



CHI EPSILON SIGMA
Board Meeting
October 20, 2010
Nationwide & Ohio Farm Bureau 4-H Center



Attendance:

Linda Newman, Kathy Mohler, Mary Alice Shupp, Patty Corfman, Amanda Forquer, Teresa Funk (WebEx), Debbie Delp, Terri Fisher, Linda Good, Beth Young, Arlene Duffey, Jenny Lindimore (WebEx), and Sally Bluck (WebEx)

Secretary & Treasurer Reports – Amanda Forquer gave the reports in Kris Simpson's absence.

- A motion to approve the minutes and treasurer's report was made by Debbie and seconded by Teresa.
 - Motion passed
- The CES checking account has a balance of \$4,454.01.

Amanda gave an update on Kris Simpson's battle with cancer. She was happy to report that Kris is getting better. The board wishes Kris was able to be with them and sends well wishes her way!

Past President – Kathy Mohler

Last year a portion of the constitution and bylaws were changed and had Ella Mae Beard and James Connor taken out as references for guidance with parliamentary procedure. This should be reversed and have their names put back the way they originally were.

Vice President – Mary Alice Shupp

The annual conference committee has selected the sessions that will be presented at the conference. Presenters will soon be notified if they were chosen.

An email promoting the CES professional development awards was sent on October 19th. Amanda expressed that she had not received the notification.

Membership Secretary Report – Melissa Hudelson (not present)

Melissa is currently working on the membership drive.

Annalist Report – Linda Good and Kathy Mohler have agreed to perform the annalist position duties until the election of officers in December.

- Linda will be coordinating the development of the fall newsletter.
- Kathy will work to get the website up-to-date and oversee the secret friend duties.

Administrative Liaison Report – Patty Corfman

Patty contacted Cindy Buxton in the OSUE business office and found that CES is no longer permitted to have a basket raffle at the annual conference due to it being a game of chance.

As the result of much discussion: Linda Good made a motion to no longer do a raffle and to replace it with having each board member bring a small basket filled with items that follow a theme such as a movie night basket, cat basket, or etc. Kathy Mohler seconded the motion.

- Motion passed

Board members are to email Patty the theme and a picture (if possible) of the basket that they plan to bring. She will then email *All Extension* the themes and pictures to help generate interest in the baskets.

The following people already signed-up for these themes:

- Amanda Forquer – Columbus Zoo
- Arlene Duffey - Cats

Historian Report – Amanda Forquer

Amanda has been advertising the awards (except professional development) available to CES members.

As a member of the annual conference planning committee, she has been working within her awards subcommittee to coordinate the script for the luncheon.

She is also working to find the information that needs to be on the CES display at annual conference. If not found, she plans to develop a new one.

SAC Director – Teresa Funk

The SAC has been busy! They have started the following programs:

- *CFAES Road Trip*
- Professional development awards of \$200 each
- *On the Spot* – features various staff members

The SAC will be sponsoring the break with refreshments at the 2010 Extension Annual Conference. They will also be coordinating a staff appreciation week in December.

SAC started this year with no budget. They have been able to get half of their previous budget reinstated.

Mentor Coordinator – Debbie Delp

Debbie is working hard to find a way to give support staff the opportunity to easily be connected to each other. This will make it easier to support each other when needed. She has explored creating a *Facebook* page.

- Kathy suggested using *Skype*.
- Terri suggested using *Yammer*.
 - There are two accounts available to us. One is through OSU and one through CFAES. This would make our information more private.

Campus Director – Terri Fisher

Terri contacted support staff on the various campuses. The responses she received were:

- The website needs to be updated
- A newsletter needs to be sent out so the members know what is going on with CES.

- Concern was expressed that the title “*Campus Director*” doesn’t represent the population that it covers well because it seems to be excluding the regional campuses and centers. It was suggested to change the title to “*State and Regional Director*.”

Emeriti Director – Betty Ward (not present)

Maumee Valley – Linda Good

Linda contacted the support staff within her EERA and only one person responded. That person said that things are going well. Currently, there are no support staff in Allen and Paulding counties.

Top of Ohio – Marie Bouic (not present)

Miami Valley – Beth Young

Beth contacted the support staff within her EERA and no one has responded.

Erie Basin – Joyce Hauke (not present)

Heart of Ohio – Arlene Duffey

No report

Western Reserve – Carol Beatty (not present)

Crossroads – Phyllis McMaster (not present)

Buckeye Hills - Jenny Lindimore

Concern was expressed to her that the CES webpage needs updated.

Ohio Valley – Sally Bluck

Jackson County is trying to pass a levy in November. There is concern about it passing. Some voters believe that the fair board could pay to have the Extension office stay open since they paid to keep it open through the fair.

New Business

December 6th will be a CES Board work day to get ready for annual conference. If baskets need to be wrapped or photographed, we will do that then.

Carolyn Hall has agreed to make the annual conference programs this year. She will be using Linda Newman’s theme of “Bamboo.”

Mary Alice, Linda, Kathy have agreed to help Patty Corfman with the silent auction this year. Once the money for the silent auction is collected, Amanda has agreed to deliver it to Kris Simpson, CES Treasurer.

The meeting was adjourned by Linda Newman.

The next meeting will be December 6, 2010 at the 4-H Center in the Board Room (150).