



2013

~ ANNUAL REPORT ~

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ASSOCIATION PAST PRESIDENTS

1921	S.R. Heffrom- Temp. Chair	1955	Herbert Hadley	1989	Larry Ault
1922	J.D. Hervey- President	1956	C.N. McGrew	1990	Larry Lotz
1923	C.G. Fedner	1957	Lester Cronin	1991	Joyce McDowell
1924	J.C. Hedge	1958	Norman Arnold	1992	Ron Overmyer
1925	J.C. Hedge	1959	L.C. Holtkamp	1993	Herbert "Pete" Lane
1926	H.S. Lewis	1960	Marshall K. Whisler	1994	Gary Wilson
1927	J.P. Schmidt	1961	Oscar E. Share	1995	Jack Sommers
1928	C.E. Rowland	1962	John E. Moore	1996	Nikki Eyre
1929	E.H. Reed	1963	Byron Gamble	1997	Cindy S. Oliveri
1930	J.E. Whonsetler	1964	Harold Ruggles	1998	Jerry Mahan
1931	J.E. Whonsetler	1965	Jim Marquand	1999	Doris Herringshaw
1932	George Kreitler	1966	John Parker	2000	Betty Wingerter
1933	George Kreitler	1967	Ivor Jones	2001	Deanna Tribe
1934	E.O. Williams	1968	John Wells	2002	Ken Lafontaine
1935	E.O. Williams	1969	W.W. Hamilton	2003	Marge Wolford
1936	W.S. Barnhart	1970	Dale Glass	2004	David Samples
1937	H.S. Ward	1971	Philip L. Grover	2005	Barb Brahm
1938	O.D. Sands	1972	Floren James	2006	Chris Olinsky
1939	W.H. Ford	1973	James R. Helt	2007	Andy Merritt/Greg Homan
1940	Howard Bond	1974	Virginia I. Zirkle	2008	Cindy Shuster
1941	Guy Hummon	1975	Bobbie D. Davis	2009	Mike Hogan
1942	C.D. McGrew	1976	Calvin D. Knight	2010	Randall Reeder
1943	Carl R. Bibbee	1977	Robert H. Groves	2011	Lisa McCutcheon
1944	Fred R. Keeler	1978	Carl F. Ruff	2012	Pat Brinkman
1945	Roger Thomas	1979	Helen G. Storer	2013	Treva Williams
1946	E.A. Drake	1980	Robert A. Cox		
1947	Robert Lang	1981	Robert D. Fleming		
1948	George B. Ganyard	1982	Janis Hughes		
1949	C.B. Stewart	1983	Beulah Hill		
1950	L.A. Best	1984	Ron Courtright		
1951	Ross Milner	1985	J.C. "Joe" McClanahan		
1952	Clarence Brown	1986	Ralph Jordan		
1953	S.N. McIntosh/C.E. Blakeslee	1987	Edison Klingler		
1954	George B. Ganyard	1988	George Ropp		

Annual Meeting – December 3, 2013

- Agenda -

Lunch 1:00 – 2:00 pm

Annual Business Meeting and Awards Ceremony 2:00 - 3:30 pm

Association Meetings 3:45 – 5:00 pm

Call to Order	Treva Williams
Pledge of Allegiance	Kathy Bruynis
Inspiration	Kathy Lechman
Remembrances	Barbara Brahm
JCEP Secretary's Report	Beth Boomershine
JCEP Treasurer's Report	Ted Wiseman
ESP Treasurer's Report	Nate Arnett
Recognition of New Members	Barbara Brahm Angie Holmes
Committee Reports	
<i>Global Relations</i>	<i>Kate Shumaker</i>
<i>Marketing</i>	<i>Teresa Johnson</i>
<i>Membership Recruitment and Retention</i>	<i>Angie Holmes and Donna Brown for Life</i>
Members	
<i>Personnel</i>	<i>Becky Nesbit</i>
<i>Professional Development</i>	<i>Brian Raison</i>
<i>Public Issues</i>	<i>Mike Estadt</i>
<i>Resource Development and Management</i>	<i>Vicki Schwartz</i>
<i>Scholarship, Grants and Recognition</i>	<i>Travis West</i>

Old/New Business

Revision of Ohio JCEP Constitution and By-laws

Treva Williams

JCEP President Remarks

Treva Williams

ESP President Remarks

Susan Zies

Recognition of 2013 Ohio JCEP and ESP Board Members

Treva Williams
Susan Zies

Ohio JCEP Nominating Committee Report and Election Results

Pat Brinkman

Installation of Officers and Board of Directors – Ohio JCEP

Pat Brinkman

Remarks from 2014 Ohio JCEP President

Kirk Bloir

Remarks from 2014 ESP President

Mary Beth Albright

Adjourn

Kirk Bloir

Award Ceremony Following Annual Business Meeting

2013 President's Report

This has been a very busy year as I have served as your Ohio Joint Council of Extension Professionals President for 2013. There is no way to fully acknowledge all the help and support provided by so many of you as we implemented a new structure for our organization by incorporating Epsilon Sigma Phi. However, it has definitely taken all of us working together to figure out the best way to merge committees, awards, and other organizational functions. Thanks to all of you for your patience and understanding.

I want to thank each of the Board members for your work and dedication this year. Those serving as Chair or Chair-Elect of the committees were given the task of merging committee responsibilities from both Ohio Association of Extension Professionals (OAEP) and Epsilon Sigma Phi – Alpha Eta Chapter into one committee with Ohio JCEP. While there may still be some changes required as we move forward, the committees have been able to streamline many of their functions to make them more manageable while at the same time allowing members an opportunity to provide service to both Ohio JCEP and OSU Extension.

As we go through the agenda of today's Ohio JCEP Annual Business meeting, you will hopefully notice how we have worked to create a truly cohesive organization incorporating all of the professional associations under one umbrella organization. We will be asking members to approve a few minor changes to the organization's constitution and by-laws during our business meeting.

I appreciate the confidence you placed in me by electing me to serve as Ohio Joint Council of Extension Professionals President. This has been a memorable experience for me and I have enjoyed representing Ohio JCEP at the State Extension Advisory Committee meetings and participating in the Ohio Farm Bureau President's Tour.

I would encourage each of you to become actively involved with Ohio JCEP by serving on a committee. The committees provide an opportunity for you to not only provide service to the organization but also allow you to strengthen your personal leadership skills as you work with a team of professionals to improve our organization and work with OSU Extension.

Next year will be another exciting year in the organizational history as Kirk Bloir takes the leadership of Ohio JCEP. He will work hard to include and involve each of you with the organization. Please provide him the same level of support you've given to me this year.

Treva Williams

2013 Ohio JCEP President

Ohio Joint Council of Extension Professionals 2013 Board of Directors

Officers

President	Treva Williams.973	Scioto	740/354-7879
President Elect	Kirk Bloir.1	FCS Admin	614/247-6524
Past President	Pat Brinkman.93	Fayette	740/335-1150
Secretary	Beth Boomershine.10	Franklin	614/866-6900
Treasurer	Ted Wiseman.15	Perry/Licking	740/743-1602 740/670-5315

State Associations' Presidents

ANROP	Joe Bonnell.8	Schl Environ & NR	614/292-9383
ESP	Susan Zies.1	Wood	419/354-9050
NACAA	Mark Landefeld.6	Monroe	740/472-0810
NACDEP	Rose Fisher Merkwowitz.1	CD	937/382/0901
NAE4HA	Nadine Fogt.12	Fayette	740/335-1150
NEAFCS	Melinda Hill.14	Wayne	330/264-8722

State Associations' Presidents Elect

ANROP	Lee Richter	Toledo	419/578-6783
ESP	Mary Beth Albright.75	Erie	419/627-7631
NACAA	Chris Bruynis.1	Ross	740/702-3200
NACDEP	Nancy Bowen-Ellzey.1	CD	419/995-8624
NAE4HA	Hannah Epley.24	Fairfield	740/653-5419
NEAFCS	Lisa Barlage.7	Ross	740/702-3200

Committee Chairs

Global Relations

Kate Shumaker.68 Holmes 330/674-3015

Marketing

Teresa Johnson.1389 Defiance 419/782-4771

Membership Recruitment and Retention

Angie Holmes.468 Erie 419/627-7631

Personnel

Becky Nesbitt.21 CD 740/289-2071

Professional Development

Brian Raison.1 CD 937/440-3945

Public Issues

Mike Estadt.3 Pickaway 740/474-7534

Resource Development & Management

Vicki Schwartz.4 4-H 614/292-6942

Scholarships, Grants, and Recognition

Travis West.222 Vinton 740/596-5212

Retiree/Life Member

Bob & Marilyn Sachs bomar@roadrunner.com Williams 419/636-3323

2012 OAEP & ESP Annual Meeting

December 4, 2012

Bob Evans Memorial Auditorium

Nationwide & Ohio Farm Bureau 4-H Center

OAEP Business

Call to Order – Pat Brinkman, president, called the meeting to order at 2:35pm.

Dana Brown led the Pledge of Allegiance.

Kathy Lechman shared a moment of inspiration on “Taking Care of Yourself”.

Secretary’s Report – Beth Boomershine shared the minutes of last year’s annual meeting.

Hal Knead moved to accept. Sara Kleon second. Motion passed.

Treasurer’s Report - Ted Wiseman shared the treasurers report.

2012 Revenue = \$12, 815.00

2012 Budgeted Expense = \$15,400.00

2012 Actual Expense = \$13,199.36

2012 Actual Gain/Loss = -\$384.36

Total Available Checking Account Funds = \$48,841.71

Total OSU Development Funds = \$1,157.52

Total Endowment Funds = \$32, 656.00

Jill Stechshulte moved to accept the report. Jeff Dick second. Motion passed.

ESP Business

Gwen Wolford opened the ESP Business meeting.

Secretary’s Report - Lisa Bradley shared the minutes of last year’s annual meeting.

It was moved and seconded to accept the minutes.

Treasurer’s Report - Nate Arnett shared the treasurer’s report.

It was moved and seconded to accept the report. Motion passed.

Barbara Brahm led a moment of inspiration and remembrance.

New ESP members were inducted by Barbara Brahm.

OAEP Committee Report Highlights (Full reports are included in the 2012 Annual Report.)

Personnel Committee – Kathy Michelich

Addressed issues this year such as the reporting system, the performance review process, the metric system, and the new starting salary changes.

Policy Committee – Greg LaBarge

Worked on establishing guidelines for the new constitution.

