

Minutes  
**Chi Epsilon Sigma (CES)**  
May 10, 1990  
Rm. 244, Ag Administration Building

Officers Present: Irene Moore, Marilyn Bloom, Becky Hooper, Evelyn Roediger, Karon Dellinger, Jill Kelley, Phyllis Althouse, Dorothy Rex

President Irene Moore called the meeting to order.

#### OSU Development Fund

Evelyn mentioned to Irene that the OSU Development Fund listed Epsilon Sigma Phi's account and perhaps Chi Epsilon Sigma would benefit from such an account. Irene contacted Linda Johnson. Attachment A gives information on an OSU Development Fund. It was moved by Karon Dellinger that we open a Chi Epsilon Sigma Extension Support Staff Current Use account in the OSU Development Fund. The monies would be used for professional improvement and other needs of the CES. The motion was seconded by Dorothy Rex. Motion carried. A Current Use account requires \$500; \$250 will be deposited from CES checking account and after we have an account number, members and friends of CES can designate gifts to the account. If people have designated monies to other accounts in the OSU Development Fund and want to change they can redesignate and even have transfer of funds to our CES account. We will need to inform our membership of the Chi Epsilon Sigma account.

#### Beta Chapter CES

CES Beta Chapter in Arkansas sent a letter. (Filed in Annalist's Materials) Irene responded (see Attachment B). The Beta Chapter is very interested in our OCES Support Staff Handbook and would like to have a copy. Irene Moore will send a copy of the index since there are no extra copies of the Handbook.

Former Board Member - Dianne Montgomery of Marion County passed away. Diane served as Northwest District Director and was very interested in CES. Our prayers are with her family and friends.

Secretary-Treasurers' Report - Stand approved as mailed. Treasurers' balance is \$552.32.

#### Report of Officers:

President-Elect - Marilyn Bloom - The Administrative Cabinet decided to not have joint meeting with Support Staff this fall.

CES Annual Meeting will be held October 24. The Fall In-Service Conference for Support Staff will be held October 23-24. Marilyn will contact Kay Berning to suggest Lucinda Bassett from Oak Harbor. She has been on Oprah Winfrey's TV program. She would speak about the 1990's Woman. Susan Stasiak is also suggested on "Feminine Touch." CES had decided to ask the Administrative Cabinet to attend our Annual Meeting. The Officers feel that an evening meeting with a speaker would be better and that we would need to ask the faculty to pay their own expenses. Marilyn will check with the Fall In-

Service Committee to find out if there will be an evening meeting on October 23. If not we may plan to have an evening meeting.

1st Vice President - Becky Hooper - Becky has contacted Lanny Anderson regarding the Epsilon Sigma Phi possibly donating to our support staff professional improvement fund in OSU Development Fund. They haven't met since the contact.

Administrative Advisor - Phyllis Althouse - Phyllis checked with Office of Personnel on the possibility of CES revising the OCES Support Staff Handbook and was told that there were no major revisions since 1985. Phyllis will check with Keith Smith and Jo Jones whether each OCES office has a Support Staff Handbook and if new staff receive one.

Annalist - Karon Dellinger - Karon reported the next newsletter will be in July and asked for suggestions for news articles. If you have articles, please contact Karon.

Membership Secretary - Jill Kelley - Membership Drive. Jill will send membership information to all support staff the latter part of June. She will ask Marge Hall for a list of all who have 50 percent or more appointment and at least one year with OCES.

We need to promote membership. The CES Directors can help in their districts and at the state level. Jill will try to get lists with possible support staff members by Districts and Campus so Directors will be able to make contact and encourage membership. It has been good to have Directors meet with members in their areas and they need to encourage their members to mix with others at the CES meetings to make everyone feel a part of the Fraternity. We hope the Fraternity will be a source of encouragement and a sharing of information to help each person be the best support staff member.

Past President - Dorothy Rex - Dorothy is disappointed that other states have not responded to letters, phone calls and announcements of our Fraternity. Her committee will try to contact the states again. Perhaps "seeds" have been sown and will begin to show fruit soon. The State of Arkansas CES is an excellent chapter.

Honorary Member - Jo Jones has been suggested as 1990 Honorary Member.

For the Good of the Order

Marilyn reminded us that we need to have a Nominating Committee. Past President Dorothy Rex will be Chair. She has chosen Martha Shinkle, Clermont County and Jamie Nightingale, Jefferson County as members.

Meeting was adjourned.

Next Meeting - Officers and Board Members - August 9, 9:00-3:00, in Room 111, Agricultural Administration Building, OSU Campus.

Respectfully submitted,

Evelyn Roediger, Secretary-Treasurer, CES

Attachment A

**OSU Development Fund**

**Chi Epsilon Sigma (Extension Support Staff Fraternity)**

**Current Use:**

*Money can be deposited, but can not draw interest. Money can be used for current use. Disadvantage – does not draw interest - Would like to have \$500 to open account. Can be converted to Endowment Fund.*

**Holding Account:**

*Set goal of \$15,000 -- Money draws interest when account fund reaches \$15,000. Does not draw interest and cannot be used until account reaches \$15,000. Then can use interest money.*

**Endowment Account:**

*Must accumulate \$15,000 - money draws interest and fraternity can use interest money.*

*Linda Johnson, Extension Business Operations Leader will open the account.*

**Comments:**

*Can we deposit our scholarship money in the Development Fund account to get things started?*

*We will need to advertise to our membership that this account is open and they can designate donations to be deposited in the Chi Epsilon Sigma account.*

**WOW!!**