

**Chi Epsilon Sigma
Board Meeting Minutes
January 8, 2004**

1100 Kinnear Rd.

Board Members Present: Peg Meents, Vicki Snyder, S.L. Kris Simpson, Lee Ann Johnson, Vicky Steele, Cheryl Engle, Kaye Clay, Evelyn Yocum, Linda Ferguson, Betty Ward, Laurie Callan, Kathy Pickdesimer, Jenny Lindimore.

OLD BUSINESS

Review of Minutes

The minutes of the October 2, 2003 board meeting were read and approved. The treasurer's report and yearly statement of accounts were both presented and approved. A motion was made to approve the treasurer's report by Cheryl Engle. That motion was seconded by Kaye Clay. A thank you from the Jerry D. Beach family, for the contribution to the CES Development Fund was passed around.

GO BUCKS

The board discussed the virtual conference. Cheryl Engle suggested that in the future we present the CES annual winners with plaques. The basket raffles at each location went well, but in the future there is a need to find a more convenient way to get them to each site. A total of \$402.75 was generated in revenue with expenses incurred of \$203.96. Total clear profit made from this fundraising endeavor was \$198.79

MEMBERSHIP

Lee Ann Johnson discussed the membership exit survey. Ideas to increase membership with a reminder about renewal and a newsletter sent out to All-Extension.

MENTORING PROGRAM

Cheryl Engle volunteered to try and evaluate the mentoring program. She has a one-on-one meeting scheduled with Dr. Linda Kutilek on January 29th. She asked that the District Directors serve on the Mentoring Committee with her. A conference call between all the CES district directors will be scheduled in the near future to communicate the outcome of that meeting. They will report at the April 1st meeting with a future detailed plan of action.

NEW OFFICERS

Each officer present read their job description to the board. Some duties were changed to reflect the actual officer that did the job. Cheryl Engle will email revisions to each officer affected. These duty changes were made to the nomination forms and resent to each of the Officers affected (Membership Secretary, Secretary-Treasurer, Emeriti District Director) on January 21, 2004.

NEWSLETTER

Lee Ann Johnson would like all articles for the next newsletter in by Jan. 21st. These include the President's Message, a salute to our 2003 CES Honorary Member, member profiles from the South and North Districts, congratulatory announcement of our 2003 scholarship/newsletter and brochure contest/raffle basket winners, name recognition of CES new members, and name recognition of the years of service award winners. Basically, a recap of Chi Epsilon Sigma's awards presentation at the G.O. Bucks Teleconference on December 9, 2003.

SCHOLARSHIPS

Peg Meents served as Chairperson of the 2003 Professional Improvement Scholarship Committee. In addition, Laurie Callan and Keith Smith also served on last year's committee.

STAFF SUPPORT CONFERENCE AND CES ANNUAL MEETING

There was a lengthy discussion on possible options for a Staff Support Conference in 2004. One option suggested was to have a one-day Support Staff Annual Conference and then reserve the next morning to have the CES Annual Business Meeting.

COMMITTEES

Annual Meeting: Peg Meents, Vicki Snyder, and Kris Simpson

Professional Improvement Committee: Vicki Snyder

Membership and Awards: Vicky Steele

Activities: District Directors

Nominating: Cheryl Engle

Budget: Kris Simpson

EDUCATIONAL PROGRAM

Peg Meents presented a power point presentation on "Betty Buckeye".

Meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Kris Simpson