Professional Improvement Committee – Lisa Barlage

Gave six scholarships and five first timer scholarships.

Program Committee – Michelle Treber

Conducted a survey about the signature programs.

Public Relations Committee – Sally McClaskey

Focused on recruiting new members so the committee participated in new employee orientations.

Recognition Committee – Laryssa HookWill be working on the merging of the two organizations’ awards.

ESP Committee Reports (Full reports are included in the 2012 Annual Report.)

Global Relations Committee – Chris Bruynis

Worked on communications with the membership in terms of what is going on across the organization.

Scholarship, Grants, & Recognition Committee – Joyce Shriner

Committee worked on tasks in subcommittees.

Membership Recruitment and Retention Committee – Angie Holmes

119 new members. Recruitment information is available.

Professional Development Committee – Pam Montgomery

The year was spent looking at roles and responsibilities. The next year will consist of revising them.

Public Issues Committee – Ken Martin

The legislative newsletter was established with thanks to Gwen for her work on it. Field specialists took part in the legislative luncheon. Eric Barrett represented the organization at PILD. The committee was updated on Shale Energy Development. David Crawford participated on the national committee.

Resource Development and Management Committee – Nate Arnett

Approximately \$1,000 of new money was brought into the ESP Leadership Fund through some targeted promotional efforts. The money will go into the endowment fund. An account number, 602003 was shared for giving in the coming year.

Life Members Committee – Donna Brown

Opportunities for becoming a life member were shared.

Old Business

Pat Brinkman explained that the membership voted in August to move forward with a merger of OAEP and ESP to one “umbrella organization” as JCEP.

Marcia Jess moved, Erin Daily second, to accept the new JCEP constitution and by-laws.

President’s Remarks & National ESP Conference Report

Pat Brinkman shared her OAEP president’s remarks and recognized the 2012 OAEP Board with her thanks and a gift.

Gwen Wolford shared her ESP president’s remarks and recognized the 2012 ESP Board with her thanks and a certificate and gift.

Graham Cochran shared a report for the National ESP Board including membership trends around the country, awards available, and Galaxy proposals.

Ohio JCEP Nominating Committee Report & Election Results
Lisa McCutcheon thanked all of the candidates shared the results of the 2013 Election for the Ohio JCEP Board.

Treva Williams, president
Kirk Bloir, president elect
Pat Brinkman, past president
Beth Boomershine, secretary
Ted Wiseman, treasurer
Joe Bonnell, ANROP
TBD, ANROP
Susan Zies, ESP
Mary Beth Albright, ESP
Mark Landefeld, NACAA
Chris Brunyis, NACAA
Rose Fisher Merkowitiz, NACDEP
Nancy Bowen, NACDEP
Nadine Fogt, NAE4-HA
Hannah Epley, NAE4-HA
Melinda Hill, NEAFCS
Lisa Barlage, NEAFCS
Kate Shumaker, Global Relations
Teresa Johnson, Marketing
Angie Holmes, Membership Recruitment & Retention
Becky Nesbitt, Personnel
Brian Raison, Professional Development
Mike Estadt, Public Issues
Vicki Schwartz, Resource Development & Management
Travis West, Scholarships, Grants, & Recognition
Bob & Marilyn Sachs, Retirees

ESP Nominating Committee and Election Results

Marcia Jess, past president, shared the results of the 2013 ESP Officers and Board of Directors and installed them.

Susan Zies, President
Gwen Wolford, Past President
Mary Beth Albright, President Elect
Lisa Bradley, Secretary
Nate Arnett, Treasurer
Barb Braham, Analyst
Dave Marrison, North Region
Brian Raison, West Region
Kate Shumaker, East Region
Mike Estadt, South Region
Vicki Schwartz, State
Travis West, At-Large
Sarah Kleon, South Region
Marie Economos, North Region
Curtis Young, West Region
Rob Leeds, East Region
Nancy Bowen, State
Jessica Rockey, At-Large

Closing remarks from 2013 Ohio JCEP President, Treva Williams
Recognition of the 2012 Outgoing President, Pat Brinkman
Recognition of the Ohio JCEP constitution work group.

Pat Brinkman
Nate Arnett
Ted Wiseman
Lisa McCutcheon
Julie Fox
Susan Zies
Theresa Johnson
Gwen Wolford
Marcia Jess

OJCEP Budget Report 2013

OJCEP Income		Budget	Actual
OJCEP Dues	276 members	\$15,180.00	\$24,640.00
Total OJCEP Income			\$24,640.00

Expenses		Budget	Actual
Accounting/Bonding Fees		\$200.00	\$90.00
Buckeye Bounty Public Relations		\$350.00	\$0.00
Courtesies		\$300.00	\$90.00
Director Expenses		\$200.00	\$0.00
Marketing		\$500.00	\$0.00
Membership Expenses		\$100.00	\$0.00
Donations		\$250.00	\$0.00
JCEP (1st VP's)		\$3,000.00	\$3,348.57
PILD (2nd VP's)		\$3,500.00	\$4,956.02
Recognition Awards		\$3,300.00	\$3,001.24
Scholarships		\$3,400.00	\$3,500.00
Emeriti		\$200.00	\$0.00
Misc		\$100.00	\$24.05
OJCEP Meeting Expenses			\$140.49
Total OAEP Expenses		\$15,400.00	\$15,150.37

	Net Gain Loss	-\$220.00	\$9,489.63
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ACCOUNT BALANCES

	OJCEP Checking Account	\$47,672.37
Checking Account Liabilities		
	4-H Acct Fund	\$2,152.38
	Ag Acct Fund	\$13,834.17
	FCS Acct Fund	\$4,711.41
	CD Acct Fund	\$84.79

	Available OJCEP Checking Account Funds	\$68,455.12
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Endowment Account	\$32,656.00 ¹²
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Total Available OAEP Funds	\$68,455.12
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Audit of JCEP Finances

I had the opportunity to review and audit the budget and finances of JCEP on November 19, 2013.

I reviewed the 2012 budget report and it was checked against the 2013 budget report. The income, expenses and checking account matched, which was \$68,455.12. Beginning and ending balances were accurate.

All payments and deposits were recorded for the past year with both paper and electronic copies. In addition, each entry was also placed in one of the income or expense categories or designated program categories and cross referenced with the entries. When a request for a payment was made, the check was copied on the invoice for the records.

Previous year's account reflects \$281.00 in un-cashed checks.

All bank statements were reviewed against entries and verified. Miscellaneous expenses such as postage and JCEP luncheons were reviewed and confirmed.

Observations/Recommendations

- The luncheon donations during JCEP joint committee meetings and board meetings have greatly reduced the expenses for the meals
- There were some noticeable variations in charges from members to attend the PILD and JCEP Conferences. When this issue was discussed during the audit, it was noted that there had been no limit to expenses, but a policy is now in place to support a fixed amount of funds to attend a sponsored conference.
- I recommended the name of the presented budget to be changed from OAEP to JCEP and it was done.

Report Submitted by: Chris Penrose, Morgan County



2013 Epsilon Sigma Phi- Alpha Eta Chapter President Report

President: Susan Zies

President Elect: Mary Beth Albright

Past President: Gwen Wolford

ESP Board Members: Nate Arnett, Lisa Bradley, Barb Brahm, Donna Brown, Marie Economos, Mike Estadt, Sara Kleon, Dave Marrison, Brian Raison, Jessica Rockey, Vicki Schwartz, Kate Shumaker, Travis West, Cutis Young

It has been an honor and privilege to serve as the 2013 Alpha Eta Chapter President for Epsilon Sigma Phi. I have truly enjoyed working with this year's board. ESP Board met face to face in Columbus on February 1, 2013. Discussions took place at this meeting, as well as later conference calls among the ESP board on the ESP and JCEP merger, including the roles of two separate boards. Discussions centered on finalizing the merger process, so that there would only be one board as we move forward. During July, subcommittee members from both boards met via conference call to begin dialogue on this topic. On August 19th, ESP board members Gwen Wolford, Nate Arnett, Mary Beth Albright and I met face to face and discussed how to further refine the merger process into one board. This team developed some proposed changes to the JCEP Constitution and Bylaws. On August 27th, a team of 10 members representing ESP board and JCEP board met and discussed proposed changes to the JCEP Constitution and Bylaws so that it can serve as the Alpha Eta Chapter for Epsilon Sigma Phi Constitution and Bylaws. In September, via an electronic ballot, ESP Board voted to accept the proposed Constitution and voted to accept the proposed Bylaws. Vote will go before Ohio JCEP members in December at annual meeting.

As your Chapter President, I had the privilege to represent you at National JCEP (Joint Council of Extension Professionals) Conference in Memphis, Tennessee. I learned more about the working of the National ESP board, local chapter expectations and had time to dialogue with National ESP board and other state's ESP Presidents about the work of the Alpha Eta Chapter. I came away with a renewed sense of pride and recognized that we are very fortunate here in Ohio for the support our administration provides to educators and staff for professional development.

The Epsilon Sigma Phi mission is about professional development for the Extension Professional. Ohio was very fortunate this year to receive **\$1,600 in scholarship dollars** from National ESP. 2013 National ESP Scholarship recipients: Kathy Bruynis, *PILD Scholarship* (\$600.00), Donna Green, *Richard R. Angus Professional Development Scholarship* (\$500.00), Kathy Bruynis, *Administrator Leader Scholarship* (\$500.00).



Graham Cochran Alpha Eta Chapter Member serves on the National ESP Board as North Central Region Vice President. He also served this past year as the chair of the Scholarships, Grants and Recognition Committee for National ESP.

I would like to thank each board member for their contributions this past year as we worked through the changes in becoming Ohio JCEP. Special appreciation goes out to Travis West and the Scholarship, Grants and Recognition Committee for all their hard work this past year. Appreciation is extended to Nate Arnett for his work as treasurer and guidance on the constitution and bylaws. Special thanks to Mary Beth Albright who will take over as ESP President for 2014. Her organizational skills and her communication skills make her an excellent choice for president in 2014.

