



CHI EPSILON SIGMA BOARD MEETING

MAY 7, 2008

WHITTENMEYER CONFERENCE CENTER

Attendance

Carol Bunn, Teresa Funk, Carolyn Hall, Joyce Hauke, Lisa Jinks, Jennifer Kiel, Kathy Molnar, Lisa Murphy, Linda Newman, Kris Simpson, and Becky Sloan.

Minutes of the January meeting were read and approved. Financial reports were presented on the CES personal checking, Development Fund account, Annual Conference account and CD's. Teresa Funk made a motion to accept and Kathy Molnar seconded.

Staff Conference Update

Garee Earnest and Terri Gustafson presented the structure that is to be used to plan Support Staff Annual Conference. Co-chairs Carol Bunn and Linda Newman will work at putting together a committee using the model.

Annalist

Lisa Murphy reported that the spring newsletter will be out next week.

Officer & Director Reports

Jennifer Kiel brought a copy of the Extension annual report for each of the board members present.

Campus director Lisa Jinks reported that she had note cards and sympathy cards for anyone that needs them.

NC Region Becky Sloan reminded us of the passing of Irene Moore and asked about possibly developing a memorial to her. Kathy Mohler made a motion to set up a memorial scholarship for Support Staff Conference, and Teresa Funk seconded. The motion passed pending location of appropriate source for funding of this scholarship.

Committee Reports

Carolyn will visit the "pit" to pick up the rest of our CES inventory. Balance of CES mugs will be used for thank-you gifts for speakers and will no longer be presented to new employees at orientation.

Annual Meeting will be held at the 4-H Center at 9:00 a.m. We discussed using simple table decorations to keep costs down. Linda Newman will serve as photographer for the meeting.

Kathy Mohler will get update to the Web person regarding Professional Improvement Award selection. Keith Smith and Pam Assenheimer will be invited to help select the candidate for this year.

Carol Bunn will be assembling the Support Staff Conference/Activities Committee as soon as possible.

We have received an invitation to the November 14 Nashville Southern Region & Research Support Staff Conference. Teresa Funk expressed interest in attending.

Old Business

CES brochure was distributed and checked for errors/additions. Wording was changed for membership information and the Website was added in that spacing as well.

New Business

Carolyn Hall is working on the process of CES becoming a national organization. She and Kathy Mohler discussed this during the Presidents Association meeting as well as raising the funding amount so the \$1,000 awarded to the Excellence Award winner actually totals \$1,000 when presented to the person. They also requested permission to hold the annual Support Staff Conference. That was approved by Keith Smith.

Linda Newman will bring CES display to May 15 Conference, and she will arrive by 8:30 a.m. to set up. CES brochures will be on display and will also be included with future orientation packets to attract new members.

August 13 is the next tentative date for CES Board Meeting. On October 8, we will meet at the 4-H Center to plan for our Annual Meeting.

Linda Newman motioned for adjournment, and Kathy Mohler seconded the motion. Meeting adjourned at 1:54 p.m.