Orleans.

Retired United States Air Force, MSGT. Five years as a counselor/child care worker. Two years as a (contracted) Juvenile Probation worker. Five years in insurance sales.

Family:

Married with two daughters, three step-daughters and two step-sons (three son-in-laws and one daughter-in-law), seven grandchildren. Two of my children are in the Navy, one is in the Air Force, one is married to a Navy man, and one is married to an Air Force man.

Hobbies:

First and foremost is the crocheting of afghans, then schooling, reading, gardening, woodworking, and love to "putz" around the house.

Tammy Shepherd – Office Associate, OSU Extension, Scioto County

Sometimes I feel my life is just the average run of the mill and also very boring. But you know what...it's far from it! When I step outside myself and take a good look, my life is very unique and complex!

I have three children: two boys, ages 13 and 16; and one girl, age 11. I would say they keep me young but I think instead they have aged me! My oldest is in the driver's seat. Need I say more?

Working for Extension has impacted our lives greatly. Growing up, I never had the opportunity to be in 4-H. I really didn't know that much about it. After working for Extension a little over a year, I allowed my children to join a 4-H club. They love it! This will be their third year in 4-H. It also gave them something to do with all the animals that seem to accumulate at our house. Gerbils, hamsters, guinea pigs, iguanas, a pet chicken (believe it or not), pet bunnies, dogs, cats, oriental toads, frogs, turtles, lizards, and the occasional snake my son tries to slip in on me – have all become subject to 4-H projects. Before, they were just part of the menagerie of animals my animal loving children have convinced me to let reside in our domain.


I really enjoy my job. I enjoy working with our clientele. Even our few "problem people" - they are my challenges. I can't think that there has ever been a dull moment. Being the 4-H Secretary and my Administrative duties keep me busy. Our office is a small office made up of anywhere from 6 to 10

people during the four years that I've worked here. They've all become like family to me.

My job entails a lot of paperwork. I think I must thrive on it though. I've become pretty good at knowing what to archive and for how long, and what to just plain get rid of. I've been working on a self-created filing system that will help make filing and archiving easier. I like to be organized, but you would never know it if you saw my desk! I enjoy being creative. I really enjoy creating easy to complete forms and neat visual fliers and handouts for clients. Last year I created an all-in-one school enrichment form for the agent and teacher to complete that helped me to better report on the ES-237, but without having all the paperwork!

Fair time is a big time for me. It seems no sooner than it is over than we are working on all the details for the next one. This past fair went so smooth! Everyone in our office worked together to make it a success. My job normally keeps me in the office, but this past year my daughter took market chickens. I really wanted to see her show. Our chair took my place in the office so I could be there for my daughter. I felt so honored that she would allow me the time during such a crucial work schedule! True Teamwork...that's what makes me love my job!

P.S. The Secret Friend program through my CES membership is so much fun! I would encourage anyone and everyone to try it. This year I have the pleasure of having someone whom I have met at some of the CES conferences and spoke to on the phone, so it's really neat! Sorry...I can't tell you who it is! ☺

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Congratulations

Congratulations to our **CES Scholarship winners** for 2003-04.


- **Sharon Gattshall of Marion County** is planning to attend HN100 Introductory Nutrition at Marion Technical College. She believes a stronger general background in nutrition will help her more better serve the Family Nutrition Program of Marion County and give her greater knowledge and confidence when answering nutrition questions.
- **Vicky Steele of Paulding County** plans to take two on-line classes from Ivy-Tech, "Creating Web Graphics with Paint Shop Pro 8" and "Database Management." Vicky recently started working with the agr webpage and she's looking forward to learning how to create backgrounds, 3-D effects and animated images. The database management class will help her work through the phases of a system development project and gain skills that can help her improve office organization and efficiency.

Congratulations to our **Newsletter and Brochure Contest winners** for 2002-03.

- **Vickie Snyder, Office Associate, East District**, was recognized for newsletter design.
- **Becky Hooper, Office Associate, East District**, was recognized for brochure/flier layout.
- Other participants who were recognized include: Grace Miller, Wayne County; Shelly Hesson, East District; and Lisa Grubb, Sandusky County.

Congratulations to our **basket raffle winners** at the six GO BUCKS locations.