ESP FINANCIAL

FY13 Budget

Income						Total	Total	Operating	Endowment	Endowment
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Actual	Budget
	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2013	FY 2013
CHAPTER MEMBERSHIP DUES										
New Initiates (Transition to Annual Member Rate)	525.00	1,200.00	1,040.00	880.00	740.00	-	-	-	-	-
Annual Members (260 @ \$50)	15,840.00	15,980.00	15,810.00	15,130.00	13,780.00	14,000.00	13,000	13,000	-	-
Lifetime Members (4 @ \$200)	195.00	225.00	450.00	1,350.00	1,125.00	200.00	800	800	-	-
TOTAL DUES	16,560.00	17,405.00	17,300.00	17,360.00	15,645.00	14,200.00	13,800	13,800	-	-
NATIONAL CHAPTER REIMBURSEMENTS										
National Meeting Delegates' Travel	400.00	600.00	600.00	400.00			400	400	-	-
Regional Workshops Travel	300.00		600.00	300.00			300	300	-	-
TOTAL NAT'L CHAPTER REIMBURSEMENTS	700.00	600.00	1,200.00	700.00		160.00	700	700	-	-
OTHER - Silent Auction/ Other Fund Raising*	891.00	1,005.00	776.00	427.00		-	-	-	-	-
ENDOWMENT EARNINGS			4,085.23	4,090.62	4,066.00		4,000		4,054.00	4,000
TOTAL INCOME	18,151.00	19,010.00	23,361.23	22,577.62	19,711.00	14,360.00	18,500	14,500	4,054.00	4,000

Expenses

NATIONAL MEMBERSHIP DUES

New Initiates (100 @ \$45)	315.00	675.00	585.00	495.00	405.00	4,770.00	4,500	4,500	-	-
Annual Members (160 @ \$40)	7,920.00	7,560.00	7,440.00	7,120.00	6,440.00	6,960.00	6,400	6,400	-	-
Lifetime Members (4 @ \$200)	200.00	0.00	400.00	1,200.00	1,000.00	200.00	800	800	-	-
TOTAL NATIONAL MEMBERSHIP DUES	8,435.00	8,235.00	8,425.00	8,815.00	7,845.00	11,930.00	11,700	11,700	-	-
ANNUAL MEETING	59.76				217.00	119.20	100	100	-	-
BANK CHARGES	36.86	77.75	8.00		80.00	36.00	30	30	-	-
BOARD EXPENSES**	102.12	135.00		325.00	194.00	200.00	225	225	-	-
EMERITI	0.00						100	100	-	-
GLOBAL RELATIONS SCHOLARSHIP, GRANTS, & RECOGNITION	0.00	216.70					-	-	-	-
Awards	195.50	198.00	264.74	34.75	122.00	128.75	150	150	-	-
Scholarships	400.00	400.00	1,000.00	1,189.10	1,000.00	1,000.00			-	-
Excellence in Extension				1,450.12	1,480.00		1,500		1,489.26	1,500
MEMBERSHIP RECRUITMENT & RETENTION	0.00	200.00			123.00	171.89			-	-
PROFESSIONAL DEVELOPMENT										
Sponsorship - Leadership Conference			3,000.00							
Registrations - Leadership Conference			1,600.00		2,500.00					

**PUBLIC ISSUES
RESOURCE DEVELOPMENT & MANAGE-
MENT**



Silent Auction or Other Fund Raising*	207.00	250.00	115.30	213.50						
OUT OF STATE MEETINGS										
PILD Conference	1,586.42	1,318.20	1,035.23	1,150.91	2,661.00					
National Conference	2,254.04		3,645.56	3,293.04	3,142.00	3,022.544,000	1,500		2,500	
Regional JCEP Conference	1,183.54	250.00	1,034.28	987.35	996.00					
TOTAL OUT OF STATE MEETINGS	5,024.00	1,568.20	5,715.07	5,469.49	7,800.00	3,022.544,000	1,500		2,500	
National ESP Endowment* & **	225.00		530.35			700.00600	100		500	
National Mini-Grant		70.20							-	
Chapter Endowment***			330.35	363.50	250.00	50.00200	200			
TOTAL EXPENSES	14,685.24	11,350.85	20,988.81	16,671.36	21,612.00	17,358.38	18,605	14,105	1,489.26	4,500

Notes:

* Annual goal at least \$250 from fund development efforts to Ohio ESP Endowment and to National ESP Endowment)

** Includes outgoing President gift contribution to National ESP Endowment (\$100) (note switch from Board Expense line item to National ESP Endowment line item in 2013)

*** Life member contribution to chapter endowment \$50/new life member

Ohio ESP began year with a \$160 credit to national ESP due to overpayment in past. Applied two later new memberships on 1/25/13 and 6/18/13. Balance \$70

Renewed Members	1/14/2013	174
New Members	6/18/2013	106
Life Members		1

CHECKING ACCOUNT BALANCE: 10/8/2013 20,212.01

CHECKS TO BE WRITTEN:

CHECKS NOT CLEARED BANK: Written

Leadership Fund Endowment Principal 7/31/2013 83,631.39
55010/602003

Leadership Fund Income & Expenses 7/31/2013 15,323.34
55010/202003

Leadership Fund Commitment

ESP Annalist Report

The Annalist was involved in keeping the history of the organization, keeping records of members who have passed on, and participating in discussions of the merger of ESP into the Ohio Joint Council of Extension Professionals.

History

Many discussions were held as the ESP and OAEP organizations completed their merger to the Ohio Joint Council of Extension Professionals. Board structure, the constitution, committee structure, and awards were all addressed as the needs of each organization were blended together to form one working organization.

Annual Meeting

The Annalist will conduct a ceremony of remembrance at the Annual Meeting on December 3, 2013, to honor OSU Extension employees who have passed during the last year. At writing of this report, the following individuals will be remembered:

James Calvin Clay, County Extension Agent, 4-H, Washington County and Animal Science Specialist - died 12/14/12 (age 74)

* Herbert Hadley, County Agent, Agriculture, Allen County, District Supervisor and Agriculture Economist – died 12/18/12 (age 93)

* Maynard G. Muntzing, County Extension Agent, Agriculture and 4-H, Ross County – died 1/9/13 (age 79)

Robert “Bob” Crawford, County Extension Agent, Lawrence County – died 2/1/13 (age 79)

* Charles Emmons Blakeslee, County Extension Agent, Agriculture, Meigs County – died 4/1/13 (age 102)

Alfred J. Baxter, County Agent, Agriculture, Mercer and Clinton Counties – died 5/18/13 (age 92)

Vicki Reed, 4-H Youth Development Extension Educator, Muskingum County – died 5/28/13 (age 53)

Ted Jones, Extension Assistant Director, Agricultural Industry – died 6/30/13 (age 84)

* Helen Storer, Extension Agent, Home Economics, Clinton County – died 7/12/13 (age 89)

* Chuck Ingraham, Extension Agent, Agriculture, Hamilton and Hocking Counties, State Extension Livestock Marketing Specialist, State Extension Business Management Specialist – died 8/19/13 (age 89)

* Howard Showalter, County Extension Agent, Agriculture and 4-H (? County) and Area Farm Management Agent – died 8/24/13 (age 89)

Jerry Driggs, Endeavor Center Business Incubator Manager, OSU South Centers, Piketon – died 10/1/13 (age 50)

* Bob Groves – County Extension Agent, 4-H and East Area/District Agent. 4-H - died 10/11/13 (age 78)

John Ewart – County Extension Agent, 4-H and Agriculture, Madison County – died 10/18/13 (age 81)

Charles Louis Lang, - County Extension Agent, 4-H, Auglaize County died 11/7/13 (age 81)

* ESP Life Members

The Annalist will also conduct the initiation for new ESP members.

Respectfully Submitted,



Barbara A. Brahm
Annalist, ESP, Alpha Eta Chapter

Personnel Committee Annual Report

Becky Nesbitt, Chair
Joy Sharp, Chair-Elect
Kathy Michelich, Past Chair

Members attending a minimum of one meeting in 2013:

	Becky Nesbitt, Chair	Joy Sharp, Chair-Elect	
Lisa Bradley	Kara Colvin	Erin Dailey	David Dugan
Mike Hogan	Jerry Iles	Ed Lentz	Mike Lloyd
Joe Lucente	David Marrison	Greg Meyer	Rose Fisher Merkowitz
Kathy Michelich	Pam Montgomery	Tony Nye	Chris Penrose
	Nancy Snook	Myra Wilson	

Guests

Graham Cochran, Human Resources	Garee Earnest, Human Resources
Barb Ludwig, Human Resources	Brian McClain, Business Office

The duty of the Personnel Committee is to monitor and report on compensation and benefit information for OJCEP members, monitor the promotion and tenure system as it relates to OJCEP members, review and discuss the employee annual performance review process, and review information related to mentoring and orientation for employees.

Issues addressed in 2013

Annual Performance Review Process & Salary Study

In March, members reviewed the annual performance review process with the Leader, Human Resources. Issues discussed include calibration, scoring employee performance, and the relationship between performance and annual salary adjustments. The committee commended Garee Earnest for the 2012 OSU Extension Salary Study, which can be found at <http://extensionhr.osu.edu/payroll/2013SalaryStudyusingOct2012data.pdf>.

During the August meeting, the committee met with Graham Cochran, Barb Ludwig and Brian McClain to discuss updates and/or changes to the annual review process. Five areas of improvement related to the process were discussed. These include: increased communication regarding the performance management system; a plan to review modifications to rating scales, definitions and calculation of annual review scores; using the calibration process to ensure the consistency of evaluators; additional training to improve the integrity and skills of the unit heads; and improved strategies for determining merit and rewarding high performers.

Onboarding & New Employee Program

In October, Graham Cochran joined the group to discuss the newly launched Onboarding Project, a program designed to provide a sustainable process to support and guide new employees as they enter the organization. The team has launched a website and held the first Welcome Festival in October. Additional projects planned include web-based trainings, mentoring, and JCEP involvement to provide a comprehensive process to help new employees understand the concepts of compliance, clarification, connection and culture within OSU Extension.

Ohio JCEP/ESP Professional Development Committee Report

The committee completed the task of merging the former OAEP and ESP committees into the new Ohio JCEP professional development team. The new guidelines were finalized and published in the Ohio JCEP By-Laws. We had a great team with 23 active members. (13 inactive persons were removed in October.)

In January, we conducted an online poll asking members 1.) What professional improvement needs do you have? i.e., How can this committee serve you or your colleagues? and 2.) List one or two helpful activities the Professional Development Committee could do this year. With that feedback, we outlined five major focus areas to tackle during the year. (Other ideas from the survey may become topics in 2014 and beyond.)

