



# Alpha Chapter Board Meeting Minutes April 1, 2004 700 Ackerman

Board members present: Peg Meents, Vickie Snyder, Kris Simpson, Vicky Steele, Ruby Anderson, Lee Ann Johnson, Cynthia Toler, Lisa Murphy, Kaye Clay, Evelyn Yocum, Cindy Lewis, Linda Ferguson, Betty Ward, and Laurie Callan.

## OLD BUSINESS

### Review of Minutes

The minutes of the January 8, 2004 board meeting were read and approved. The treasurer's report was presented and approved. A motion was made by Cynthia Toler and seconded by Betty Ward to approve the treasurer's report.

### Memorials

Memorials will be sent to the CES Development account in memory of Marie Bloomer, Nellie See, Dolores Koppes' husband, Becky Hooper's mother-in-law and father-in-law.

### Association Leaders

Vickie Snyder reported on her meeting with Human Resources. They were not encouraging about having a Support Staff Conference in the Fall. Then at a later date, Vickie and Peg Meents (as part of the Association President's Meeting) met with Barb Ludwig. She encouraged CES to have a support staff conference, but the funding would have to come from registrations (and no financial support from Columbus/Administration). Support Staff recognition is being handled by HR at the District meetings this Spring, but it was decided that these recipients should also be recognized at the meeting that CES is planning for support staff in the fall.

Peg Meents and Ruby Anderson will meet with Dr. Smith April 15 from 10 to 11:30 a.m. at the Association President's Meeting.

### Support Staff Conference and CES Annual Meeting

The Fawcett Center was mentioned as a possible site for a Fall Conference for support staff. The CES Board proposed that we plan a one-day support staff conference at a central location. Registration could be done on-line. CES would have an annual meeting either before, after, or the next morning.

## Mentoring Program

On January 29, 2004, Cheryl Engle met with Dr. Linda Kutilek to discuss the mentoring program. Cheryl Engle sent a copy of the Current State of Affairs of the OSUE Support Staff Mentoring Program for each member. See attached.

The board suggested that Cheryl Engle take leadership for the Support Staff Mentoring Program to show our commitment to the program, to Human Resources. Cheryl Engle was not present to accept or refuse the assignment.

## Emeriti

Betty Ward, the Emeriti Director sent out twenty-nine letters to CES Emeriti to introduce herself as their representative. She received five responses.

## Newsletter

Lee Ann Johnson announced that the newsletter deadline would be April 5. She would like a personal glimpse article from an Emeriti and one from a campus-based member. She hopes to get the newsletter out by mid-April.

## Staff Advisory Council

Laurie Callan said that SAC met with Dr. Bobby Moser March 17, but she had nothing to report.

## Professional Development Committee

Vickie Snyder would like a committee to help re-evaluate the awards and the possibility of including one for web page design. A committee was not appointed at this time.

## Membership

It was decided that membership would be sent out electronically in 2004. This will save a great deal of time and postage. The membership materials will be posted to our webpage and several e-mail announcements about the membership deadline will be sent by Vicky Steele.

## District Support Staff Program (April)

Human Resources said CES could help with registration, a morning snack and/or display. Cindy Lewis made a motion, and seconded by Betty Ward, that they would distribute suckers at registration with the Chi Epsilon Sigma name on them and give a basket away as a door prize.

Meeting Adjourned at 2:45 p.m.

Respectfully,  
Kris Simpson, Secretary

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