

**Minutes**  
**CES Officers and Directors Meeting**  
**Ag Administration Bldg., Room 105**  
**December 13, 1993**

**Present:** Terri Clark, Jill King, Kathryn Mohler, Lee Ann Johnson, June Tilton, Terri Harper, Evelyn Roediger, Kim Warner, Pam Barrett, Evelyn Yocum, Pat Myers, Ruby Anderson (Absent: Kathy Bulka, Michelle Hobbs, and Mariann Bennett, Linda Helmke)

**Introductions/Sharing -**

Members introduced and shared a little about themselves and their positions.

Effective December 1, 1993 Jill King assumed the position of support staff for the National Extension Leadership Development Program (NELD) along with the Extension Leadership Center. NELD is a program of the National Cooperative Extension System which will be based at The Ohio State University for the next three years. The purpose of the NELD program is to enhance leadership in Extension leaders and administrators by participating in a 2-year intern experience.

**Secretaries & Treasurer's Report -**

The Treasurer's Report was given with a balance on the checking account statement of \$630.88 and in the Development Fund \$598.00.

**Banner for Podium -**

Lee Ann Johnson suggested we get a banner for the podium which would identify our fraternity in our photos. Suggestions were made on where to get a banner done.

**Notebook and Pin for Kaye Diener -**

Notebook and pin for Kaye Diener will be sent back with June Tilton.

**Information Sheets on New Members/How to Handle -**

It was suggested that we combine the enrollment form with the information sheet. It would include the Date of Birth, Work Anniversary and Wedding Anniversary. It might be able to be printed on a legal sheet of paper instead of a standard sheet.

Evelyn Roediger made the motion and Lee Ann Johnson carried the motion to combine this information with enrollment form.

### **Should We Follow Up With Chapters in Other States? -**

Evelyn discussed the past experiences she had with contacting other states. Discussion was on the best way to go about getting to the Support Staff Coordinator of the State we are writing to. Terri Clark is going to check with Nikki Conklin on how to go about this.

### **Membership/Budget -**

It was discussed how the membership is smaller this year than last and how we could increase enrollment. Terri Clark suggested we sponsor a speaker at Fall Support Staff In-service. We also discussed the spring Support Staff Conference because only two districts had conferences last spring. It was suggested we'd like to go back to 2 statewide in-services a year.

If we sponsored a program there would be little or no cost to members.

A motion to sponsor a speaker at Fall Support Staff In-service by Chi Epsilon Sigma and check into bringing back spring conference was brought forward by June Tilton and seconded by Pat Myers. Motion carried.

### **CES Pins/Cost To Be Paid By Us -**

Fund raising activities were discussed, such as, a silent auction or door prizes or possibly sponsor a weekend getaway by selling raffle tickets. A motion was made to develop a fund raising committee headed by Pat Myers. Lee Ann Johnson made motion and Evelyn Roediger seconded.

*Kim & Pam on committee*

Respectfully submitted by Kathryn Mohler, Treasurer/Secretary.