

CES MINUTES
Telephone Conference
August 20, 1996 - Revised October 8, 1996

Kathy Bulka welcomed everyone. She gave a special welcome and thank you to Evelyn Roediger, who is replacing Judy Collins as state campus director. All were present for the conference call except June Tilton, Ruby Anderson and Kay Collins and Irene Moore.

Minutes were approved and the Treasurer report is \$ 1053.67 in the checking account.

MEMBERSHIP

Connie Racey reported that we have 108 members for this year and 9 Emeriti. There were 28 new, 69 renewed and 11 honorary. 44 have signed up to have a Secret Friend.

There was a non-clerical support staff member from the N.E. District who wanted to join. A refund will need to be sent to her. The acceptance of support staff that is non-clerical will be voted on at the Annual Meeting.

Connie reported that most of the membership database is done and she is still working on it. She sent a letter to emeriti and honorary members with details of October meeting.

CONSTITUTION & BY-LAWS

Jill will have copy made to go in the next newsletter, by October 4 to members. Membership dues - additional \$3.00 will need to be charged if changes are not approved. She will have copies available for October meeting. The copy in the newsletter will go to members only.

ANNUAL MEETING UP-DATE

Lee Ann reported that things are going very well. We need to start the meeting a little earlier. Registration will start at 5:15 p.m. and the meeting at 5:30 p.m. Consensus of all this is O.K. The time change will be on the agenda in the packets. Keith Smith and Jo Jones will be at the dinner to make comments. Evelyn Roediger confirmed. Becky Hooper will do the installation. We need bio's for inclusion in the program. Buffet dinner will be first and then the meeting.

We will have a registration list. Karon Dellinger and Evelyn Yocum volunteered to take care of the registration.

Lee Ann will order the cake for our 10th Anniversary.

Jill will do the welcome. Karon will introduce the speakers. We will pay lodging and travel from our budget.

The organizers of CES, who we will honor at this meeting are: Marilyn Bloom, Micki Daniels, Becky Hooper, Irene Moore, Jacqueline Mueck and Dorothy Rex. Discussion was held about gifts for them. Connie Racey made a motion that the total cost shouldn't be more than \$15.00 each. Evelyn Roediger seconded. Motion carried. Karon will get a silk flower and OSU special pin.

The Honorary Member for 1996 Ella Mae Bard has accepted our invitation and will attend. Bill Haynes has not confirmed yet.

Connie has sent invitations out. She will ask Kay Berning for names to notify of earlier time. Pins have been ordered for new members. Notebooks are ready. Honorary members receive a pen.

Jill asked if it is outlined for various groups as to what gifts they receive? Should a list be added to the standing rules? This falls under the Membership Secretary duties - leave as is. Jill recommended we leave up to

Membership Committee to decide. Evelyn Roediger will pick up "Cats Meow" with O.S.U. for 30, 35 and 40 years and will bring to meeting.

Membership packets will be done on the evening of October 23 around 10:00 p.m. Officers and Directors will meet at 3:30 p.m. on October 24 to finalize plans. Becky Doty is to get the banner to Jill. Connie - envelopes and roster cards. Jill - Constitution and By-Laws. Barb - Secret Friend and have article in September newsletter about token gifts. Kathy B. - Beta Chapter Newsletter.

Connie is to send list of members to District Directors so they can remind members of Annual Meeting.

Officers and Directors are to sit with someone new, mix and mingle.

NOMINATING COMMITTEE

Jill - the following people have accepted nominations.

Vice President - Barbara Brakeman
Secretary/Treasurer - Rhonda Wildman
Administrative Liaison - Jill King
District Directors -
East - Vicki Snyder
South - Shirley Unger
Northwest - Carol Bunn

Other names suggested were Janet Downs and Kim Sells - Kathy Gamble will check. Sue Sharb of Hocking County - Barb will check. Melody Bryant and Kathy Mohler - Jill will check.

Bio forms will be faxed 8-21-96.

Becky Doty will take care of the display at the meeting. No open enrollment.

Pat, reporting for Kay Collins, said the raffle tickets are ready. Kay will send out letters. Need volunteers to sell tickets during the meeting.

SCHOLARSHIPS

Pat sending letters next Thursday for September 1. Frames, etc. are ready. Pat will announce winners and mention committee members.

NEWSLETTER

Articles are due September 1. Send by disk or E-mail, preferably disk. Get in touch with Communications and Technologies to scan photos of emeriti for newsletter. Gail Gunderson article - Kathy Bulka will do. Personal glimpse of emeriti - Becky will contact Irene. Articles from scholarship winners.

Professional Improvement Monies Applications are due August 23.

District Directors had nothing to report.

Books are to be audited after the Annual Meeting.

We will have another conference call on October 8 at 1:00 p.m. Jill will set up.

Professional Support Staff Selection Committee members are Kathy Bulka, Pat Myers and Lee Ann Johnson.

Becky Doty made a motion to adjourn and was seconded by Jill King. Motion carried.

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