

MINUTES
CHI EPSILON SIGMA
August 11, 1988

Members Present: Dorothy Rex, Irene Moore, Becky Hooper, Marilyn Bloom, Jacque Mueck, Barbara Leach, Dianne Montgomery, Dolores Koppes, Evelyn Roediger, Betty Watkins, Mariam Bennett

Members Absent: Micki Daniels, Jamie Nightingale, Vickie Miller

Introductions were made. Everyone shared an experience or memorial day they had in relation to working with the Extension Service.

A correction was made to the July 28 minutes. The \$5 registration fee for the annual breakfast will be deducted directly from accounts in Columbus and will not be submitted on individual expense accounts. Irene made a motion, seconded by Marilyn, that Chi Epsilon Sigma will pay full costs for emeriti and honorary members' breakfasts at the annual meeting. Motion passed.

A financial report was distributed.

MEMBERSHIP REPORT

The deadline for membership has past -- we have 104 members this year. Jacque distributed the membership list. There were several new members, and some who did not rejoin. Overall, very pleased with the enrollment. Membership cards will be going out soon. Becky and Jacque will compose and send a letter to those members who did not renew membership to indicated they will be missed, etc.

It was suggested that the first year membership should be free (OCEAA has this policy). This will be discussed later; no definite opinions from anyone at this time.

Jacque passed out samples of certificates and paper weights to be used for years of service. Everyone was in agreement on purchasing the gold certificates at \$.90/each - Becky will do names in calligraphy. The paper weight selected will have a plate with the logo and the name, Chi Epsilon Sigma. Jacque will do the ordering. She will also order 50 pins without the red stone for charter membership.

All emeriti will also receive a certificate with their actual years of service.

An insert will be included with the annual meeting program to list the names of persons recognized and their number of years of service.

There have been conflicting dates of employment and years of service on the information Jacque has. This is particularly true if an employee has worked part time or has not had continuous years of employment. Jacque will check with Marge Hall in the personnel office to verify the official years of service for each member.

A discussion was held on a banner that can be used on a podium. Jacque had checked on this and found costs to be great. It was suggested that maybe a member who is talented in this area would be willing to make a banner. We would use the logo and information that is on the cover of the membership notebooks. Understanding time is running short to get something for this year's annual meeting, an item could be put in the next newsletter to ask for a volunteer.

SUGGESTED NEWSLETTER ARTICLES

- Annual Meeting, Irene
- New members' names listed
- Bio on Dianne Montgomery
- Micki's marriage
- Banner idea and ask for volunteer
- Steps to consider when approaching retirement

SCHOLARSHIPS

Keith Smith will review the application form and it will be sent out in the next campus mail.

ANNUAL MEETING

Irene passed out a copy of the annual meeting agenda and reviewed it. Evelyn will be in charge of the ice-breaker. Dolores is responsible for name tags to easily identify directors. Jacque, Barbara, and Dianne will be in charge of registration.

Since members will be attending the in-service following the breakfast except emeriti, it was suggested they stay and have their own planned program or meeting. When the registration for the breakfast is sent to emeriti, a letter will be included to announce these plans.

NOMINATING COMMITTEE

Jacque presented the committee's nomination for first vice-president. Marilyn Bloom was suggested for this position with Karon Dellinger of Franklin County taking her place as annalist. Becky made a motion to accept this slate of officers, Irene seconded the motion. Motion passed.

OTHER ITEMS OF BUSINESS

The addition of first vice-president will need to be made to the brochure and letterhead.

The constitution is still an issue being discussed. More work and planning will be given to this effort during the next year.

The officers and directors foresee the need for additional committees in the future. It is becoming too much of a responsibility for the few people involved, but most importantly we want to get more of the membership involved. The following committees were identified as being needed: awards for annual meeting, membership and years of service, "ice-breaker" at annual meeting, social activities.

In the discussion of certificates and paper weights for recognition, it was also suggested that name plates for desks with the fraternity logo might be another appropriate item to give for recognition. It is too late to change for this year, but keep in mind for next year. Another idea would be to sell the names plates and stationery or note cards for a fund raiser. These would have the official logo and name.

With the first year past, do we need to survey the membership to get a feel of their thoughts? Can this be worked in at the annual meeting by using this as a topic for table discussion? Each table could have a sheet of questions or topics to be discussed and then have a brief report from each table. This will also encourage personal interaction among members.

The next meeting will be October 10, and this will be for officers only. To keep the budget in line, it was agreed the directors will meet with officers only during the months of May and August which is when most of the planning and decision-making takes place prior to the membership drive and the annual meeting.

Becky Hooper
Secretary/Treasurer

c: B. Moser
C. Cunningham
K. Smith
F. Hutchinson
Dist. Supervisors