

CES Board Meeting

May 12, 2015

In attendance: Deb Delp, Christine Benson, Crystal Ott, Amanda Forquer, Lisa Murphy, and Linda Good.

On Carmen: Marianne Guthrie, Ann Meyer, and Lee Ann Hiatt.

Deb Delp – President - called the meeting to order. Past minutes were read and accepted.

Lisa Murphy – Treasurer - shared the Treasurer's Report. The report was accepted.

Crystal Ott – Vice President - reported that she needs letters or pictures to present on June 8, for Dr. Smith's retirement. Vicki Snyder is working on a Power Point to present at Administrative Cabinet as a surprise on June 11, 2015.

Ann Meyer – Membership Secretary– Ann is updating the CES database to reflect the five current Extension regions. The membership report will print out by regions and within the regions, by EERA.

Julie Evans – Historian - had nothing to report.

Lee Ann Hiatt - Mentor Coordinator– no report.

Amanda Forquer – SAC Coordinator - reported that the Stone Lab trip on June 6, 2015 is full. There are also Professional Development awards available. SAC is struggling with appreciation ideas to do things for people in the counties. The budget is \$1,000-1,500. This is for the entire staff. SAC will also hold an appreciation event on campus in August.

On November 12th Amanda is hoping to have a luncheon as part of the Staff Advisory Council Recognition Awards Ceremony. She has submitted a request for funding so cover the cost of the lunch.

Christine Benson – Campus Director - talked with Dawnn Brown, Office Associate in the Business Office about joining CES.

Linda Good – West Regional Director - emailed a report and did not receive any questions.

Linda also shared a report from Michelle Moon, Northeast Regional Director. There were 5 new support staff in the Northeast Region and she will be contacting them to welcome them to Extension and encourage them to join CES. Michelle will also be reaching out to members in the Northwest Region regarding the newly created director position there. She welcomes suggestions.

Kathy Mohler – Emeriti Director – not present and nothing to report

Committee Reports:

Ann Meyer, Membership Secretary is beginning preparations for the fall. She appreciated having the budget on today's agenda to help her in planning for this year's member recognition awards.

Crystal Ott, Nominating Committee. There is a vacancy in the analyst position and need suggestions.

Amanda Forquer and Crystall Ott, Professional Improvement - The Fred Pryor seminar was attended by 47 people. Evaluations were very positive. 17 people were interested in the training rewards program. Amanda and Crystal sent out tips and tricks. Of the 47 people in attendance, 20 were CES members.

Old Business:

2015 Budget Approval. The motion was made by Lisa Murphy and seconded by Marianne Guthrie to approve the 2015 Budget. Vote to approve: Unanimous.

We will now begin the process of sharing the budget and bylaw changes with the membership for their approval. Linda Good suggested we contact Linda Newman about how this has been handled in the past. We will probably need to vote online using Lime Survey or some other tool.

Deb Delp requested that a \$200.00 check for the Leukemia Society in recognition of Dr Smith's retirement be processed. Review of previous minutes indicated that the motion to approve was approved in November 2014.

Marianne Guthrie – Past President – Looking for suggestions on ideas about outreach to other states. Linda will get will get with Dr. Smith to see if he had suggestions. Targets for outreach include: North Carolina, Kentucky, and Pennsylvania.

New Business

AD HOC Committee Report: 2016 TERSSA Conference.

Linda Good shared the results of her meeting with Dr Smith and co-chair Kathy Mohler regarding CES hosting the TERSSA National Conference in Ohio in 2016. The result of their meeting was a letter of commitment outlining the expectation of the committee, the commitment expected of CES as well as the commitment of administration.

Dr Smith also encouraged outreach to other North Central states for participation in the conference and membership in TERSSA. He agreed to send a letter promoting this effort with his peers in Pennsylvania, Kentucky as well as Central State here in Ohio.

Debbie Delp called for a motion acknowledging CES approval of this agreement. Linda Good made the motion. It was unanimously approved.

Note: It was recommended that conference committee members contact Emily Winnenberg, Director of Development about policies and protocols before approaching any potential corporate sponsors.