

CES Board Meeting

August 13, 2015

In attendance: Debbie Delp, Amanda Forquer, Linda Good, Ann Meyer, Kathy Mohler, Lisa Murphy, Crystal Ott and guest, Jared Morrison.

On Carmen: Lee Ann Hiatt and Beth Young.

OFFICER REPORTS

Deb Delp – President - called the meeting to order. Past minutes were read and accepted. Encourage scholarship winners to use as much of the \$200.00 award as possible. Consider buying a book an organizer, etc.

Lisa Murphy – Treasurer - shared the Treasurer's Report. Kathy Mohler made a motion to approve; Ann Meyer seconded. Unanimously approved.

A motion was made to combine the two Huntington Accounts. A service charge was being put in place on the savings account due to low activity. Interest earned on that account is minimal and does not compensate for the fee. Lisa Murphy was authorized to transfer the balance in the savings account \$1083.59 to the checking account.

Crystal Ott – Vice President - reported that she needs letters or pictures to present on June 8, for Dr. Smith's retirement. Vicki Snyder is working on a Power Point to present at Administrative Cabinet as a surprise on June 11, 2015.

Ann Meyer – Membership Secretary - Ann will be looking for new suppliers for the tenure awards presented at the annual meeting. Past awards are no longer available. In finding replacements, she will be looking for items that follow the current pricing guidelines - approximately \$1 per year of service. Comment was made that we need to update the Handbook to eliminate specific vendors, like Hearth Stone Pottery from years of service awards. As chair of the By-Laws committee, Marianne Guthrie will be reviewing this document.

Ann has updated the data base to reflect the new Extension Regions and EERAs in each region.

Ann needs ideas for a theme for Annual Conference.

Greg Davis agreed to pay for ½ of the Excellence Award.

Lee Ann Hiatt - Mentor Coordinator - no report.

DIRECTOR REPORTS

Kathy Mohler – Emeriti Director - no report.

Amanda Forquer – SAC Director - Amanda introduced "Outstanding U!" - a recognition program that acknowledges the tremendous efforts and contributions staff make to The Ohio State University College of Food, Agricultural, and Environmental Sciences. *OUTSTANDING U!* provides individual recognition for outstanding service and actions for day-to-day performance.

SAC Recognition Award Ceremony has been scheduled for November 12, 2015. This event will include luncheon and motivational speaker. Amanda noted that this was on the same day as our CES Board Meeting. She encouraged all members to stay for the SAC event. Details will follow.

Amanda encouraged everyone to stop by the Ag Admin building after the meeting. SAC is serving milkshakes and smoothies from 12 Noon- 1pm as staff appreciation activity.

Linda Good - Regional Director – Patty Corfman might have copy of what should be written with a CES check.

There is one new support staff employee in the West Region. An invitation was sent to Pam Clark in Clermont County about joining CES.

Per Dr. Keith Smith's instructions, a letter of introduction and invitation to CES was formatted for Central State University. This email was addressed to Danielle Davis, support staff to Dr. Clarence Bunch. Dr. Bunch is the Central State contact between OSU Extension and Central State Extension. Dr. Smith attached the letter to his email to Dr. Bunch encouraging support for Central State University to share this information with Central State University Extension support staff. There has been no response yet. However, there is an October date for official collaboration status.

COMMITTEE REPORTS

Crystal Ott, Nominating Committee - Crystal is gearing up for the push to complete the slate of candidates for the 2016 CES Board. Vacancies will be finalized after the vote on proposed bylaw changes.

Switching hats, Crystal (**Professional Improvement Committee**) also mentioned the possibility of CES sponsoring a scholarship for the TERSSA Conference. This would be a great professional development opportunity for all of us regardless of financial circumstances. It could be one way we promote participation.

Jared Morrison Introduction - Jared joined Extension at the end of June as the Extension Event Coordinator reporting to Dr. Ken Martin. He previously worked at a University in Boca Raton, Florida. He is assuming the role of Co-Chair for this year's Annual Conference and has begun working with Linda Good and Kathy Mohler on plans for the 2016 TERSSA Conference to be held in Columbus.

On December 8-9 is the tentative date for the Extension Annual Conference this year.

Linda Good - AD HOC Committee Report: 2016 TERSSA Conference - Conference planning has begun. The event is scheduled for the Westin Hotel in downtown Columbus on October 18-19. The theme is "One Voice." Committees are forming... Let Linda and Kathy know how you would like to be involved. Vicki Snyder and Michelle Moon are chairing the Marketing Committee. Vicki wants to do a video promoting Columbus as a destination to be shown at the conference this year in Tupelo.

Finance Committee - Need to prepare a budget for next year for CES, including support for the National Conference in October 2016. The committee members are Treasurer, Past- President, President, and Vice President.

Motion to Adjourn was made by Ann Meyer, seconded by Linda Good. Unanimously Approved.