

CHI EPSILON SIGMA

August 4, 2005

Board Meeting Minutes
2120 S. Hamilton Rd.
OSU Extension/Franklin Co



MEMBERS PRESENT

Marie Bouic, Karen Cole, Cheryl Fischnich, Teresa Funk, Kathy Gamble, Peg Meents, Lisa Murphy, Vickie Snyder, Lisa Troyer, and Jamie Weiner.

REVIEW OF MINUTES

- Minutes of the April 7 meeting were read and approved. The CES treasurer's report and the Development Fund account were presented.
- The membership database is coming along thanks to Lee Ann Johnson for all her help on this. We are to think of what reports we might need for her to make.
- There was discussion on how we might help support staff that cannot afford membership to apply for a scholarship to pay for membership.
- Discussed upcoming Annual Meeting and details.

ANNALIST

- Cheryl will post the Summer issue of the newsletter August 5. Hard copies were handed out to the committee.
- We would like to start a Best Wishes section in the next newsletter.
- Would like the newsletter posted before the fall conference. Articles are due to Cheryl by October 14.

SECRET FRIEND

- Lisa Murphy said we have one person that needs a match. She suggested that maybe she should "adopt" the person without a match. Maybe this could be the normal action taken when this happens that the person in charge of Secret Friend take on the mismatched person.

HISTORIAN

- Jamie is checking with Keith Smith to see if he will be able to attend and say a few words at our Annual meeting.
- We took a group photo at lunch today, plan to use on the display at Annual Conference.
- Jamie asked for help getting photos at the Annual Meeting as her due date is October 11, she would like someone to help get names of those in photos, and lining folks up, etc.

EMERITI

- We need suggestions for an emeriti director.

TREASURER'S REPORT

- Need to get a gift for Evelyn Yocum, as one was purchased for Vicky Steele. Peg will take care of it and it will be presented at Annual Meeting if Evelyn is in attendance.

VICE PRESIDENT

- We still need someone to fill the vacancy of Vice President. Peg has someone that is considering the position and will let us know.

MEMBERSHIP SECRETARY

- Marie will send out an email August 8 announcing that membership is available on-line and due by August 31.
- Emeriti Update Form is also on-line as a link from the web page.

NEW SCHOLARSHIP?

- It was discussed that some county support staff are having difficulty finding the funds to attend the Annual Conference or paying for membership due to budget constraints.
- A suggestion was made to use Silent Auction money as a conference fund to help with "hardship" cases.
- We wondered if there is any opportunity from Administration for "Professional Development" dollars. Jamie will check with Keith.
- Discussed providing 2 paid scholarships, with Silent Auction money run through the development fund or conference fund, along with a donation from CES, to help pay for Annual Conference expenses for support staff that cannot afford to go. Lisa Murphy and Jamie Weiner are going to meet with Cindy Tschanen to discuss options for depositing money into the development fund to use for this purpose. We would like to start this scholarship process for this year's conference.

MENTORING UPDATE

- Would like to have a mentoring web page (Professional Development) at the CES website that provides a variety of information. Any ideas, please let the committee know.

DIRECTOR'S REPORT

- Vickie handed out a map with the division of counties by regional director. Please be sure to keep up with what's going on in your area such as retirements, condolences, new personnel, etc. The Communiqué is a great source for this.

ADMINISTRATIVE LIASON REPORT

- Teresa would like to try and recruit former CES members from the state level back to the organization.

LIST SERVES

- Vickie reminded us that we have the frat@ag.ohio-state.edu (FRAT) list which consists of only board members for us to use as needed. The listserve CES@ag.ohio-state.edu (CES) includes all members of CES.

SAC UPDATE

- August 22-26 is Staff Appreciation Week.

NEWSLETTER/BROCHURE/WEB PAGE CONTEST

- No applications have been received yet.
- If you know someone that has a good web page or has done some nice work, maybe encourage them to enter.
- Talked about opening the contest to everyone and not just CES members. Non-members could enter the contest for a \$15 fee and then become a member.
- Jamie will put all contest information into the Contest Notebook.

SCHOLARSHIP CONTEST

- Vickie reported we have received 2 applications so far.

ANNUAL MEETING UPDATE

- Peg will be asking each county/department to contribute one silent auction item by October 14.
- We could use the CES Mugs in the Silent Auction and also give new members a mug at the Annual Meeting.
- We will have a planning meeting on October 6 at the Union County Extension office in Marysville. Anyone that can come is appreciated.
- Trying to decide why we lose people for the CES dinner and decided it might help pull more in by eating at 5 p.m. and then they will have free time afterwards.
- Any ideas on an honorary member?
- We will be collecting old cell phones and accessories and Toys for Tots at the Annual Meeting.
- Decided on 5 baskets for the basket fund raiser. Themes and people assigned to get baskets together are as follows: Coffee Basket – Marsha Amlin, Kathy Gamble and Kris Simpson; Spa Basket – Lisa Troyer and Cheryl Fischnich; Tea Time Basket – Peg Meents, Marie Bouic and Karen Cole; Buckeye Basket – Vickie Snyder, Kaye Clay and Betty Ward; and Movie Basket – Teresa Funk, Jamie Weiner and Lisa Murphy
- Cheryl Fischnich and Lisa Troyer are in charge of creating a brochure for advertising, tickets, and running the fund raiser at the meeting.
- Teresa Funk is checking on pricing of a couple different shirts or vests that we can have the OSUE logo put on and take orders at the meeting for a fund raiser.
- Teresa gave us an update from the HR planning committee for the annual meeting. Theme of the conference is “Building Your Safety Net”.

ORGANIZATIONAL LEADER’S MEETING

- Vickie Snyder will be attending the meeting on Sept. 15 and Jamie Weiner volunteered to attend with her if the Vice President position is still vacant.

EXTENSION BROCHURE

- Is being printed right now.

YEARS OF SERVICE

- It was decided to recognize years of service within the CES organization rather than Extension years since HR has taken that on. The year 2006 is our 20-year mark and we will start recognizing people that year.

CONSTITUTION AND BYLAWS

- Peg will be updating the constitution and bylaws booklet. She will email it to the board for approval. No vote by membership is necessary as we are only adding the indicia and any changes are only in the Standing Rules.

