

# OHIO STATE UNIVERSITY EXTENSION

## Ohio JCEP Meeting Minutes Monday, October 19, 2015 | 10:00 – 12:00 noon Ag Admin Auditorium

Attending: Travis West, Joy Sharp, Joe Lucente, Janet Myers, Kate Shumaker, Lisa Barlage, Laryssa Hook, Curtis Young, Marilyn Rabe, Cindy Bond, Ed Lentz, Brad Bergefurd, Jerry Iles, Tim Tanner, Nate Arnett, David Marrison, Pam Montgomery, Lisa Bradley

David Marrison, President called the meeting to order.

President Marrison introduced Jared Morrison, Event Planner for Annual Conference. Jared, who started 2 months ago, gave an update on Annual Conference. Proposals will be accepted tonight until 12:00 Midnight. He shared a draft agenda. The new Director will be there for at least part of the Conference. Jared asked for room requirements from us for Association meetings. Registration will be out the 1<sup>st</sup> week of November. Cost has not yet determined. There will not be any early bird registration. The goal is to have a registration fee of \$100-125. Proposals will be reviewed and selected in late October. All Annual Conference related information will be posted on the Extension website. Contact information is posted there for Jared and Julie Fox for questions.

### **Committee Reports**

**Marketing and Membership Recruitment & Retention** – Janet Myers – The Marketing and Membership Recruitment & Retention Sub-Committees met together. Information was shared that Welcome Fest for New Employees would not be utilizing resource stations this year so we will not be setting up the Ohio JCEP table top display for this event. It was determined that a new Ohio JCEP table top display and brochure would be created by Janet and Patty for use at the 2015 Extension Annual Conference. Cheryl Buck will be meeting with Suzanne Steel to double-check on the logos and branding which will be used in the display and brochure. Becky Barker indicated she put together power point slides for the 2014 annual meeting of committees and members on the committees which ran during the lunch with awards. She volunteered to do the same for the 2015. Patty House and the Sub-Committee members of Membership Recruitment & Retention will be making personal phone calls and e-mails to encourage individuals to re-enroll or enroll as Ohio JCEP members.

**Global Relations** – Brad reported on the possible merging with the Public Issues Committee and gave an update on Extension folks that participated in International programs this summer.

**Personnel** – Ed Lentz shared his Committee had been in contact with Administration concerning employees not receiving raises in a timely manner. They plan to assist educators with navigating the promotion process. Ken Martin was the invited guest at this morning's meeting but was unavailable. (Ken arrived later and gave an update on Central State to the Board.) The committee plans to invite the new Director to JCEP Board early in 2016. Amy

Burns has been great to work with the Committee. There are still many changes with transition of HR from Extension to the College. Health Insurance changes were discussed. Also the Alternative Retirement System versus the traditional retirement system was explored.

**Professional Development** – Pam Montgomery reported the Committee will be selecting Annual Conference Proposals on Oct. 22<sup>nd</sup>, 10 am-2 pm in Ag Engineering Room 212. Curtis Young is the 2016 Chair, with Robbie Sigler, Vice-Chair. The “Who Does What” survey will launch in March.

**Public Issues** – Cindy Bond discussed the possible merge with Global Relation. A merge would involve Constitution changes. This will be further discussed under Old Business.

**Resource Development & Management** – Tim Tanner reported the audit was completed and we are financially strong as an organization. The budget recommendations have been made.

**Scholarships, Grants and Recognition** – Laryssa Hook reported her committee is getting ready for Annual Conference. They met with Jared and with CES since they have a joint banquet. Nominations are down for some awards. Team teaching down, creative works is about even, special chapter awards are also down. For service awards they are working with Debby Lewis. Cassie Turner Anderson is chair elect. Thanks to committee members – they have many sub-committees doing lots of work. Including CES has helped.

#### **Officer Reports**

**President Elect:** Pam Montgomery reported dates are set for Board meetings in 2016 – January 11, March 21, May 16, June 20, September 19, October 17, and December to be determined.

**Past-President:** Kirk Bloir

**Secretary Report:** Lisa Bradley reminded the Board her term ends this year so a new Secretary will need to be elected in December. The minutes of the September meeting were included in the agenda packet.

**Treasurer’s Report:** Nate Arnett presented the report as prepared. Total expenses for 2015 were \$26,961.85. Total income for 2015 was \$41,817.45. Net gain was \$14,855.60. Account balances showed available checking account funds at \$102,762.06. With endowment earnings, total available JCEP funds are \$141,674.66. It was requested by the Retirees to support the cost of the shelter rental for the annual picnic at \$250. Also, Nate reminded us that everyone who eats lunch at our meetings needs to contribute to the lunch cost so this doesn’t dip into our funds.

**Analyst Report:** Marilyn Rabe had no report. She is still learning what her responsibilities are.

**Retiree/Life Member Report** – Donna Brown provided a report. The OSU Extension Retirees 43<sup>rd</sup> annual picnic was held on September 14, 2015, attended by about 45 people. Updates were provided by OSU Extension administration (Cheryl Buck) and OJCEP/ESP (David Marrison). New retirees were announced. The next picnic is scheduled for Monday, September 12, 2016 at a new location: Beck’s Hybrid meeting facility in LaFayette, OH (near the Farm Science Review). After expenses, (repaid to Donna Brown and Deanna Tribe), \$742.10 remains to conduct future events. The life member invitation letter has been updated and will be sent to these newly eligible retirees: Chet Bowling, Karen Bruns, Rose Fisher-

Merkowitz, Bev Kelbaugh, Mike Lloyd, Mark Mechling, Carol Miller, Kathy Oliver, and Steve Prochaska.