- **Onboarding/Mentoring:** Assisted with planning and conducting the New Employee Fair, 10/22/13. Our committee hosted an activity/game booth, engaging over 40 new employees:
 - * Welcome new employees promote JCEP and its benefits.
 - * “Reverse Mentoring” game: we ask new hires about their past experiences giving them a chance to contribute to OSUE in a deeper way.
 - * “Elevator Speech” game: new hires made up a 60-second speech of “what they do.” We coached and provided cards with prompts as a take-away/reminder.
- **Annual Conference Planning Team:** Assisted by coordinating the RFP and review process. Had over 80 proposals submitted and reviewed.
- **Research in View (RIV):** Worked with Extension Administration regarding A&P promotion workshops. Suggested fall workshops to allow more time to finalize CVs for a Spring Review. Several are being offered! In 2014, need to formalize a method of communicating with the candidates who are not successful to offer encouragement, mentoring, training, etc.
- **Technology:** Communicated new training opportunities. Discussed possible online EETs. Will continue helping plan/announce/promote workshops for all.
- **Professional Development Activities:** Continued to encourage activities that will help us grow personally and professionally. Need to formalize this as a sub-committee in 2014.

For 2014, Melanie Hart will Chair. Pam Montgomery was elected Vice-Chair of the team.

Thank you. Brian Raison, 2013 Chair

2013 Active Members:

	Jeff Dick	Katie Houk	Brian Raison
Emily Adams	Amanda Douridas	Sara Kleon	Jamie Seger
Godwin Apaliyah	Beth Flynn	Mark Light	Robbi Sigler
Nancy Bowen-Ellzey	Janice Hanna	Lucinda Miller	Jill Stechschulte
Stephen Brady	Melanie Hart	Pamela Montgomery	Jerry Thomas
Betsy DeMatteo	Barbara Hennard	Kara Newby	Curtis Young

Ohio JCEP/ESP Public Issues Committee Report

Committee Members

Mike Estadt, Chair

Greg Labarge, Vice Chair

Members: Eric Barrett, Bonnie Malone, Joe Boggs, Amy Barr, Cynthia Bond, Nancy Stehulak, Donna Green, David Crawford, Margaret Jenkins, Theresa Worthington, Myra Moss, Betty Wingerter, Tory Gabriel, Mark Landefeld, Treva Williams

Purpose of Committee

Build and strengthen political and public support for Extension through consistent and targeted communications with local, state and federal decision makers and agencies; educate and inform members about public issues and legislative matters affecting Extension programs and staff.

To this purpose several members of the committee participated in the annual legislative luncheon held in May with legislators and county hosts.

As a carryover task from the policy committee of OAEP, the committee was asked to revise the handbook of the newly formed OJCEP. This work was entirely done utilizing the "Buckeye Box" program. Each office and committee chair was asked to submit revisions for their respective office or committee, The Public Issue committee then reviewed and asked for clarifications. The result was an updated handbook reflecting the National JCEP handbook.

JCEP/ ESP Scholarships, Grants and Recognition Committee Report 2013

Committee Chair – Travis West

Chair-elect Jessica Rockey

Committee Members: Mary Beth Albright, Lisa Barlage, Kirk Bloir, Beth Boomershine, Barb Brahm, Pat Brinkman, Kathy Bruynis, Jenny Cherry, Graham Cochran, Erin Dailey, Andrea Daubenmier, Hannah Epley, Connie Goble, Joseph Heimlich, Laryssa Hook, Bev Kelbaugh, Rob Leeds, Ed Lentz, Clif Little, Mary Longo, Monadine Matthey, Lisa McCutcheon, Carol Miller, Tracie Montague, Melinda Morrison, Marilyn Rabe, Dan Remley, Jessica Rockey, Laura Rohlf, Joyce Shriner, Cindy Shuster, Gwen Soule, Cheryl Spires, Cassie Turner, Judy Villard, Travis West, Jo Williams, Tracy Winters, Demetria Woods, Curtis Young and Bruce Zimmer.

SUB-COMMITTEES

Creative Works: Chair – Gwen Soule, Chair-elect Marilyn Rabe

Team Teaching: Chair – Laura Rohlf, Chair-elect Melinda Morrison

Special Chapter Awards: Chair – Demetria Woods, Chair-elect Bev Kelbaugh

NACAA Awards – Ed Lentz

NACDEP Awards – Rose Fisher Merkwowitz

NAE4-HA Awards – Cassie Turner

NEAFCS Awards – Cheryl Spires

JCEP Service – Connie Goble

Friends of Extension – Barb Brahm

Scholarships: Chair – Lisa Barlage and Mary Beth Albright

Committee Activities:

Committee met once face-to-face and five times via CarmenConnect

OAEP Recognition Committee and ESP Scholarships, Grants and Recognition Committee duties were merged into one committee. Updated JCPE/ ESP Committee guidelines were forwarded to the Policy Committee. Cheryl Spires took the lead on combining the two committee guidelines into one document

Once several decisions (some of these are reflected later in the report) were made about award process, the committee guidelines and a committee manual were developed to assist the committee in the future.

Award Applications were updated to reflect the new logo and merged organizations. Publicized awards through one combined targeted email promotion plan.

Coordinated Ohio awards with National ESP process.

Recruited emcees for the Association awards ceremony and Annual Conference luncheon.

Coordinated the following award processes for 2013: Team Teaching, Creative Works, Special Chapter, Excellence in Extension, Friends of Extension, JCEP/ ESP Service, NACAA, NEA4HA, NEAFCS and NACDEP

Wrote script for association awards dinner and annual conference luncheon in conjunction with ESP and CES.

Recruited Teresa Johnson to again serve a photographer and update press releases on we for award winners

Prepared and copied JCEP Recognition Program booklet.

Elected Laryssa Hook as Chair-elect for 2014.

Changes to Awards as a result of JCEP/ ESP merger

OAEP Achievement to ESP Service Award Conversion

Use the existing ESP awards of Early Career Service (first 10 years), Mid-Career (over 10 and less than 20 years) and Distinguished Service (over 20 years) to provide an overall framework for replacing OAEP Achievement Awards. The proposal is to change these ESP awards from a nomination process to a voting process along with adding levels of recognition prior to selecting the winner that will move on to the National ESP selections.

Suggest they be called JCEP/ ESP Service Awards (*avoids confusion with National Association awards will similar or like names*)

The proposal is:

Statewide ballots administered by lists from JCEP membership roster and will be separated into 5 groups: 4-H, ANR, CD, FCS and State Support

Each group will be divided into appropriate years of service. Recognition will happen at these levels.

The number of professionals recognized will be determined by a formula (one awardee for every 20 possible candidates) based on number of professionals in that group.

Those professionals recognized will complete a 120-word bio. The Special Chapter awards subcommittee will use their award review process to determine the winners that will move on as our Ohio nominations for the National ESP awards.

Scholarships

ESP will provide \$2500 in professional development (PD) scholarships

JCEP will provide \$3000 in PD scholarships and 5- \$100 award for “First Timer” national association conference attendees.

Total professional development scholarship amount would be \$6000 for the year (approx. \$2000 each application period)

Scholarship subcommittee can award any amount of money to each application (not to exceed \$750 per applicant)

Three application periods – Feb. 1, May 1 and Sept. 1

Money will roll from one application period to the next if not enough acceptable applications are received in any given application period.

Preference given to PD opportunities beyond just National Association conferences

Friends of Extension Awards (replaces ESP Friends of Extension and OAEP Appreciation Awards)

3 awards would be selected per year

1 award would be selected by the Special Chapter Subcommittee to move to ESP National competition

Committee should strive to recognize recipients from various categories (elected officials, Extension volunteer/lay leaders, professional / business leaders, businesses / organizations)

Ohio JCEP/ESP Global Relations Committee Report

Members: Kate Shumaker, Chair; Steve Brady, Mark Sulc, Brad Bergefurd, Rebecca Olin-sky, Jacqueline Kowalski, Jeni Buckingham, Laura Norris, Julie Fox, Barbara Phares, Jason Hedrick

In 2013, members of the Global Relations Committee reviewed the roles and tasks of Global Relations from ESP and OAEP and combined them into one set of responsibilities for the New Ohio JCEP.

Members also explored various ways of continuing to communicate to our colleagues the variety of opportunities for International impact in Extension. Ideas to further explore include:

- Asking staff that has done International work to share their stories at JCEP meetings and Annual Conference.
- Work with exchange students and traditional students.
- Include an Extension component for tour groups from other countries (ex. Cochran Group).
- Continue to build awareness of opportunities.
- Connect Extension staff visiting other countries (for business or pleasure) with colleagues in those countries. Could highlight international research collaborations.

Ohio JCEP Marketing Committee Report

Active Committee Members:

Teresa Johnson, Chair

Eric Romich, Chair Elect

Rebecca Barker

Sally McClaskey

Michelle Treber

Update on Goals:

Goal 1: To provide support/promotional materials for Ohio JCEP use.

Eric Romich designed a new logo is now being used.

Goal 2: Keep website updated and current, since this is a conduit to reach all Extension employees

The new website can be found at <http://extensionstaff.osu.edu/ohio-joint-council-extension-professionals> Items have been transferred from the old site. Extension Annual Conference Awards/Photos/Press Releases (beginning 2013) can be found at: <https://u.osu.edu/annualconference/>

Goal 3: Work with Membership and Retention Committee to provide promotional materials to eligible employees to become members.

Sally McClaskey has updated the membership brochure information to be utilized by the Membership Recruitment and Retention committee.

Michelle Treber worked with Human Resources in the beginning phases of the Onboarding Project to make sure Ohio JCEP has a presence at employee orientations. Ohio JCEP had a table at the OSU Extension New Employee Welcome Fest held at the Fawcett Center October.

Goal 4: Keep all members informed on a regular basis of what Ohio JCEP is doing.

The Ohio JCEP President will send out regular communication to the membership.

Goal 5: Develop a set of Ohio JCEP Fact Sheets for member use,

Eric Romich created a Fact Sheet "The Value of Ohio JCEP Membership".

Goal 6: Provide recognition for new Ohio JCEP members and also active Ohio JCEP Committee members.

Rebecca Barker will be working with the Annual Conference committee to recognize active members of Ohio JCEP committees.

Ohio JCEP/ESP Membership Recruitment and Retention Committee

Angie Holmes, Chair & David Marrison, Chair-elect

Committee Members: Nadine Fogt, Larry Hall, Angie Holmes, Debroah Lewis, David Marrison, Gregory Moon, and Kim Showalter.

Committee Purpose: To recruit, retain and involve all eligible Ohio Extension personnel; promote an effective working relationship and spirit of fraternal fellowship among members.