- Bowling Green – **Carol Bunn**, Office Associate, West District Office
- Columbus – **Ruby Anderson**, Office Assistant, State 4-H Office
- South Centers at Piketon – **Geoff Wallat**, Aquaculture Specialist, OSU South Centers
- Wooster – **Cookie Moore**, EFNEP Program Assistant, Lorain County
- Wright State – **Marie Bouic**, Office Associate, Union County
- Zanesville – **Donna Mitchell**, FNP Program Assistant, Harrison/Jefferson Counties

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"The difference between ordinary and extraordinary is that little extra."

An expression of thanks goes to our **Years of Service Award** recipients for 2003-04.

5 Years:

Kathy Biery, Hancock County
Cynthia Lewis, South Centers
Sally Warren, State 4-H Office

10 Years:

Jo Langenkamp, Darke County
Vickie Snyder, East District
Michael Sovik, Mahoning County

15 Years:

Rebecca Doty, Ashland County
Lee Ann Johnson, East District
Cynthia Toler, Lucas County
Carol Wheeler, Guernsey County

20 Years:

Sheila Blevins, Scioto County
Cheryl Fischnich, North District
Nancy Miller, Franklin County
Rhonda Wildman, South Centers

25 Years:

Karen Cole, Shelby County
Kay Collins, Sandusky County
Jackie Mueck, Entomology, Main Campus
Drudy Yoakam, Union County

30 Years:

Carolyn Morgan, Franklin County

Emeriti:

Karen Barnhart

Thank you for your dedication!

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In recognition of this year's **New CES Members** for 2003-04.

- Patricia Higgins, Hamilton County
- Lisa Murphy, Extension Business Office
- Teresa Zelones, Coshocton County

Welcome to CES!

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Minutes and Treasurer's Report

Annual Meeting Minutes December, 9, 2003

The millenium and our current Extension budget situation presented many new opportunities for us. In order for our professional organization to conduct a virtual Annual Meeting on December 9th, we voted as a membership on proposed amendments to our CES Constitution & By-Laws by e-voting on October 3, 2003. Cheryl Engle, Past President, consulted Parliamentarian, Dr. Jim Connors, to guide her in this process and Steve Lichtensteiger assisted with the technology for e-voting.

The results of the slate of officers, which were approved by e-voting on November 4, are as follows:

| | |
|-------------------------|-----------------|
| President | Peg Meents |
| Vice President | Vickie Snyder |
| Secretary-Treasurer | Kris Simpson |
| Membership Secretary | Vicky Steele |
| Administrative Liaison | Ruby Anderson |
| Annalist | Lee Ann Johnson |
| Historian | Cynthia Toler |
| Past President | Cheryl Engle |
| Campus Director | Lisa Murphy |
| East District Director | Kaye Clay |
| North District Director | Evelyn Yocum |
| South District Director | Cindy Lewis |
| West District Director | Linda Ferguson |
| Emeriti Director | Betty Ward |
| SAC Director | Laurie Callan |

The CES board members donated items for 6 baskets that were raffled off at each location. The following representatives of CES were at each location to assist in passing out awards and the fund raiser:

- **Bowling Green State University:** *Peg Meents, Laurie Callan, Pam Assenheimer
- **OSU South, Piketon:** *Cindy Lewis

- **Holiday Inn East, Zanesville:** *Lee Ann Johnson, Kaye Clay, Jenny Lindimore
- **OARDC, Wooster:** *Kathy Bulka, Judy McFarlin
- **Ag Admin. Auditorium, Columbus:** *Jill King, Karen Oberrath, Marilyn Bloom
- **Wright State University, Dayton:** *Kathy Picklesimer



The * denotes that this representative received money for change and instructions for the CES raffle from Kathy Picklesimer. The raffle profit was \$268.79.

See article below regarding our [2003 Honorary Member](#), Dr. James Connors.

See article regarding our CES recognition at each GO BUCKS location ([years of service](#), [new members](#) and [scholarship winners](#)).

