

## **Chi Epsilon Sigma Board Minutes – May 4, 2011**

Attendance: Marie Bouic, Debbie Delp, Terri Fisher, Amanda Forquer, Teresa Funk, Linda Good, Marianne Guthrie, Melissa Huddleson, Kathy Mohler, Mary Alice Shupp, Beth Young

Those not able to attend were: Carol Beatty, Patty Corfman, Jenny Lindimore, Peg Meents, Linda Newman, Kris Simpson and Betty Ward.

The Chi Epsilon Sigma board meeting was called to order by President Mary Alice Shupp at 10 am at the Nationwide & Ohio Farm Bureau 4-H Center on May 4, 2011 with 11 members present. A summary of the minutes by Kris Simpson, secretary/treasurer, was reviewed. There was no treasurer's report. Professional Development Awards totaling \$200 has been paid out of the treasury since the last board meeting.

### **Office & Committee Reports:**

Vice President – Linda Good was going to ask the Professional Development Award winners to submit an article for the newsletter. She is also checking into the upcoming nominating duties for the July.

Membership Secretary Report – Melissa Hudelson mentioned the Excellence Award Winner has been paid. She has decided not to run for her position in the fall.

Annalist – Debbie Delp has finally got signed onto the website. It really needs to be worked on. Kathy Mohler has offered to help Debbie on the website.

Campus Director – Terri Fisher had nothing to report.

Miami Valley Director – Beth Young had sent an e-mail to CES members and received a message that a member was interested helping with the Website.

Top of Ohio Director – Marie Bouic had nothing to report.

Ohio Valley Director – Marianne Guthrie reported that they have 3 FCS educators and 4 Ag educators for 10 counties.

SAC Director – Teresa Funk – reported that the SAC Road Trip will be May 17 on the Columbus Campus and should be announced today or tomorrow. August 15-17 is Staff Appreciation week. The Professional Development Awards will be announced this month. The Separation Incentive is very close to being announced.

Old Business: Linda Good passed results of the survey she had sent out by e-mail to board members. 12 of the 18 inventories were returned. The top items mentioned was Public Relations and expand awareness of CES. 2<sup>nd</sup> was long range planning and vision for the future. The 3<sup>rd</sup> item was programming & professional development, recruitment and legal matters/eye for details & Constitution & Bylaws. Other items mentioned were Board development, fundraising and event planning/ support staff trainings and finance & budgets.

Linda also had the Board member participation summary results summarized. Linda had shared the results with Past President, Linda Newman and the consensus of the group was to send the results to the entire CES membership then present it to Terri Gustafson and Keith Smith.

Linda also had a specialization sheet with support staff listed in each EERA and their expertise area. She has requested the information from the directors. It was suggested to ask Garee Earnest to put in the staff directory. This information would be used for future staff trainings, mentoring, and professional development opportunities.

Old Business: Mary Alice was very disturbed about the outcome of the planning meeting for the upcoming Annual Conference. Since the past meeting held in December, support staff attendance was very low due to lack of topics of interest for them. There was discussion of having Support Staff hold their own conference. Mary Alice will draft an e-mail to Terri Gustafson and Keith Smith about the boards' feelings on the planning of the Annual Conference and the need for a CES Association meeting the evening before conference. Mary Alice will send a copy to each board member and it was suggested if they felt comfortable about the message we are trying to send that each board member may send it on with their thoughts.

Linda Good had a folder of contact information about the successful food drive that CES held at the past Annual Conference and asked for a volunteer to be in charge.

There was discussion on how to get new members. A committee of Debbie Delp, Melissa Hudelson, Linda Good and Amanda Forquer will work on recruitment. Dr. Steven Wright has offered to include an article in the West Region Newsletter in support of CES and encourage other EERA directors to do the same. A new brochure is needed also. Marie Bouic mentioned this is CES's 25<sup>th</sup> year.

Ideas for EERA or Region professional development opportunities will be sent as a survey to the CES Board.

With a heavy heart, Mary Alice Shupp, resigned her position as President of CES and handed the gavel over to Linda Good, Vice President. Her position with the

Butler County Extension Office has been abolished and she is finishing out her severance period.

Linda says she is a delegator. If there is something that needs to be improved or help with something, let her know. A meeting was set for June 1 here at the 4-H Center at 10 am. Linda will send a reminder. The Vice President position needs to be filled. There was a suggestion to consider the positions of President, Vice President and Past President be two year terms. This is tabled for future discussions.

The meeting was adjourned at 11:45 a.m.

Respectively Submitted,

Marie Bouic  
Secretary Pro-Tem