Committee Meetings – committee met in person and via Carmen Connect five times to focus on the following business items:

- Reviewed and revised the purpose and responsibilities of this committee.

- Reviewed the Annalist position within ESP and how that fits with Ohio JCEP.

- Reviewed process for maintaining the listserve and worked out details with Kim Showalter in Program Evaluation & Development, so that the on-line membership registration will automatically send e-mails to the chair of this committee and treasurer, so they will be notified when new people join after the published deadline.

- In conjunction with the two other JCEP committees work with Graham Cochran and Karen Argabright to help with the new employee onboarding process. This committee will be responsible for making personal contact to new employees. This process will continue to develop as the new on-boarding system moves forward.

- Fall membership drive: content for e-mail surveys, content for reminder e-mails, secure due amounts for state and national organizations, review payment process with CFAES Business Office, develop membership registration survey, pilot survey, and launch membership drive via survey.

- Special outreach to new employee covering the benefits of JCEP membership.

Membership Report

Membership data:

- 2013 - 276**

- 2012 - 176 members (162 renewed, 9 new, 5 new life)

 - 2011 - 189 members

 - 2010 - 200 members

 - 2009 - 203 members

Ohio JCEP/ESP Resource Development and Management Committee Report

Chair: Vicki Schwartz

Co-Chair: Chris Zoller

Committee Members: Nate Arnett, Bruce Clevenger, Melinda Hill, Myra Wilson, Tim Tanner, Godwin Apaliyah, Chris Bruynis, Kim Cole, Melanie Hart, Rory Lewandowski

Reviewed the sources of funds for not only the organization but for the Resource Development and Management committee.

Discussed likely revisions of the committee as a result of the merger of OAEP and ESP to the new JCEP, and the revisions necessary on Resource Development promotional materials accordingly.

Discussed efforts to increase funds in the Leadership Fund. Wanted to continue to encourage the membership to donate, and shared messages with the membership during the Campus Campaign. The committee's goal was to encourage members to give \$2.13 in 2013.

Provided recognition for donors to the ESP Leadership Endowment at annual conference.

Developed final ESP budget with input from ESP board members for fulfillment of the transition to the Ohio JCEP organization.

Audit sub-committee performed and approved audit of ESP books on 11/20/13 (Arnett, Schwartz, and Zoller).

Secured Tim Tanner as Chair Elect for the 2014 committee.

Recommendations for committee for 2014:

Implement the plans for the committee established by the merger into the JCEP organization.

Consider methods for appropriate recognition for donors to the Leadership Fund.

Continue to promote efforts for members to learn about new opportunities for fund development created by this new structure.

Continue to develop and implement a communicating opportunities to give to the ESP Leadership Development endowment and/or other funds that support professional development in OSU Extension.

Report was submitted to JCEP President and President-elect, and ESP President and President-elect.

Respectfully submitted,

Vicki Schwartz, Chair



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES

National Association of County Agricultural Agents (NACAA) Ohio's 2013 Annual Report

Mark Landefeld, JCEP President for Agriculture

OHIO SUMMER MEETING

OSU Extension Agriculture and Natural Resources Educators held their 3rd annual **Summer Meeting** on June 27-28, 2013 at OARDC, Wooster. The meeting drew more than 98 Ohio ANR Extension professionals over a two day period. This was a great opportunity for Extension specialists, Extension professionals and ANR teams from across the state to share information, learn about research being conducted at OARDC, network with each other and share ideas for programming.

Day 1: The meeting began with an early morning session designed for new Educators, Program Coordinators and Field Specialists. Sixteen new Extension professionals attended this question and answer session coordinated by Dianne Shumaker and Eric Barrett. After check-in/registration all present were able to learn about the Animal Health Research Program at OARDC from researcher Chang Won Lee and facility director Juliette Hanson. Walking tours of additional OARDC facilities, where more researchers spoke to Educators, rounded out the morning session. They included the Molecular & Cellular Imaging Center, the Plant Pathology Lab and the Enology Lab. Lunch was then served, and planned in a manner to allow participants to network with researchers or other educators of their choosing. The afternoon sessions consisted of multiple tours. Arrangements had been made with OARDC staff to explain various projects to Educators as they toured the sites. Educators could choose two tours from: Plant Pathology Horticulture & Invasives, Energy & Products, Forages & Livestock, Fruits & Vegetables or Agronomic Crop research. The evening session, after dinner, was filled with informational updates. Dr. Steve Slack, director of OARDC, provided a welcome to all Educators and supplied information about the research facility at Wooster. Dr. Keith Smith also spoke to those attending and introduced the new assistant director of agriculture for OSU Extension, Andy Londo. Other informational updates were given by Joe Bonnell (ANROP Update), Mike Hogan (Galaxy IV Update), Harold Watters (FSR 2013 Update), and Tony Nye (Small Farm College Update). Larry Howard, NACAA North Central Region Director, was present and spoke to the group about membership in the national organization. Social networking time ended the day's activities.

Day 2: A light continental breakfast was served and a welcome by Mark Landefeld started the Friday session. OSU Field Specialists: Watters, Labarge, Prochaska and Arnold gave short summaries of their work and provided information about upcoming activities. Dave Apsley and Joe Boggs discussed impact reporting and data collection to encourage Team Leaders and everyone to track impact of their programs for reporting purposes. Bruce Clevenger provided information about crop replicated research projects while McCutcheon and Marrison delivered information about using Carmen Connect. Dee Jepsen spoke about Safety Education opportunities and Steve Lichtensteiger supplied all Educators information about Buckeye Box and other Tech Tools available. Ann Dorrance described an opportunity, soon to be available, for newly hired agricultural program coordinators. The program would provide course work for these individuals to work toward earning a master's degree. Details were still being worked out with the college and Keith for this to occur. Andy Londo was asked to speak to the group so he provided information about himself and his family, and said he looked forward to starting at OSU the first of September. David White, Senior Director, Policy Research & Development of Ohio Farm Bureau, spoke with the group about the history and future of agriculture and provided his thoughts about "Agriculture's Social License". After lunch Chris Penrose gave an update of the oil & gas situation in Ohio and Peggy Hall and Larry Gearhardt provided information about the Ohio Ag Law program and Tax Schools. Some of the invasive species being encountered by Ohio were discussed by Amy Stone, Kathy Smith, Joe Boggs and Dave Marrison. Dianne Shoemaker provided information on economics of livestock production and an overall dairy update for the group. The 2013 ANR Summer Meeting ended with Team Meetings that were organized and coordinated by each Team's leader(s).

NATIONAL NACAA MEETING

NACAA Annual Meeting and Professional Improvement Conference (AM/PIC) 2013 – Pittsburgh, PA in combination with Galaxy IV. The conference was filled with outstanding presentations and leadership provided by Ohio State University Extension Agriculture and Natural Resources professionals. Approximately 24 Ohio ANR Educators and 6 family members attended the conference. No life members/spouses were in attendance this year, possibly due to the direct conflict with the 2013 Farm Science Review dates.

Galaxy Concurrent Session ANR Presenters

- **NEW FACES ON OLD PLACES: KNOWING OUR SMALL FARM CLIENTELE**
Jeff Fisher, Tony Nye

- **TRAINING PROFESSIONALS ON SUSTAINABLE AGRICULTURE TO ENHANCED ECOSYSTEMS SERVICES**
James Hoorman, Bruce Clavenger, K. Rafiq Islam

- **COLLABORATION METHODS FOR DEVELOPING PROGRAMS AND CURRICULUM WITHIN EXTENSION TEAMS**
Eric Barrett, Beverly Kelbaugh, Jacqueline Wilkins

- **OPTIMIZING SPRAY TECHNOLOGY**
Timothy J. Malinich, Randal Zondag, Heping Zhu

- **FOCUS ON AGRICULTURAL RISK MANAGEMENT (F.A.R.M.)-DESIGNING AND CONDUCTING AGRICULTURAL EXTENSION EDUCATION PROGRAMS WITH RISK MANAGEMENT IN MIND**
Vicki Schwartz, Jacqueline Krieger, Sara Kleon, Heather Neikirk

- **“A DAY IN THE WOODS” - APPALACHIAN OHIO WOODLAND OWNER OUTREACH EFFORT**
David Apsley, Eric McConnell, Lee Crocker, Travis West, Cody Hacker

- **A DECADE OF OHIO WATERSHED LEADERS CONFERENCES: LESSONS LEARNED**
Jerome Iles

NACAA Extension Posters Presented

- Sustainable agriculture training to enhanced soil quality, soil health, and eco-systems services by *James J. Hoorman, William B. Clevenger, K. Rafiq, Islam*
- An “EERA” for Excellence in Program and Educator Development by *Jeff Fisher*
 - Jackson Beef and Forage Field Night by *Bruynis, C., Fisher, J., Dugan, D., Grimes, J., Bergefurd, B., Apsley, D., Wells, K.*
 - Increasing Forage Production with RyzUp SmartGrass on Fescue Pasture by *Bruynis, C., McCutcheon, J., Wells, K.*
- Schooling New Beekeepers for Success by *Greg Meyer, Cindy Meyer & Gigi Neal*
 - Agriculture and Natural Resource Programming for a Non-traditional Clientele in Conjunction with the Expanded Food and Nutrition Education Program by *Suzanne Mills-Wasniak, Brad Bergefurd, Ann Clutter, L. Tony Nye*
- Pipeline Easements, a New Era for Landowners by *Landefeld, M., Hall, P., & Schumacher, S.*
 - Using Master Gardener Volunteers as Extension Instructors to ‘Grow’ Programming by *Barrett, EE and Snyder, W*
 - The Mean, Green Sustainability Machine-Untraditional Partnership for Exposing Urban Youth to Agri-Science Careers by *Jacqueline Kowalski*
 - Urban On-Farm Research-New Direction for County Extension Educators in Urban Settings by *Jacqueline Kowalski*
- Cincinnati Food Hub by *Brad Bergefurd, Tom Snyder & Christie Welch*
- The Many Faces of Fungi by *Jim Chatfield & Curtis Young*
 - Teaching Ohio’s Agriculture Lenders Makes Important Impact on Reaching Ohio Farmers by *Wm. Bruce Clevenger, Chris Bruynis, Rory Lewandoski & Barry Ward*
 - Spray Technology Road Shows for New Grower Groups by *Timothy Malinich, Heping Zhu & Randal Zondag*
- Creating a County Land Use Plan by *Mark Mechling*
 - Utilizing Community Gardens As a Master Gardener Demonstration Site by *Jim Hoorman, Wm. Bruce Clevenger & Rafiq Islam*
- “Analysis of Twenty-Eight years of Lamb Carcass Data” by *Mark Mechling & Jeff McCutcheon*