Treasurer's Report -

| | | |
|---|--|----------|
| Balance as of November 1, 2002 (Checking Account) | | 2,379.65 |
| December, 2002 | Expenses: | |
| | Trophies Unlimited | 40.00 |
| January, 2003 | Income: | |
| | Dues | 30.00 |
| | Expenses: | |
| | J. King – board meeting | 16.50 |
| | H. Askey – scrapbook photo | 17.65 |
| | P. Myers – postage, secret friend | 7.70 |
| | P. Myers, sunshine fund | 23.57 |
| February, 2003 | Expenses: | |
| | L. Johnson, postage, newsletter | 18.00 |
| | J. McFarlin, sunshine fund | 10.58 |
| March, 2003 | Expenses: | |
| | C. Engle, gift for Jo Jones | 25.00 |
| | C. Engle, mileage | 75.60 |
| | M. Bloom, sunshine fund | 10.45 |
| May, 2003 | Income: | |
| | Memorial for Development Fund from P. Meents for Alex Ellert (son of Carol Ellert) | 10.00 |
| | Expenses: | |
| | Morgan County Extension – postage for annual meeting | 43.86 |
| | P. Meents – postage, sunshine fund | 27.70 |
| July, 2003 | Expenses: | |
| | Ohio 4-H Center | 100.00 |
| September, 2003 | Income: | |
| | Dues (6 members) | 90.00 |
| | Expenses: | |
| | Paper Direct – samples of stationary for annual meeting | 5.00 |
| | L. Johnson – postage to send newsletter to emeriti & honorary for May and August | 33.76 |
| October, 2003 | Income: | |
| | Dues (85 members) | 1,275.00 |


| | | |
|---|---|----------|
| | Expenses: | |
| | Academic Events by SSG | 343.27 |
| | L. Callan – scholarship winner | 131.91 |
| | OSU Extension Paulding Co – M. Bird, scholarship winner | 168.00 |
| | OSU Development Fund | 80.00 |
| November, 2003 | Expenses: | |
| | J. King, L. Callan, J. Lindimore, K. Bulka, C. Lewis, K. Picklesimer – change for raffle | 210.00 |
| January, 2004 | Income: | |
| | Raffle Money from 5 locations | 460.75 |
| | Expenses: | |
| | P. Meents – supplies to put together raffle baskets | 44.84 |
| | P. Meents – mileage to deliver raffle baskets | 159.12 |
| | J. King – awards & money order | 30.76 |
| Balance as of January 7, 2004 | | 2,622.13 |
| Outstanding Items: | | |
| Cindy Lewis | Income: raffle | 107.00 |
| | Expenses: (postage, secret friend, money order) | 39.81 |
| Development Account at OSU: | | |
| As of January, 2003 | | 171.34 |
| As of December 31, 2003 | | 291.34 |
| \$10 memorial contributions made in memory of: | Marilyn Bloom’s mother | |
| | Kathy Picklesimer’s mother-in-law and father-in-law | |
| | Nancy Masterson’s mother | |
| | Ruby Anderson’s mother | |
| | Carol Ellert’s son | |
| | Dawn Feller’s father | |
| | Mary Rae (emeriti) | |
| Respectfully submitted | | |
|  | <i>Kathy Picklesimer</i> Secretary/Treasurer | |
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| | <hr/> | |
| | <i>A Salute to Dr. Connors</i> | |
| | By: Cheryl Engle, Past President | |
| The Officers & Directors of Chi Epsilon Sigma would like to acknowledge Dr. James Connors as their Honorary Member of 2003. Dr. Connors was instrumental in guiding the 2003-2004 virtual elections process and provided valuable insights pertaining | | |

to parliamentary procedure throughout the year. Our Past President, Cheryl Engle, appointed Dr. Connors to serve in a parliamentarian role when she needed to amend our current CES Constitution & By-Laws to reflect procedural changes in conducting a virtual annual meeting, and the membership's option to vote electronically for the new slate of CES officers and directors. His expertise got our professional organization ready for G.O. Bucks: the Next Generation in Robert's Rules of Order fashion.

Dr. Connors has been employed by The Ohio State University since October 2000. Presently, he is an Assistant Professor of Human and Community Resource Development in the College of Food, Agricultural, and Environmental Sciences. He received his bachelor's, master's, and Ph.D. degrees from that school up north, Michigan State University. His research areas include technology issues in agricultural and Extension education, pre-service teacher education, and youth and organizational development.

