

Ohio JCEP Professional Development Committee

October 7, 2013 from 10:00 – 11:30 at Ohio 4H Center

And via Carmen Connect: <http://carmenconnect.osu.edu/jcep-prof-dev-com/>

MINUTES

We had a great meeting with 13 participants (5 online). Lots of detail ironed out for our projects! Thanks to all who've helped. I've attached a list of folks that will be reported as "members" for the year. Any who did not participate have been removed. (*Note: some of these folks are a "single person" operation in their county; so we'll still give them opportunity to rejoin next year!*) – Brian Raison, Chair

Sub-committee updates:

1. Transitioning to 2014: Curtis Young, Chair. Elected Melanie Hart as new Vice-Chair! THANKS and Congrats to Melanie!
2. Onboarding/Mentoring (Barb Hennard, leader)
 - **New Employee Fair: October 22, 2013.**
 - 4 to 6 members of our committee will host an activity/game booth:
 - o Welcome new employees promote JCEP and its benefits.
 - o "Reverse Mentoring" game: we ask new people about their past experiences giving new hires a chance to contribute (social learning), etc.
 - o "Elevator Speech" game: new hires get to make up a 60-second overview of "what they do." We'll coach them and provide cards with prompts, blank lines, etc as a take-away/reminder.
3. Annual Conf. Planning (Flynn, Brady co-lead)
 - Had 80+ proposals submitted. Review taking place 10/8. Anticipate notification by 10/15.
 - NOTE: This is a major task of this sub-committee. Lots of detail. Time commitment isn't too much though. Keep on radar for '14.
 - Annual Conf. schedule / meeting times not out yet. Ohio JCEP will meet. Watch for details.
4. RIV Reporting (Hart, Young co-lead)
 - Melanie has followed up with Ken Martin regarding A&P promotion workshops. Our aim was to suggest FALL DATES (earlier) as the January timeframe is too late for people to finalize their CV for a Spring Review (with the yes/no vote occurring then). Several fall workshops are being offered!
 - We did not formalize a method of communicating with the candidates who are not successful to offer encouragement, mentoring, training, etc. This is an opportunity to discuss/formalize in 2014. **Approach for '14:** How can Prof. Dev. Comm. become a "voice" to Administration? Offer "stress relief" or "support / encouragement" workshops, etc.
5. Technology (Seger, Light co-lead)
 - Jamie mentioned new training opportunities. Question: can we do online EEETs? The questions will have to be redesigned. Discussed how *our committee can help plan/announce/promote workshops. (Need detail, approach, action items and names for 2014).*
6. Other: need to continue to encourage professional development activities for all! Perhaps form one additional sub-committee focused on that in 2014.

Next meetings: December meeting at Annual Conference (time tbd).