NACAA Poster Awards

Regional Poster Winners

- “AGRICULTURE AND NATURAL RESOURCE PROGRAMMING FOR A NON-TRADITIONAL CLIENTELE IN CONJUNCTION WITH THE EXPANDED FOOD AND NUTRITION” by *Suzanne Mills-Wasniak, Brad Bergefurd, Ann Clutter, and Larry Anthony Nye*
- “INCREASING FORAGE PRODUCTION WITH RYZUP SMARTGRASS ON FESCUE PASTURE” by *Chris L. Bruynis, Jeff McCutcheon, and Kenny Wells*

NACAA Communication Awards program

Class #1-Audio Recording

1st-*Eric Richer*

2nd-*Dr. Deborah Reinhart Brown*

3rd- *Edwin Lentz*

Honorable Mention-*Wm. Bruce Clevenger*

Honorable Mention- *Chris Bruynis*

Class #2- Published Photo & Caption

1st- *Pam Bennett**--Selected as North Central Region Finalist and National Finalist*

2nd- *Emily Adams*

Class #3- Computer Generated Graphics Presentation

1st - *Mark Landefeld**--Selected as North Central Region Finalist*

2nd - *Eric Barrett*

3rd- *Chris Bruynis*

Class #4-Program Promotional Piece

1st-*Dr. Gary Gao**--Selected as North Central Region Finalist*

2nd-*Eric Richer, Jason Hartschuh & David Marrison*

3rd- *Eric Barrett*

Honorable Mention- *Amy K. Stone*

Class #5-Personal Column

1st-*Pam Bennett**--Selected as North Central Region Finalist and National Finalist*

2nd-*Edwin Lentz*

Class #6- Feature Story

1st-*Chris Bruynis & David Marrison**Selected as North Central Region Finalist and National Finalist*

2nd-*Wm. Bruce Clevenger*

3rd- *Harold Watters*

Class #7- Individual Newsletter

1st-*Chris Bruynis**--Selected as North Central Region Finalist*

2nd-*Eric Richer*

Class #8- Team Newsletter

1st Place –Buckeye Yard & Garden Newsletter- *Timothy Malinich, Amy Stone, Bud Witney, Cheryl Fischnich, Cindy Meyer, Curtis Young, Erik Draper, Gary Gao, Jim Chatfield, Joe Boggs, Julie Crook, Marnie Titchnell, Pam Bennett, & Timothy Rhodus*

2nd Place- Ohio Ag Manager Newsletter- *Chris Bruynis, Barry Ward, Brian Roe, Bruce Clevenger, Chris Zoller, David Marrison, Dianne Shoemaker, Gigi Neal, Mark Mechling, Peggy Hall*

3rd Place- Pike & Scioto County Newsletter -*Brad Bergefurd, Jeff Fisher, Treva Williams*

Class #11-Publication

1st- *Chris Bruynis*

Class #12-Web Site/Online Content

1st- *Amanda Douridas & Dr. Lingying Zhao (Agricultural Air Quality)*

2nd- *Chris Bruynis & David Marrison (Ohio Ag Manager Website)*

Class #13- Learning Module

1st- *Cindy Meyer, M. Federer, & Amy Stone*

2nd-*Wm. Bruce Clevenger*

Scholarly Activities - Printed in Journal of NACAA

- No-Till Corn Yield Comparisons Using Winter Peas/Oilseed Radish and Nitrogen Fertilizer
Hoorman, J.J., Assistant Professor and Extension Educator, Ohio State University Extension
Sundermeier, A.P., Associate Professor and Extension Educator, Ohio State University Extension
- Profitability and Income Variability Between Farm Land Rental Agreements
Bruynis, C.L., Assistant Professor, Extension Educator & County Extension Director, Ohio State University Extension

NACAA National Recognition

- 2013 Achievement Award Winner: *Cynthia Meyer*
- 2013 Distinguished Service Award Winner: *Rory Lewandowski*

Service - Ohio Leadership in NACAA

2012-13 Vice-President

- *Mike Hogan*

2012-13 National Committees:

- 4-H & Youth: *Chris Penrose, Chair*
- Professional Excellence: *Jeff McCutcheon, Regional Vice-Chair*

2013-14 President-Elect

- *Mike Hogan*

2013-14 Regional Vice-Director, North Central Region

- *Chris Bruynis*

2013-14 National Committees:

- 4-H & Youth: *Chris Penrose, Chair*
- Sustainable Agriculture: *Suzanne Mills-Wasniak, Regional Vice-Chair*
- Communications: *Dave Marrison, Regional Vice-Chair*
- Professional Excellence: *Eric Barrett, Regional Vice-Chair*

2012-13 State Committee Chairs:

- Administrative Skills: *Eric E. Barrett*
- Agricultural Issues & Public Relations: *Christopher Zoller*
- Early Career Development: *Mike Gastier*
- Teaching & Educational Technologies: *Jefferson McCutcheon*
- Agricultural Economics & Community Development: *Barry Ward*
- Agronomy & Pest Management: *Wm. Bruce Clevenger*
- Animal Science: *Glen Arnold*
- Horticulture & Turfgrass: *Gary Y. Gao*
- Natural Resources/Aquaculture: *Mark Landefeld*
- Sustainable Agriculture: *Alan Sundermeier*
- 4-H & Youth: *Curtis Young*
- Communications: *David Marison*
- Professional Excellence: *James Hoorman*
- Public Relations: *Gregory Labarge*
- Recognition & Awards: *Ed Lentz*
- Scholarship: *Beth Scheklehoff*
- Search For Excellence: *Jim Lopshire*
- Life Member: *Gary Wilson*

Future NACAA AM/PIC Meetings

July 20-24, 2014 - Mobile, AL

July 12-16, 2015 - Sioux Falls, SD

July 24-28, 2016 - Little Rock, AR

July 9-13, 2017 - Salt Lake City, UT

OSU EXTENSION ANR AWARD

Steve D. Ruhl Award 2012

- Steve Schumacher, Belmont County*

National Association of Community Development Extension Professionals (NACDEP)

2013 Report

www.nacdep.net

Rose Fisher Merkowitz, Ohio NACDEP President
Nancy Bowen Ellzey, Ohio NACDEP President-Elect



I. Ohio NACDEP Officers:

Rose Fisher Merkowitz, Ohio NACDEP President,
Nancy Bowen Ellzey, Ohio NACDEP President-Elect

II. Membership and Meetings:

There were 25 active Ohio NACDEP members in 2013. Ohio's membership was third most of all states behind Minnesota (34) and Purdue (28). The drop in membership beginning in 2010 may be attributed to the elimination of 'dual-program agents' as called for in the 2008 Extension strategic plan.

Six face-to-face meetings were held with an average attendance of seven members participating. Some of the topics included: national and state awards, increasing the CD development fund, CD team meetings, CD display and many other topics.

III. 2013 Galaxy/NACDEP Conference:

The 2013 NACDEP Conference was held as a part of the Galaxy conference. The conference was held on September 16-20, 2013 in Pittsburgh, Pennsylvania. The theme for Galaxy IV and NACDEP annual association conference was *Bridging the Centuries – A New Era for Extension*.

Year	OSU Extension NACDEP Membership
2013	25
2012	21
2011	19
2010	18
2009	39
2008	42

Galaxy Conference Concurrent Session Presentations:

Tactical Approach to Building a Great Rapport with Elected Officials and Stakeholders:

Rose Fisher Merkowitz and Treva Williams

Connect, Learn, Contribute: A new eXtension CoP on Community, Local & Regional

Food Systems: Brian Raison and three others (PSUE, NERCARD, UWEX)

Household Fruit and Vegetable Production and Consumption in a Rural Food Desert:

Thomas Blaine and three others from OSU

On-Site Renewable Energy Development as a Business Retention and Expansion

Strategy: Eric Romich and Nancy Bowen

Maximizing University Resources: The Extension-led Organizational Model: Nancy Bowen, Eric Romich, Mike Lloyd and Greg Davis

Economic Development - Extension's Role: Nancy Bowen (Moderator) and four others (UMN, Arkansas, Arizona, WVU)

Galaxy Conference Poster Presentations:

Maps & Apps: Mobile Media Marketing: Julie Fox and others from OSU

Growing Program and Funding Opportunities from a Community Assessment

Process: Becky Nesbitt and Rose Fisher Merkowitz

Community Designed Healthy Food System: Susan Colbert, Julie Fox and others from OSU

Evolution of the Ohio Business Retention and Expansion Program: Godwin Apaliyah, Greg Moon, Joe Lucente, Cindy Leis, Nancy Bowen, Eric Romich, Myra Wilson and David Civittolo

A Proactive Approach to Strategic Planning: Preparing a Community for Shale Gas Development: David Civittolo

NACDEP Committee Members from Ohio:

Finance and Audit Committee: Greg Davis; Nancy Bowen Ellzey – Chair

Communications and Web Site Committee: Julie Fox; Rose Fisher Merkowitz; Becky Nesbitt; Brian Raison

Public Issue Leadership Development (PILD) Representative: Rose Fisher Merkowitz

IV. Awards

National Distinguished National Service Award – Greg Davis

National Distinguished Career Award - Myra Moss

National & North Central Region Education Package (Individual) Award – Brian Raison

North Central Region Excellence in Teamwork Runner Up – Becky Nesbitt & Rose Fisher Merkowitz

North Central Region Educational Piece Team Runner Up – Joe Lucente, Greg Davis, Frank Lichtkoplner, & Tory Gabriel

VI. Public Issues Leadership Development (PILD) Conference

Rose Fisher Merkowitz represented the Ohio NACDEP membership at the 2013 PILD Conference held in Alexandria, VA on April 21-24, 2013.

VII. Joint Council of Extension Professionals (JCEP) Conference

Rose Fisher Merkowitz represented the Ohio NACDEP membership at the 2013 JCEP Conference held in Memphis, Tennessee on February 12-14, 2013.

