

**Minutes**  
**CES Officers and Directors Meeting**  
**Agriculture Services Building, Mount Vernon**  
**May 18, 1995**

**Present:** Pat Myers, Ruby Anderson, Becky Doty, June Tilton, Jill King, Betty Ward, Connie Racey, Lee Ann Johnson, Evelyn Yocum, Michele Hobbs, Kathy Bulka and Kathy Gamble.

**Welcome**

Jill King welcomed those present. A tour of the Agriculture Services Building was given by Kathy Gamble.

**Treasurer's Report**

Copies of the report were distributed by Kathy Gamble. The checking account balance, as of April 30, 1995, was \$624.49, and \$293.54 balance in the development fund. Becky Doty moved to accept the report, seconded by Kathy Bulka. Report accepted.

Kathy Gamble and Kathy Bulka reported a budget will not be prepared this year, since the year is nearly half over. A budget will be prepared at the beginning of next year.

**Annual Meeting**

Kathy Bulka reported the fraternity annual meeting will be held during the statewide support staff conference, October 26 and 27 at Maumee Bay State Park. Kathy reviewed the agenda of the conference. Our meeting will be held from 7:30 - 9:30 p.m., October 27. Suggestion for our breakfast speaker include Betty Kidd and Chuck Bell. Betty will be contacted first since she lives in the area of the conference, and talk to Chuck about a future event.

Kathy Bulka suggested Gail Gunderson as our honorary member this year. A discussion followed concerning having an honorary member every year, and also the possibility of recognizing others with certificates. Becky Doty moved to have Gail Gunderson as our honorary member this year, Michele Hobbs seconded. Motion approved. Lee Ann Johnson moved we solicit nominees for certificates of appreciation awards in the June newsletter and vote in the September newsletter, Kathy Bulka seconded. Discussed awarding "certificates of appreciation". This would be in addition to selecting an "honorary member". Several individuals felt it would be a nice gesture to recognize individuals within Extension who have gone above and beyond their call of duty in helping support staff with day-to-day work operations. Decided to put the idea on hold, and add to the next meetings agenda.

**Raffle**

Michele Hobbs volunteered to coordinate the raffle this year. The same prize will be given as last year, a weekend at a state park. In addition to announcing the winner, the person selling the winning ticket and the person selling the most tickets will be recognized at the support staff inservice.

Kathy Bulka will get permission to award scholarships and raffle prize with other recognitions at the inservice.

**Evaluation**

There will be evaluation forms at the breakfast meeting.

**Membership Drive**

Membership letter goes out in mid-June. Secret pal information will go out with the membership letter. Discussion was held on reducing the membership dues. Lee Ann Johnson moved to reduce the dues to \$12 for active members and \$6 for emeriti. Evelyn Yocum seconded the motion. The dues amount will be reviewed next year. June Tilton and Jill King will work on revising the membership form. Decided to include flver hiahlihtina reasons to join CES Jill King will develop

## **Scholarship**

The letter will go out the first part of September. Lee Ann Johnson is chairman.

## **Newsletter**

Becky Doty reminded us of the June 1 deadline.

## **CES Banner**

Ruby Anderson reported on prices from Next Days Signs, a place in Worthington. Both places were over \$150. Becky Doty will check with Nancy Rebman. Nancy made the banner we have. She will also check on a logo banner for the podium.

## **New Employee Orientation**

Michele Hobbs sent letters to new employees, about ten attended the last new employee orientation session. Connie Racey has sent letters and information to new employees in the East District.

## **District/Campus Activities**

Ruby Anderson reported that Cheryl's Cookies does not have liability insurance coverage for group tours. Connie reported the East District is organizing an outing to the Living Word for both fraternity members and non-fraternity support staff.

## **Revision of Constitution and By-Laws**

Changes were only made to standing rules. New copies will be distributed to everyone at the Annual Meeting.

## **Fraternal Outreach and Contacts in Other States**

There has been no outreach. The newsletter from the Arkansas chapter was shared. Becky Doty will ask the president of the Arkansas group to submit an article to us for the newsletter.

## **Sponsor Seminars**

One way the fraternity can be recognized for supporting professional development for all support staff. Jill King will talk to Gail Gunderson about planning other career renewal retreat. Discussion was held on sponsoring a special speaker, or district conference and open it to non-fraternity staff as well. Emphasize the fraternity is sponsoring and planning it.

## **Mentoring Program Update**

As a member of the ADHOC committee, Jill reported the mentoring sub-committee is working in developing a mentoring program for all new personnel, including support staff. They are still working on training for each of the districts for agents. The next step will be to provide training for other employee categories.

## **Next Meeting**

The next meeting will be a conference call, August 25, 1995, from 9:00 - 11:00 a.m.

June Tilton moved to adjourn the meeting. Lee Ann Johnson seconded the motion. Meeting adjourned.

Respectfully submitted,  
Kathy Gamble, Secretary/Treasurer