### **State Presidents Reports**

**FCS** – Kate Shumaker reported that National meeting is 1 week away. They will have about 40 members attending and 7 guests. Reservations for State's Night Out are set. We are all looking forward to a memorable week at The Greenbrier!

- Membership info is currently being collected. All NEAFCS members must renew their membership info online and/or complete a paper membership form to be sent to the National Office with dues. More than 50% of these forms have been returned so far. Deadline is November 15.
- New FCS Staff: Amanda Rysz, Program Specialist, FCS, SNAP-ED, EFNEP, State; Laura Kington, FCS Program Assistant Farm to School, State; Jami Dellifield, FCS Educator, Hardin County; Dennis DeCamp, FCS Educator (just hired last week), Scioto County.

**4-H** – Travis reported State's Night Out at the Portland NAE4-HA Conference is set for October 25<sup>th</sup>. We have 65 registered for this event at Rock Brewery in Portland. New Extension Director Roger Rennekamp will be joining us. We have 2 National winners - Cassie Turner – Personal Column and Hannah Epley, Theresa Ferrari, Graham Cochran – Excellence in Camping (Team). National Board accepted Ohio's Letter of Intent for hosting the 2018 conference. Lisa McCutcheon and Sally McClasky are committee co-chairs. We have 2 National Board members recently elected - VP for Programs is Nadine Fogt and VP for Member Services is Mark Light.

**ANR** – Curtis Young reported

**ANREP** – Jerry Iles reported

**CD** – Myra Wilson sent a report. Ohio NACDEP met on Wednesday, October 14, 2015, aboard Valley Gem sternwheeler in Marietta, Ohio, as part of the Community Development Fall Tour. Sixteen members present. Laura Fuller elected as Ohio NACDEP President-Elect for 2016. Godwin Apaliyah will assume Ohio NACDEP President, and Myra Wilson will become Past President. Ohio's bid for 2018 NACDEP conference is on hold until the application becomes available, probably in January 2016. Applications being sought by November 1 for the Friend of Extension CD, and the Raymond A. Schindler Excellence in Community Development Extension Awards. New members: Laura Fuller, CD Educator, Noble County; Amanda Osborne, CD Educator, Cuyahoga County; Anne Johnson, Program Manager, Alber Enterprise Center; Gary Kuhn, Program Manager, Alber Enterprise Center; Carla Wood, Program Coordinator, Alber Enterprise Center.

**ESP** – Joe Lucente reported

### **Old Business**

- Annual Conference Update was given by Jared Morrison earlier in the meeting.
- Merger of Public Issues & Global Relations Committee – Global Relations is a Committee with ESP. If the two committees merge, Global Relations would become part of Public Issues. Joe Lucente consulted with the National ESP President. For consistency he urged us to keep them separate. Pro's and con's were presented by the Public Issues Committee. Now it is a decision of the Board. We can lead the change. Or is traditional model important? With the merger, we still need to consider the needs

of Ohio JCEP. Issues base decisions on all levels. Sub-committees could emerge. One sub-committee could be based on Global Relations/International. Initially part of what drove the idea was low interest/turnout for these two committees. It was suggested to have the two Committees work together next year as a trial run before making any Constitutional changes formally. We need to focus on promoting involvement, particularly among newer employees. It was suggested to make it a "Hot Topic" for Jeff Dick's monthly web meeting. Ed Lentz moved to merge the two Committees. The motion died due to lack of a 2<sup>nd</sup>.

### **New Business**

- Chapter donation to the National ESP endowment – Ohio donated \$500 to National ESP Endowment – Nate shared typically we give \$250. There was a challenge from National ESP to increase the donations. Nate suggested we give the \$500 plus \$250 for a contribution of \$750. Seconded by Joe Lucente. Motion passed.
- Shelter Reimbursement for Retiree Picnic - \$250 for next fall. Nate moved, to reimburse retirees for the shelter rental (Becky Cropper), Joe Illes seconded. Motion passed.
- Personnel Committee Update – Ken Martin gave an update on Central State. A Memorandum of Understanding has been signed for 5 years, with operating principals established for 2 years. Funding drives the decision as to when Central State can function as a Land Grant. No money was allocated from state budget for this year. Once a formal budget is passed, a NRCS employee appointed to help them get started. There will continue to be only one extension office in each county, not two. The county office will carry on as one unit. When money begins to flow, our administration will work together on search committee for placements. They are looking at good candidates at Central State that would be good for an Extension appointment. Focus areas will be determined – small and disadvantaged farmers will be a focus area. Grant funding will drive programming. Will be target audiences. We will work as partners. Intent is not to ask for county money. Looks like urban areas will be targeted. Ten counties have been identified. There are 1890 funding issues – federal match, low funding from state level. Predicting positions being filled after the first of the year at Central State.
- Reimbursing National ESP for costs of hosting Awards winners should be handled solely by administration – cost 1/3 ESP, 1/3 OJCEP, 1/3 Ext Admin? Expenses to ESP included ticket cost to luncheon and hotel cost for Ruby award winner. In future if we have National award winners, we need a consistent way to handle it that can be made a permanent process. This should be part of the award application process. Could be put in Awards Committee handbook. National should have room reserved. This was referred to the Recognition Committee. Joe Lucente will work with the Committee to work out the details of what should be in the handbook. It would be good if all leadership positions have handbooks, they once did. Succession handbook would help with consistency of leadership. State presidents need these handbooks as well.

Meeting adjourned at 2:44 pm.

Respectfully submitted: Lisa Bradley, Secretary