



Chi Epsilon Sigma Board Meeting

Tuesday, February 14, 2022 @
10:00 am ZOOM ONLY MEETING

MINUTES

President Patty Corfman called the meeting to order, and the following board members were in attendance: Christina Byrd, Chris Comden, Patty Corfman, Terri Fisher, Paige Matney, Vicki Snyder, Beth Young

President Report/Annual Meeting Committee - Patty Corfman

Patty discussed that CES meets closer towards the end of the year. She asked that for this year coming up would you like to meet again in person? She stated that she would need to know this ahead of time, or if CES wanted to incorporate into Support Staff Meeting with LOD. She is looking for feedback from the Board.

Past President/Constitution and Bylaws Committee - Beth Young

Beth introduced the 5 committee members as Beth Young, Patty Corfman, Christina Byrd, Rhonda Mahaney, Paige Matney. Meeting Wednesday 2-4pm. If anyone else is interested in being on the committee let her know. Patty encouraged members to get involved in a committee.

Secretary - Katie Gorrell (Not in attendance)

Treasurer's Report – Chris Comden

She had not had the time to call a committee meeting. She will be pulling together a committee and she has been working on treasurer report and 2022 budget has been approved.

Patty informed the group that with now having Central State and OSU together we will need to look at bylaws and budget to include Central State - may need revised.

Membership Secretary/Extension Support Staff Excellence Award - Paige Matney

Paige shared that we have 72 members this year three being from Central State. We are working on better communication with Central State. As far as the Excellence Award, Ashley is working on getting plaques for next year winners. If you want to join any of these committees check them out and let Paige know.

Annalist/Outreach Committee -Vicki Snyder

Vicki indicated as for the newsletter; she would like the committee to work on that a little bit (Winter Version) members should send info. to Vicki by 2/23 with an aim to get it out by 2/28. The committee would like to recognize award winners. Debbie Lewis will work with the committee on a membership list – JCEP vs. CES. If you have any updates on individuals leaving, please help keep the list up to date. The list is in teams. Committee Webform has been sent out. A few more members signed up. The secret friend emails went out to all in January and December. Seven additional members signed up. There are 18 total members signed up. Vicki indicated she had not gotten on the JCEP meeting but she hopes to catch the recording to see if anything is needed from CES.

CES Staff Advisory Representative/ Fundraiser Committee – Terri Fisher

Terri shared that regarding the Silent Auction, with the diligence of Chris Comden, the transfer for 2021 and 2022 have both gone through with a grand total of \$2016.30 which includes the deduction of credit card fees.

She shared that in 2021 more funds were raised and there was one less basket in 2022. She is looking for additional volunteers to help as the next auction will be in person. Shalise is currently looking for a venue now.

It will take more tuning to pull it all back together in person again. Looking to continue virtual payment as it has worked out nicely. Any suggestions for auction or if you would like to help let Terri know.

Misty Harmon is the past chair, and the new chair is Emily Wickham. Terri shared she is on the Committee, and they will be announced on March 24th. She included the link for the awards.

Historian – Vacant

Patty shared we would like to fill this soon.

Support Staff Liaison/ Profession Improvement Committee – Lori Moff

Lori was not in attendance but shared with Patty Corfman the following:

Currently preparing for committee member in April. Seeking more member to plan more professional development activities.

OLD Business:

➤ **JCEP Meeting Report form February 7, 2022 Meeting –** Patty Corfman

Professional Development

Patty Corman asked if anyone was a part of the JCEP meeting on 2/4 that would like to share anything that would like to report anything for CES. None in attendance. Patty will reach out to JCEP for update on who may have been in attendance.

Resource Development Committee – Also no one in attendance to discuss this topic.

Scholarship Committee – Also no one in attendance to discuss this topic. It was indicated that at some point the board can look at who should be assigned to be in attendance.

➤ **TERSSA Update –** Faye Wilson/Christina Byrd

Christina reported that new officers have been installed and are in place NC holds the presidency now. Christina is serving as past president and Faye Wilson is our president elect. Kitty Hawk in September 2022 in 2023 Ohio will hold National Convention. It is out of cycle but NC and OH are the two states that are most capable of hosting the conference. Mississippi was a committee of only 2. Our team along with Central State allow for more members to assist with the convention planning.

Committee Members are needed for Bylaws Committee.

New Business:

➤ **CENTRAL STATE**

Patty Corfman shared that the Constitution and Bylaws need to be added to the Constitution. We are already adding Central State to our branding.

Are there any awards available at Central State that support staff can apply for? Patty shared we want to make sure we are inclusive of any awards that are available. Additionally, sponsorships. We would sponsor someone who could not pay for their dues. Patty shared with Central State that they can review the website for CES. Patty made it clear we want to be inclusive of Central State in the awards, but some many need to be reviewed as some awards have College Award funds issued as well as CES funds. We should review how funds will be handled with awards.

Central State member, Rochelle, shared that she believes that their Administration would likely be supportive. May need a few meetings to pull together CES with OSU.

➤ Other New Business

- Meeting with OSU Administration – What does that mean for CES Member.

➤ New Business

- Welcome Rochelle from Central State - Rochelle shared she is originally from Dayton, she is a former math and chemistry teacher, she is a 2nd year extension employee – this is the first year she has been able to travel and meet people. She is a program assistant for 4-H. She plans to complete a degree in IT at Central State and is participating in a Jr. Master Gardening Program– at Texas A&M.
- Patty Corfman introduced herself. She has been with OSU for 18 years, she has three adult children, diagnosed with ADHD 10 years ago, she is a published writer. She also was diagnosed with developmental Dyslexia.
- Vicki Snyder shared she is a new grandmother.
- Vicki shared that if someone else would like to take over the analyst chair, she would swap roles to take on historian.
- Patty asked if we should add committees to teams. – It was suggested we could do so as a channel.
- Vicki shared others should consider signing up for committees.
- Patty asked if we could add CES Members to the Teams or Channels. It was shared that we could do so. Patty to arrange to add a new CES team.
- Vicki shared she still needs new news articles for the newsletters, tips, officers, reports etc.
- Patty encouraged everyone to use the Teams Folder, so access is available to all board members as needed.

ADJOURN

Patty Corfman stated the meeting was adjourned.

Respectfully submitted,
Katie Gorrell
2022 CES Secretary