2013 Ohio JCEP – 4-H Report

- Hannah Epley was elected as Vice President 4-H Ohio JCEP for the year 2013. 119 professionals paid dues for Ohio 4-H membership including life members for NAE4-HA.
- Two State 4-H Professional in-Services were held in 2013. February 4, 2013 and November 5, 2013 meetings were held at the Farm Bureau Nationwide Ohio 4-H Center with professional development seminars and updates.
- JCEP Galaxy Conference was represented by 68 Ohio 4-H Professionals in attendance either full time or part time.
- Ohio 4-H professionals presented a total of 20 seminars and 24 posters at Galaxy 2014.
- There were three teams comprised of 32 Ohio professionals and one individual who were recognized with national awards including three Achievement in Service Awards, three Distinguished Service and one Meritorious Award at the NAE4-HA Awards Banquet in Pittsburgh.
- Ohio 4-H professionals presented a total of 20 seminars and 24 posters at Galaxy 2014.
- Ohio is honored to have Mark Light elected as North Central Regional Director-elect.
- Minneapolis, Minnesota is the site for the 2014 NAE4-HA Conference. Dates are Sunday, Oct. 26 – Thursday, Oct. 30. NAE4-HA presentation proposals are due between November 1 - December 31, 2013. 4-H professionals will be housed at the Hyatt Regency.
- Portland, Oregon is the site of the 2015 NAE4-HA conference.
- New Orleans, Louisiana has won the bid for the 2016 NAE4-HA conference

National Extension Association of Family and Consumer Sciences (NEAFCS)

Melinda Hill, President

Lisa Barlage, President Elect

Membership: Ohio had 50 active affiliate members in 2013, plus 42 life Members.

Awards and Recognition:

National Winners:

Jamie Seger was National Winner in the Social Networking with her Back to the Kitchen campaign

Dana Brown and her team (Live Healthy, Live Well) placed 2nd in the Nation for Family Health and Wellness

Polly Loy and her team won 3rd place in School Wellness

Lisa Barlage and her team placed 3rd in the nation with their Internet Education Technology submission

Central Region Winners:

Greenwood Frysinger- Michelle Treber

Florence Hall- Cynthia Shuster and Team

Jamie Seger- Social Networking

Nancy Stehulak and team- Educational Publications (Communications), 2nd place

Lisa Barlage and team, Internet Education Technology (Communications), 3rd place

Cynthia Shuster and Team, Educational Curriculum (Communications), 3rd place

Polly Loy and Team, School Wellness, 2nd place

Cynthia Shuster, Newsletters (Communications), 3rd place

Dana Brown and team, Family Health and Wellness, 1st place

Leadership and Service:

Carol Chandler served as NEAFCS President in 2013. She was inducted into the role of national past president during the Galaxy Annual Conference in September. She will serve in this role in 2014.

Nancy Stehulak was inducted as Central Region Director at the Annual Meeting in September. She will serve in this role until 2016.

Melinda Hill represented Ohio at the Joint Council of Extension Professionals in Memphis Tennessee in February. Lisa Barlage represented Ohio at the Public Issue Leadership Development Forum (PILD) held in Washington, D.C. in April

Other Members on National Committees:

Endowment: Life Members Susan Crusey and Doris Herringshaw

Awards and Recognition: Ceremony- Lisa Barlage, Training-Barb Hennard, Sponsorship and Support- Cheryl Spires

Member Resources: Exhibits- Melinda Hill, Kate Shumaker, Journal Editorial- Melanie Hart, Webinar-Kirk Bloir

Professional Development: Arrangements-Nancy Stehulak

Public Affairs: Advocacy- Susan Zies, Education- Liz Smith

Additional Involvement

Twenty Six members attended Galaxy IV conference in Pittsburg along with 2 lifetime members and 2 guests. There were eight concurrent sessions given involving 14 people along with numerous poster presentations.

Ohio FCS Donated a Longaberger Basket filled with Ohio Products to the Silent Auction along with two additional contributions.

Awards

Distinguished Service Award- Patricia Brinkman

Continued Excellence Award- Cheryl Barber Spires

Association of Natural Resource Outreach Professionals (ANROP)

Joe Bonnell, President

The Ohio Association of Natural Resource Outreach Professionals (ANROP) is the Ohio chapter of the Association of Natural Resource Extension Professionals. ANROP became an official affiliate of the Ohio Joint Council of Extension Professionals in 2013. ANROP members are active on several OJCEP committees and were represented on the OJCEP board by Joe Bonnell (1st VP) and Lee Richter (2nd VP). Elections for the ANROP board of directors were held in January with the following outcome: Joe Bonnell - President, Lee Richter - Vice President/President Elect, Jerry Iles - Secretary/Treasurer, Jim Chatfield - At Large Board Member. Eugene Braig is Past President. Our parent organization, ANREP, holds their annual conference every other year and 2013 was an off year. The next ANREP conference will be held May 18-22, 2014 in Sacramento, California. The title of the conference is "Golden Opportunities: The Role of Education and Community Engagement in Sustaining Natural Resources".

ANROP held our annual Fall Outing in the Hocking Hills State Park on October 10. ANROP members and other invited guests learned about the impacts and efforts to address the Hemlock Woolly Adelgid invasive insect from OSU Extension Forestry Specialist Dave Apsley. We also enjoyed a tour of beautiful and historic Ash Cave.

ANROP will hold elections for the Board of Directors for 2014 in December of 2013.

State Extension Advisory Committee Report

Treva Williams, Ohio JCEP Representative

The State Extension Advisory Committee (SEAC) assists Ohio State University Extension administration as advocates for Extension's state and federal budget, assesses needs, evaluates the overall Extension program and publicizes the effectiveness of OSU Extension. The committee has representatives from the four program areas, from each of the Extension regions, at large representatives, a member of the Director's Internal Advisory Committee, the president of the Ohio Joint Council of Extension Professionals (Ohio JCEP) and members of the Extension Administrative Cabinet.

The SEAC met three times during the year, and two of those meetings were held jointly with the OARDC Advisory Committee. Much of the discussion during 2013 provided information about Extension programming, budget and planning for the future.

The January 24th meeting provided an opportunity for the Committee members to meet Dean Bruce McPheron and to learn more about his vision for the College of Food, Agriculture and Environmental Sciences (CFAES) and OSU Extension. An update was provided regarding the biennial budget process. Susan Crowell presided over a short business SEAC business meeting.

During the June 4th meeting a significant amount of time was spent discussing succession planning and potential workforce changes in the upcoming years due to changes within the Ohio Public Employees Retirement System (OPERS). Programming updates were provided on the topics of Local Foods, Farm to School, and Invasive Species. There was also discussion regarding OSU becoming a tobacco-free campus and the implications for OSU Extension. In addition, preliminary plans were provided regarding the Smith Lever Anniversary celebration which will occur in 2014. The day wrapped up with Susan Crowell presiding over the SEAC business meeting.

The October 29th meeting provided an opportunity to meet Andy Londo, the new OSU Extension Assistant Director for Agriculture and Natural Resources. A presentation was given regarding new developments with water quality and shale drilling research and extension programs. Committee members were given a tour of the Food Industries Center, Ornamental Plant Germplasm Center and the new Rooftop Garden. A brief overview of the OSU Extension Strategic Plan was presented to SEAC committee members. The last item on the agenda for the day was the SEAC business meeting.

Representing Ohio JCEP on the State Extension Advisory Committee was a rewarding experience and I enjoyed the opportunity to meet with Extension supporters from across the state. This group provides very interesting insight into how OSU Extension is regarded across the state and are truly champions for the promoting our programs. They clearly articulate the benefits of OSU Extension whether talking with local officials, other advisory members, business leaders or state and federal elected officials. We are fortunate to have such strong support for OSU Extension.

Kirk Blair will serve as Ohio JCEP's representative to the SEAC in 2014.

OHIO 4-H FOUNDATION REPORT

JCEP Representatives

Bonnie Ayars, Rebecca Barker, Kim Catchpole, and Nadine Fogt

As members of the Ohio 4-H Foundation Board it is our pleasure to participate in the Spring Meeting, Fall Meeting, committee meetings/functions, fundraising events, officer roles and work with donors and continual 4-H supporters across this state that have a love for the 4-H program.

Some of the highlights from 2013:

- Spring Meeting was April 18-19th, Gallia County, Rio Grande University. Committee meetings and business meeting were held. Bob Evans, donors, and special guests were recognized.
- 4-H Foundation Grant Webinar Sessions held for educators.
- 4-H Endowment Survey given to help understand the differences among county endowments, to help the foundation investigate needs and then to better support counties in their fundraising efforts.
- Participated in State 4-H Awards and Scholarship Banquet
- "Bidding For Good" Online Auction was held to replace silent auction at Celebration of Youth Dinner.
- New approach to Celebration of Youth Dinner and Live Auction held October 12th with wine and h'orderves at a reception before the dinner and live auction. This event and the online auction is the major fundraiser for the Foundation. This year's total raised is over \$107,000.
- Fall Meeting was held October 24th, Nationwide & Ohio Farm Bureau 4-H Center. Committee meetings, business meeting, and donor/special guest luncheon held.
- 4-H Foundation Grants Review held December 2nd

JCEP Representation/Terms:

- Rebecca Barker (2011-2013) – County Endowments and Celebration of Youth Committee Member
- Bonnie Ayers (2012-2014) – Achievement Awards & Scholarship Banquet Committee Member
- Nadine Fogt (2012-2014) – Secretary, Grants and Stewardship Committee Member
- Kim Catchpole (2013-2015) – Grants and Celebration of Youth Committee Member

OHIO JCEP Nomination Committee Report

The committee of Pat Brinkman, chair; Mary Beth Albright, Lisa Barlage, Chris Bruynis, Hannah Epley, Nancy Bowen-Elzey, and Lee Richter recruited the following candidates to run for election of officers for 2014 for Ohio JCEP. Voting will place in November 2013.

