

EXCELLENCE IN EXTENSION AWARD

PRESENTED BY EPSILON SIGMA PHI AND OHIO STATE UNIVERSITY EXTENSION

GOAL: An annual award to recognize a superior Extension educator

CRITERIA: The nominee should be recognized as a superior Extension educator. This award recognizes the importance of teaching, research and service to Extension programming and will serve as an incentive for Extension advancement.

SELECTION:

Based on excellence in three categories: teaching, research and service. Consideration is to be given to:

1. Degree of respect by peers and clientele.
2. Breadth, scope and depth of accomplishment in relation to position.
3. Impact of programs and research.
4. Innovation and pertinence of programs and research.

NOMINATIONS:

Nominations can be submitted by faculty, staff, clientele or emeriti and should include:

1. Nomination form citing examples of excellence in nominee's extension teaching, research and service.
2. Nomination letter addressing the degree of respect by peers and clientele; breadth, scope and depth of accomplishment; and impact, innovation and pertinence of programs and research.

ELIGIBILITY: Any Extension employee who is a current member of Epsilon Sigma Phi will be eligible. The award can be received one time only.

AWARD DESCRIPTION: The award includes a cash award of \$1,000 plus the addition of \$1,000 to the base salary. The winner will be announced and the award will be formally presented during the Ohio State University Extension December Recognition Program.

SCHEDULE AND SELECTION PROCEDURE:

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| October 1 | Nomination forms and letters must be received by Chair. The Scholarships, Grants and Recognition Committee selects top five nominations. |
| October 15 | Top five nominees will be notified to gather reference names and update vita. |
| October 20 | Nominees submit names of 4 references to SGR Chair. |
| November 7 | Nominees submit current vita to SGR Chair. |
| November | All materials (nomination form and letter, evaluation letters and updated vita) are forwarded to Selection Committee named by Epsilon Sigma Phi President and Scholarships, Grants and Recognition Committee Chair. The Selection Committee determines award recipient. |
| December | Award presented |

**EXCELLENCE IN EXTENSION
NOMINATION FORM**

Name of Nominee: _____

Nominee's Title: _____

Work address: _____

Phone Number: _____ Email Address: _____

REASONS FOR NOMINATION: (List 2 examples of excellence in each of the three areas: Extension Teaching, Research and Service)

Submitted by (print name): _____

Address: _____

Phone Number: _____ Email Address: _____

Signature: _____ Date: _____

Faculty/Staff Member _____ Clientele _____ Emeriti _____

NOMINATION LETTER: Attach a nomination letter to this form addressing the nominee's degree of respect by peers and clientele; breadth, scope and depth of accomplishment; and impact, innovation and pertinence of programs and research.

NOMINATION DEADLINE: **October 1**

Return Form AND Letter to:

Ohio JCEP Scholarships, Grants and Recognition
Committee Laryssa Hook, Chairperson
Email: hook.26@osu.edu
Fax: 740-833-2030

*Email submissions will receive a confirmation.