



Chi Epsilon Sigma Board Meeting

Tuesday, September 10, 2019

10:00 am at the Nationwide and Ohio

Farm Bureau 4-H Center, Columbus and via Zoom

Minutes

Beth Young, 2019 CES President, called the meeting to order.

Attendees: In Columbus - Terri Fisher, Linda Good, Marianne Guthrie, Lee Ann Johnson, Beth Young, and Adam Ziadeh. Via ZOOM – Ashley Gerber, Heather Keller, Angie Keshock, Paige Matney, Christina Byrd, Lisa Parker, Judie Gaerke, LaVerne Castle, Kevin Smith.

Secretary's Report: Linda Good

Motion to approve May 14, 2019 CES Board Meeting Minutes: Lee Ann Johnson, motioned to approved; Angie Keshock second. Minutes for May 14, 2019 CES Board meeting were approved and requested to be posted to the CES website.

Treasurer's Report: Marianne Guthrie – presented Financial reports. Motion to approve: Linda Good; seconded: Angie Keshock. Reports approved

Officer reports:

Past President: Angie Keshock – nothing to report

Vice President: Adam Ziadeh – nothing to report

Membership Secretary: Paige Matney – nothing to report

Annalist: vacant

Administrative Liaison – vacant

Historian – Lisa Parker – she has received files and will be scanning them and uploading them to Box

Mentor Coordinator: Ashley Gerber - nothing to report

SAC director – Terri Fisher – No report

Campus Director – Vacant

Southwest Director – Carol Wagner - absent

Southeast Director- Lee Ann Johnson – emailed her area birthday wishes. The TERSSA display is updated and was used at the Ohio S.S. Conference in May. It is now available to other states. Not yet heard feedback from the SS Conference. Waiting on Annual Conference details and will email these details to her area folks.

Northeast Director – Heather Keller - nothing to report

Northwest Director – Emily Cordes - absent

Emeriti Director – Teresa Funk – not able to attend due to Farm Science Review

Side Note: Teresa will be emailing out a call to Support Staff to volunteer at FSR

Committee reports:

Membership & Years of Service – Paige Matney – Is reaching out to JCEP membership, chair Kathie Tutts

Nominating – Adam Ziadeh – Time to volunteer for a CES Board position! Specifically looking for Vice President, Secretary and Annalist (there may be more)

Fundraiser – Beth Young – (see below)

CES Annual Meeting – Beth Young – Beth and Adam attended the 1st Annual Conference Planning Committee meeting. The Conference locations will definitely be at a hotel December 16, 17 and 18 2019. The 1st day will be JCEP and CES Association Meetings. Due to concerns from 2018 – the JCEP meeting will be first followed by the CES Annual meeting. They are planning at least 4 breakout sessions and need suggestions from support staff.

Budget and Finance – Marianne Guthrie – nothing more to report

Outreach – Angie Keshock – No report

Professional Improvement – Adam Ziadeh - Discussion: Marianne mentioned that professional development scholarships should be part of the awards offered by JCEP. Our budget does not have enough funds to support this and JCEP offers similar awards. Adam will check with JCEP about this and bring it up for further discussion.

Constitution and Bylaws – Angie Keshock – There will be multiples changes to the Constitution and Bylaws due to the merge with JCEP. Requesting volunteers to assist in the review. Volunteers: Marianne Guthrie, Lee Ann Johnson, and Lori Moff

Membership and Annual Meeting Scholarship – co-chairs Paige and Linda.

