Chi Epsilon Sigma
Newsletter, Brochure and Web Page Contest Information

General Rules & Regulations


Entries must be received by October 31st. Entries postmarked after that date will not be accepted. The entry form must be attached to each entry, along with the one-page description sheet which includes the purpose, audience and other information.

Submit up to three issues of a newsletter, flyer/brochure or web page printed original, directed to a specific audience (in-house or external). Material may be educational, informational, or promotional; typeset or typewritten and photocopied or offset printed. Entries will be evaluated for layout placement, treatment of graphics, printing, and use of color, if a page is organized to speed retrieval of information, links provided, special effects (animation) used.

* Articles produced from July 1, 2014 - June 30, 2015. The same production may not be entered two years in a row.

* Any outside agency work on the entry must be acknowledged and it must be minimal.

Frequently Asked Questions

Q. Who is eligible to enter?
A. CES members are eligible who have paid current annual dues.

Q. Can teams enter?
A. Yes, more than one person can enter a single entry as a team.

Q. How are winners recognized?
A. Plaques will be presented at the annual meeting.

If you make the request on the entry, one supervisor will also be notified of your accomplishment.

Q. Who are the judges?
A. The OSU Department of Communications & Technology.

Q. Will I get my entry back?
A. All entries will be retained by CES. Our goal is for winning entries will be on display at this year’s OSU Extension Annual Conference.
Chi Epsilon Sigma
Newsletter & Brochure Entry Form
Entries must be postmarked on or before October 31st

Name(s) ______________________________________________________________
Address ______________________________________ Phone____________________
Office _______________________________________ Title________________________

Category
____ Newsletter ____ Brochure/Flyer ____ Web page

On the separate attached entry sheet include:
Purpose (goals, objectives)
Audience
Role of each entrant, if team project
Outside Help (if applicable)
Is the Web page still live? If yes, where is it located? (URL)

Mail to: OSU Extension Pike County
Attn: Julie Evans
313 Mill Street
Piketon, OH 45661

☐ If I win an award, notify the following administrator (name, title, address and phone):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Checklist
✓ Meet the October 31st postmark deadline
✓ Entry (3 copies)
✓ Entry Form
✓ Separate Entry Sheet
CES Newsletter/Brochure/Web Page
Awards & Recognition Entry Sheet

Purpose (goals, objectives):

Individual Entry _____ Team Entry _____

Audience (type, size and target):

Reproduced:_____ In-House _____ Commercial
Published: _____ Monthly _____ Bimonthly _____ Other
Color Usage: _____ 1 color _____ 2 or more colors

Web Page Link (if applicable):

Other comments: