

MINUTES

COMMITTEE MEETING OF OHIO COOPERATIVE EXTENSION SERVICE SUPPORT STAFF FRATERNITY

November 20, 1986

Persons in attendance: Dorothy Rex, Knox County
Micki Daniels, Administration
Becky Hooper, East District Office
Irene Moore, Ashland County
Marilyn Bloom, Ottawa County
Jacqueline Mueck, Entomology

Under the leadership of Dorothy Rex, a first committee meeting was called together to pursue the idea of establishing a fraternity for support staff of the Ohio Cooperative Extension Service. The intent is to create a support system within the organization to encourage professionalism among support staff and develop an effective working relationship statewide. It is hoped that association with this fraternity would also stimulate participation in the statewide in-service workshops. The fraternity's purpose and membership qualifications would be fashioned similarly to Epsilon Sigma Phi.

The committee members felt it is very important to gain the support and approval of Extension Administration as well as county chairpersons and district supervisors. Our aim is to keep all persons informed and share ideas openly with administration as well as peers.

The committee will ask Director Sprott to initially inform support staff and chairpersons by writing an article in the "Brown Letter." The committee will then follow up with letters of invitation to all eligible staff.

Membership would be open to all support staff (secretarial/clerical work related) and emeriti of the Ohio Cooperative Extension Service with one year of service. The consensus of the group was that we would not include support staff from OARDC, ATI, and resident instruction. Micki Daniels will check to see if a list of names and years of service is maintained by either Keith Smith or John Stitzlein's office.

Micki Daniels will also check with Keith Smith to see if there is a national fraternity we could associate with or if there are other states that may have similar organizations already developed. We could benefit from what others have experienced and from the sharing of ideas. Maybe Dr. Smith could be helpful in developing a charter. Becky Hooper will make contacts with Epsilon Sigma Phi to see if they have an application form for membership. If so, we could develop a similar model.

The name of this fraternity would be Chi Epsilon Sigma (CES) - Alpha Chapter. Annual dues of \$15.00 will be collected. The money generated from dues would be used for postage, stationery, awards, and publication of a newsletter. We will check with Administration to see if there is a possibility of obtaining a loan to be used for start-up working capital.

An annual meeting for total membership could be incorporated with the fall two-day in-service workshop for support staff. Either a breakfast or dinner gathering would be an ideal time for recognition and presentation of awards. A registration fee could be included on the workshop registration form as an optional session. Will need to work in cooperation with Dr. Smith on this. Quarterly meetings for the officers and board of directors would be held or at the discretion of the president.

Officers to be elected at the annual meeting would include: president, president-elect, secretary-treasurer, and annalist. Board of directors representation would consist of one representative from each of the five districts, two from campus, and one emeriti. Possible committees include awards, membership, and newsletter.

The following committee members were selected officers to serve this year:

President - Dorothy Rex
President Elect - Irene Moore
Secretary/Treasurer - Becky Hooper
Annalist - Marilyn Bloom

Knox County is centrally located for committee members. It was agreed future meetings will be held at the Knox County office.

Micki Daniels will arrange for a meeting with Drs. Sprott, Cunningham, and Smith for the committee to present ideas and progress made thus far on organization.

Becky Hooper
Secretary/Treasurer