



## **CHI EPSILON SIGMA Board Meeting April 9, 2013**

### **Attendance**

**Attending** – Cathy Minor, Leah Meranda, Debbie Delp, Terri Fisher, Patty Corfman, Marianne Guthrie, Peg Meents, Lisa Murphy, Linda Good, Tami Combs, Beth Young, Carol Bottoms, Lee Ann Hiatt.

### **“Your Plan for Health” – Susan Ziles**

### **Secretary & Treasurer Reports**

Secretary report was approved.

Deb Delp moved to accept the treasurer report. Marianne Guthrie seconded the motion. The motion passed.

Copies of the new reimbursement form will be available at the next meeting.

A budget will be submitted for approval at the next meeting.

### **Past Pres. – Linda Good**

Linda has been checking on the survey for Annual Conference.

### **Vice President – Leah Meranda**

No Report

### **Membership Secretary – Peg Meents**

The award plaque has been ordered and sent to the office for presentation on April 19<sup>th</sup>. Patty will be there for the presentation.

Peg has been researching replacements for the membership year awards. There is a local company PG Dunn that has some items. Peg will get a committee together to pick out new awards

### **Annalist – Debbie Delp**

Newsletter will be out later this month.

Website will have link for specializations, new reimbursement form and YP4H.

Debbie is working on gathering information for the CES section of the book.

**Administrative Liaison – Beth Young**

Four tote bags are left.

Welcome letters will go out to the two new employees in Scioto County soon.

**Historian – Crystal Ott**

No report

**Mentor Coordinator – Lisa Murphy**

No report

**SAC Director – Theresa Funk**

No report

**Campus Director – Terri Fisher**

Has a lot of blank cards if any of the directors need them.

**Emeriti Director – Kathy Mohler**

No report

**West Region Director – Ann Meyer**

No report

**Northeast Region Director – Cathy Minor**

No report

**South Central Region Director – Marianne Guthrie**

Has a performance goal to reach out to the support staff in her region via email weekly.

Morgan Co levy renewal this year is listed as new.

“But for Extension Support Staff” meeting for the region will be held on April 19 at the Franklin County Extension Office.

**Committee Reports**

None

**Old Business**

None

### **New Business**

- Linda Good gave a TERRSA update. The National Conference is September 25 & 26 in Charlotte, North Carolina. There are opening on the board for 2014.
- JCEP has a Personnel Committee to monitor and report promotion/tenure process, advancement systems and salary. Linda Good brought the idea before the group that CES should have a similar committee. It was suggested that the committee be 2 or 3 people. Beth Young, administrative liaison and Patty Corfman will initially work to form the committee and process of submitting needs to ensure confidentiality.

### **“OSUE Onboarding” – Graham Cochran & Karen Albright**

- Three places that CES will be involved in Onboarding
  - Flyer & Video
  - Welcome Festival
  - Personal Welcome & Invitation to join (Regional Directors)A contact is needed for each of these areas.

### **New Business**

- Linda Good has discovered free online courses. The courses can be found at courser.org.
- Linda Good presented the idea of CES having membership cards. Peg Meents used to do these; however, mailing became expensive. The use of the cards was discussed. Ideas were given to maybe e-mail the card with the welcome letter and then the member can print it if they wish to.
- Patty Corfman discussed the need and usefulness of CES to purchase a laptop. The laptop would keep CES within OSU policy and be the location where all CES history/information could be kept. Patty will check with the 4-H center to see if there is a laptop there that can be used for the meetings.
- The next CES Board will be August 13, 2013. All of these meeting will be face to face at the 4-H Center AND CarmenConnect, starting at 10 a.m.

**Meeting adjourned.**