If you would like to learn anything further about our 2003 Honorary Member, his OSU webpage is located at: <http://www.ag.ohio-state.edu/~hcrd/staff/connors.html>

A hearty salute and many thanks to Dr. James Connors for a job well done!


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2002-2003 CES Secret Friend Revelation

By Cindy Lewis

| CES Member | Sending To.... |
|---------------------|-----------------------|
| Marsha Amlin | Linda Ferguson |
| Heather Askey | Anita Donaldson |
| Michele Bird | Kaye Clay |
| Shedia Blevins | JoAnn Covelli |
| Barbara Brackman | Dennise McKinney |
| Sarah Bragger | Kay Collins |
| Hope M. Canty | Sherry Williams |
| Kaye Clay | Hope Canty |
| Kay Collins | Rose Frederico |
| JoAnn Covelli | Lisa Grubb |
| Anita Donaldson | Michael Sovik |
| Cheryl Engle | Marsha Amlin |
| Linda Ferguson | Cindy Lewis |
| Melissa Fitpatrick | Gail Ritzler |
| Rose M. Frederico | Sarah Bragger |
| Lisa D Grubb | Sheila Blevins |
| Monika Hampton | Vickie Snyder |
| Cindy Lewis | Karen Miller |
| Jenny Lindimore | Bobbi Marsh |
| Bobbi Jo Marsh | Monika Hampton |
| Dennise McKinney | Judy Stone |
| Phyllis J. McMaster | Jenny Lindimore |
| Maggie Medley | Heather Askey |
| Karen Miller | Barbara Brackman |

| | |
|------------------|---------------------|
| Jacqueline Mueck | Carol Wheeler |
| Gail Ritzler | Melissa Fitzpatrick |
| Tammy Shepherd | Kris Simpson |
| Kris Simpson | Phyllis McMaster |
| Brenda Snyder | Michele Bird |
| Vickie Snyder | Vicky Steele |
| Micheal Sovik | Brenda Snyder |
| Vicky Steele | Cheryl Engle |
| Judy Stone | Maggie Medley |
| Carol Wheeler | Tammy Shepherd |
| Sherry Williams | Jacqueline Mueck |

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Detect the misused words

The sentences below contain words that are often misused. See how many you can detect and change.

1. Bill was adverse to the program for awhile.
2. Jane was reticent to seek a raise.
3. Please take this memo to Ms. Herman.
4. The boss inferred from the letter that the project has been finished.
5. I was peaked by his hostile comments.
6. Would it be possible for you and I to go to the picnic?
7. Jane disliked her supervisor and flouted his orders.

Answers: 1. Change “adverse” to “averse” and “awhile” to “a while” (two words). 2. Change “reticent” to “reluctant.” 3. Sentence is correct. 4. Sentence is correct. 5. Change “peaked” to “piqued.” 6. Change “for you and I” to “for you and me.” 7. Sentence is correct.


(Source: Glossary of Misused Words & Phrases, from the editors of Communication Briefings, 1101 King Street, Suite 110, Alexandria, VA 22314, Volume XXII, Number 1)

Words in action

Precedent vs. precedence. A *precedent* is something that is used as an example or justification for later use. It is often applied in a legal sense: “The judge’s decision set a *precedent*.” *Precedence* is something that takes priority over something else: “people arriving early will receive *precedence*.”


Complement vs. supplement. *Complement* means “to complete something or bring it to perfection:” “His tie *complements* the suit he’s wearing.” *Supplement* means “to add something to make up for a deficiency:” “She works nights to *supplement* her income.” Both words can be used as verbs and nouns.

*Source: Communication Briefings, 1101 King Street, Suite 110, Alexandria, VA 22314
Volume XXII, Number 1)*

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Membership Numbers


| | |
|----------|-----|
| Campus | 7 |
| East | 18 |
| North | 23 |
| West | 23 |
| South | 18 |
| Emeriti | 31 |
| Honorary | 16 |
| TOTAL | 136 |

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Please share items

By Lee Ann Johnson, Annalist

In order to make this newsletter appealing for all, please be sure to share any helpful tips, web sites, or other items of interest. I can be reached at johnson.82@osu.edu or by calling 740.732.2381

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