



CHI EPSILON SIGMA (CES)

Alpha Chapter
The National Extension Support Staff Fraternity

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Minutes

CES Officers and Directors Meeting Ag Administration Bldg., Room 111 August 27, 1993

Present: Evelyn Roediger, Terri Clark, Jill King, Lee Ann Johnson, Ruby Anderson, Jacqueline Mueck, Becky Hooper, Pam Barrett, Terri Harper, Marie Bouic (Absent: Kim Warner, Linda Helmke, Kathy Bulka, Michelle Hobbs, Karen Cole and Ruth Keenan)

Introductions/Sharing

Secretaries & Treasurer's Report

Marie Bouic passed out copies of the last meeting. They were approved. The Treasurer's Report was given with a balance in checking account of \$626.46 and in the Development Fund \$596.00.

Annual Meeting Report

Terri Clark reported that the theme for the Support Staff In-Service would be Women's and Health Issues held on October 19th & 20th at the Holiday Inn - East, Columbus. She and Jill King are serving on the Support Staff In-service committee. The Chi Epsilon Sigma Annual Meeting will be held the morning of the 2nd day at 7:30 a.m. with a breakfast buffet. Terri had tried to contact Randy Ayers as speaker for meeting but has been unable to make a contact. She also suggested Carol Schiffler, a therapist, who spoke at the Southwest District Spring Support Staff In-Service would be a possibility. Her theme would fit in with the overall conference. It was decided for Terri to contact her to speak. Her fee was within our budget. Nikki Conklin will be our honorary member this year.

We went over the annual meeting program and assigned who was doing what part. The display board was discussed. Jill King will take care of. Terri already has the pictures blown up.

It was decided to have the Emeriti pay for their cost and the fraternity would be billed for the difference.

Terri will check to see if there is an activity planned for the entire group on the evening of October 19th. The officers and directors will meet the night before to make sure everything is ready. Emeriti will help if needed.

Lee Ann needs items ASAP to finish her newsletter, such as the minutes of this minute, president's column.

Arkansas Fraternity

Lee Ann Johnson, Annalist had received a copy of Arkansas's fraternity newsletter. They had a lot of information and they seem to be a very enthusiastic group. They have no funds from Extension to hold their meetings, so they pay out of their own pockets for their annual meeting. A copy of their newsletter was passed around.

Pins

Terri reported on the design of pins with Ann Misho of the Office of Information. We will be using the logo, "OSU Extension" instead of "OSUE OSU". When we order we have to order a minimum of 100 pins. Becky Hooper made a motion to spend the funds to get an order of new pins and pay for cost of the new design. Lee Ann Johnson seconded. Motion passed. The group will give Ruby the authority to purchase from company best package and price.

Becky Hooper reported on changes as were suggested to her by Ella Mae Bard. Minor changes were made. The final copy to be voted on at our Annual Meeting will be enclosed with the newsletter for everyone to look over before. Lee Ann moved that we accept the Constitution as revised today. Jackie Mueck seconded it. Motion passed.

Letterhead

Jill King pointed out that we don't have a 2nd Vice President and that we need to remove the 1st from the 1st Vice President. When the letterhead is updated that will be taken care of.

Office Bloopers

Embarrassing moments were shared during the meeting. It was suggested that Lee Ann could put them in the newsletter.

Membership Report

Ruby Anderson reported that a total of 46 members and 11 emeriti renewed their membership. We had five new members join. Ruby passed out a new list of members for us to look over and make any corrections. \$787.50 was collected and Becky Hooper will deposit it in the Caldwell Bank. We have kept our account there to save charges of new checks, etc. when we change treasurer.

Scholarship Report

Jill King discussed the scholarship form and letter that will be sent shortly to all fraternity members. There was a discussion about what a previous winner had done with her scholarship monies. It was decided that fees would not be paid unless approved by the committee. It was decided that Evelyn Roediger would talk to the member to inform her that money was intended for the class she indicated on her application.

Nominating Committee

Becky Hooper will write an article for the newsletter about soliciting nominations or volunteers for the offices that need to be filled. It was suggested that the descriptions of the offices be included so members would know what they would be doing. The Constitution will be enclosed with the newsletter and the descriptions are part of the constitution.

Lee Ann moved to adjourn the meeting and Jill seconded. The meeting was adjourned.

Marie Bouic

Marie Bouic
Secretary/Treasurer