Lively discussion concerning our merge with JCEP and how to apply the Membership and Annual Meeting scholarships:

- Need to promote the benefits of joining
- Need to clarify CES is now JCEP
- Annual Meeting Scholarship will be transferred to the recipients chartfield after the fact
- Need to remember to include Emeriti in the email blasts
- Need to coordinate with JCEP membership due date
- New members scholarships = \$20.00 for affiliate JCEP membership
- Returning members = \$30.00 (?) to apply to full JCEP membership
- Be clear that Membership dues will apply 2020; Annual Meeting Scholarship will apply to 2019 Annual Conference

Annual Conference Activities – Beth Young nothing at this time

Recognition – nothing

Mentoring – Ashley Gerber – nothing to report

Excellence in Extension Award – Paige Matney is working on this. Lee Ann proposed that following the naming conventions of the other Excellence Awards presented at Annual Conference, we might wish to think about renaming our award. The Extension Support Staff Excellence Award was patterned after ESP. ESP has the ESP Extension Excellence Award which is presented to the outstanding educator being recognized each year. Chi Epsilon Sigma should be referenced somewhere in the name of the award. Suggestion would be to include CES in the name - Chi Epsilon Sigma and Extension Support Staff Excellence Award. We could name it after Dorothy Rex also but already have the Dorothy Rex Inspiration Award. Because this award is in the Constitution and Bylaws, we likely cannot rename for the 2019 Annual Conference but would have to for 2020 after voting by the membership on the C&B. A motion needs to

be made by the board on how to propose this change in the C&B. Also Lee Ann asked that we make sure that the CES logo is used on our awards.

Old Business:

JCEP Meeting Report – Beth Young and Adam Ziadeh – next meeting is October 21st.

Other Old Business – Adam Ziadeh – Need a CES Vice President by October. Please contact Adam if you would like to run for this position or if you would like to nominate someone.

New Business:

TERSSA Update – Christina Byrd – TERSSA conference registration is now open and due on October 1st. The Conference will be held at Mississippi State and runs November 18-20. At this time, we may have 4 to 5 delegates attending. The new TERSSA website is up and running (TERSSA.org)! TERSSA award nominations are due November 1st; Officer nominations are being requested. TERSSA is also looking for an historical list of members and their years of membership. Linda will look through her files. The 2020 conference is scheduled to be held in North Carolina. The TERSSA.org website is not working for everyone (unable to open). This will be looked into.

Scholarships and Awards – Beth Young wanted to encourage everyone working on these to be careful to ensure that applications are up-to-date and emailed to membership in a timely manner.

Extension Conference Update – Beth Young and Adam Ziadeh – see notes above in CES Annual Meeting

Support Staff Excellence Award – Paige Matney (see above comments).

Silent Auction at Conference – Per Beth Young, location is to be determined. Hoping for an increase in revenue due to having conference prior to Christmas. Lee Ann Johnson and Carol Wagoner are caring for this project and will wait to make an announcement about the raffle once more information becomes available about Annual Conference. Beth is to check with ShaLise Simmons (conference coordinator) to make sure we can have it this year and where it will be set up.

CES Website – Beth Young. Discussion on the need to update the site and the many areas needing information. Beth will email Cheryl Buck requesting that CES is able to request ownership to a staff member able to make the many updates. Lee Ann suggested a group be formed to make a list of the many, many needs and those be included in the email to Cheryl Buck. Folks willing to work on this project: Lee Ann Johnson, Ashley Gerber, Beth Young, Christina Byrd, Angie Keshock, and Lisa Parker.

Open CES Positions – Adam Ziadeh – need Vice President, Secretary and Annalist by October 1st.

Updating Historical Information – Lee Ann Johnson and Linda Good – Lee Ann expressed concerns that due to the website being woefully out-of-date and information being scattered, we are losing a lot of historical information. Specifically - there are some white binders with lots of history and pictures that are missing. We will be on the hunt for the white binders. (Update since the meeting, Lisa Parker has located these historical notebooks in her boxes of information!)

Other New Business – none

Adjournment: Motion for Adjournment by Adam Ziadeh and Seconded by Marianne Guthrie.

Meeting adjourned.

Upcoming meetings:

November 12, 2019 in Columbus (Nationwide and Ohio Farm Bureau 4-H Center Board Room) and via ZOOM

JCEP Meeting scheduled for October 21 at the 4-H Center

Respectfully submitted,

Linda S. Good
2019 CES Membership Secretary