Ohio JCEP President Elect – Beth Flynn, David Marrison, Pam Montgomery

ESP President Elect – Joe Lucente, Dan Remley

Secretary – Beth Boomershine, Lisa Bradley

Treasurer Elect – Nate Arnett

NACAA President Elect – Tony Nye, Curtis Young

NACDEP President Elect – Gregory Moon

NAE4-HA President Elect – Joy Sharp, Travis West

NEAFCS President Elect – Kate Shumaker, Cheryl Spires

Pat Brinkman reporting

Ohio Joint Council of Extension Professionals

Meeting Dates

2014

DATE	TIME	LOCATION
January 27	10:00 a.m. Committee Meetings 12:00 p.m. Lunch w / Program Area Assistant Directors 1:00 p.m. Open Meeting with OSUE Administration 2:00 p.m. Board Meeting	Ag. Admin. Auditorium
March 25	10:00 a.m. Committee Meetings 12:00 p.m. Lunch w / Program Area Assistant Directors 1:00 p.m. Open Meeting with OSUE Administration 2:00 p.m. Board Meeting	Ag. Admin. Auditorium
May 19	10:00 – 12:00 – Board Meeting via Carmen Connect	
June 23	10:00 a.m. Committee Meetings 12:00 p.m. Lunch w / Program Area Assistant Directors 1:00 p.m. Open Meeting with OSUE Administration 2:00 p.m. Board Meeting	Ag. Admin. Auditorium
September 22	If NEEDED 10:00 a.m. Board Meeting via Carmen Connect	
October 27	10:00 a.m. Committee Meetings 12:00 p.m. Lunch w / Program Area Assistant Directors 1:00 p.m. Open Meeting with OSUE Administration 2:00 p.m. Board Meeting	Ag. Admin. Auditorium
December	Annual Ohio JCEP Meeting at Annual Conference	TBD

Special Appointments & Representatives to Other Organizations

2014 Ohio Joint Council of Extension Professionals

Ohio JCEP Audit Committee

Members local to the Treasurer will be appointed for a 1-year term following the Ohio JCEP officer elections.

Ohio JCEP Nominating Committee

Past President serves as chair; committee shall consist of one member per program area/region/state.

Treva Williams, Chair (2014)

CFAES Faculty Council

Outgoing member conducts election in each region (3-year term)

Mark Mechling - term expires June 2014

Christine Leeds - term expires June 2014

Jeff McCutcheon- term expires June 2015

Ohio 4-H Foundation

Kim Catchpole (2013-2015)

Nadine Fogt (2012-2014)

Bonnie Ayars (2012-2014)

Beverly Kelbaugh (2014-2016)

State Extension Advisory Committee

Kirk Bloir (2014)

**Contact Information for
Ohio Joint Council of Extension Professionals and
National Professional Associations**

The Ohio Joint Council of Extension Professionals (JCEP) is the state professional association for Extension Professionals. Membership is open to any OSU Extension personnel with an Administrative and Professional (A&P) or Faculty appointment. Active membership of this association shall carry with it the privilege of holding any Board position in the association and of voting on all matters coming before meetings of the association.

Ohio JCEP has two main objectives: One is the professional improvement of its members. The other is the improvement of the Extension organization as an educational delivery system for county, state and federal Extension Programs.

There are eight standing committees that give guidance and direction to the issues of interest to Ohio JCEP. The eight committees are Global Relations, Marketing, Membership Recruitment and Retention, Personnel, Professional Development, Public Issues, Resource Development & Management, and Scholarships, Grants and Recognition. For more information contact:

Kirk Bloir, 2014 Ohio JCEP President
381 Campbell Hall, 1787 Neil Avenue, Columbus, OH 43210
Phone: 614/247-6524 Email: bloir.1@osu.edu

Epsilon Sigma Phi – National Extension Fraternity

Epsilon Sigma Phi (ESP), the national Extension Fraternity, promotes effective working relationships among county, regional, state and administrative personnel. Ohio's chapter is Alpha Eta. For additional information contact:

Mary Beth Albright, 2014 ESP President
Phone: 419/627-7631 Email: albright.75@osu.edu

National Professional Associations – 2014 Contacts

Five professional associations promote professional improvement and Extension organization improvement on a national level. The Ohio JCEP State Association Presidents serve as the liaison with the national associations. Contact the State Association President in your areas of interest for additional information.

NACAA – National Association of County Agriculture Agents

Chris Bruynis – Ross County, bruynis.1@osu.edu , 740/702-3200

NAE4-HA – National Association of Extension 4-H Agents

Hannah Epley – Fairfield County, epley.24@osu.edu , 740/653-5419

NEAFCS – National Extension Association of Family and Consumer Sciences

Lisa Barlage – Ross County, barlage.7@osu.edu , 740/702-3200

NACDEP – National Association of Community Development Extension Professionals

Nancy Bowen-Elzey – Community Development, elzey.1@osu.edu , 419/995-8624

ANROP – Association of Natural Resources Outreach Professionals

Lee Richter - richter.71@osu.edu, 419/578-6783

**Ohio Joint Council of Extension Professionals
Constitution**

ARTICLE I – NAME

The name of the organization shall be the Ohio Joint Council of Extension Professionals (OJCEP).

ARTICLE II – PURPOSE

The mission of the organization shall be to promote professional development and support professionals of Ohio State University Extension.

ARTICLE III – MEMBERSHIP

Section 1: Membership shall be Annual or Life member.

- A. Annual membership: Any Ohio State University Extension employee with an Administrative and Professional (A&P) or Faculty appointment and are current with their dues may be an annual member of this association.
- B. Life membership: Those members who have retired and have paid lifetime dues. Life membership to this association shall carry with it the right to attend all meetings and take part in all discussion.

Section 2: Voting. Voting privileges shall be extended to all Annual and Life members.

Section 3: All organization programs are available to members on a nondiscriminatory basis without regard to race, color, creed, religion, sexual orientation, national origin, age, disability or Vietnam-era veteran status.

ARTICLE IV – BOARD OF DIRECTORS STRUCTURE AND TERMS

Section 1:	<u>Position</u>	<u>Term</u>	<u>Term Limit</u>
	Immediate Past President (1)	1 year	
	President (1)	1 year	
	President-Elect (1)	1 year	
	Secretary (1)	2 years	2 term limit
	Treasurer (1)	2 years	2 term limit
	Treasurer-Elect (1)	1 year	(non-voting member)
	State Association President (6)	1 year	
	State Association President-Elect (6)	1 year	
	Committee Chair (8)		
	Retiree/Life Member (1)	1 year	

Section 2: Duties of Board of Directors are listed in the By-Laws.

Section 3: All terms of office begin at installation.

Section 1: A minimum of one annual meeting of the membership shall be held.

Section 2: Executive, Board and Special Meetings of the organization shall be held as specified in the By-Laws.

ARTICLE VI – AMENDMENTS

Section 1: The Constitution shall be amended, revised or repealed by two-thirds vote of the members of the organization participating in the membership meeting (electronic voting and teleconference meetings allowed).

Section 2: The amendments or revisions of the Constitution shall take effect as soon as adopted.

Section 3: The Constitution may be amended provided written notice stating the substance of the proposed amendments has been sent to each member at least fifteen (15) days in advance of the membership meeting.

Approved 12/4/2012

**Ohio Joint Council of Extension Professionals
By-Laws**

ARTICLE I – NAME AND PRINCIPLE OFFICE

- Section 1: The name of the organization shall be the Ohio Joint Council of Extension Professionals (OJCEP).
- Section 2: The principle office of the organization will be housed at the Ohio State University Extension office of the current organization President.

ARTICLE II – MEMBERSHIP

- Section 1: Membership in the organization shall be from January 1 to December 31.
- Section 2: The membership dues deadline is October 31 and the dues are for the period January 1 to December 31 of the following year.
- Section 3: Change in rate of annual dues must be approved by the majority of the Board.
- Section 4: To be eligible for awards or to run for elected office, members must have paid their membership dues by October 31 for the current membership year.
- Section 5: Those newly employed will be exempt from the previous year membership requirement.
- Section 6: Members must complete their membership form on-line and submit it electronically to the organization Treasurer.

ARTICLE III – BOARD OF DIRECTORS

- Section 1: Twenty-six (26) Board of Directors shall consist of:

President
President-Elect
Past President
Secretary
Treasurer

State Association President: Six (6):

Association of Natural Resources Outreach Professionals (ANROP) State President, Epsilon Sigma Phi (ESP) State President, National Association of County Agriculture Agents (NACAA) State President, National Association of Community Development Extension Professionals (NACDEP) State President, National Association of Extension 4-H Agents (NAE4-HA) State President,

National Extension Association for Family and Consumer Sciences (NEAFCS) State President)

State Association President-Elects: Six (6):

Refer to organizations listed above

Committee Chair: Eight (8):

(Global Relations; Marketing; Membership Recruitment and Retention; Personnel; Professional Development; Public Issues; Resource Development and Management; and Scholarships, Grants and Recognition)

Retiree/Life Member

Section 2: Terms on the Board of Directors shall be as follows:

The President-Elect is elected annually. President-Elect is a three-year commitment and shall become President the year following the President-Elect term and become Immediate Past-President following the term as President.

B. The Secretary and Treasurer are two-year terms and shall serve no more than two consecutive terms. The Secretary and Treasurer terms will be elected on alternate years.

C. The Treasurer-Elect shall be elected the last year of the current Treasurer's term and serve no more than one year. In the event the current Treasurer does not fulfill their term, the Treasurer-Elect will assume the position of Treasurer.

D. State Association President-Elect is a two-year commitment. State Association President-Elect officers are elected annually and shall become the State Association President the following year.

E. Committee Chairs. Committee Chairs will be selected by membership of the committee and are voting members of the Board. There are no term limits on Committee Chair positions.

F. Retiree/Life Member Representative –one year term from active life members appointed to Board

Section 3: A member shall hold only one Board voting position at any one time.

Section 4: Vacancies shall be filled in the following manner:

Any position-elect shall assume the related position if those offices become vacant during the year. The Board shall appoint an appropriate representative to fill the remainder of the vacant position of any elected officer. In the case of non-elected positions, the Board will seek nominations from that organization or committee to fill the term of the vacant position. All offices vacant at the time of election shall be filled by a membership vote with procedures determined by the Executive Committee.

ARTICLE V – MEETINGS

- Section 1: Annual meetings shall be held as determined by the Board of Directors.
- Section 2: Regular meetings shall be called as deemed necessary by the President and/or the Board of Directors.
- Section 3: Special meetings shall be called as deemed necessary by the President and/or five (5) members of the Board of Directors.
- Section 4: Quorum of the Board of Directors shall consist of a minimum of fifteen (15) members.
- Section 5: Parliamentary Procedure shall (except as herein provided) be conducted according to Roberts Rules of Order, Modern Edition.
- Section 6: Each Board member shall have one vote and the President shall cast the deciding vote in the case of a tie.
- Section 7: Meeting attendance. Members of the Board of Directors may be dismissed for missing two consecutive meetings unless excused.

ARTICLE VI – BOARD OF DIRECTOR DUTIES

- Section 1: The election of Board members shall be held annually as determined by the Executive Committee. The term of office shall coincide with the membership year as stated in Article II, Section 1 of the By-Laws.
- Section 2: The President shall perform such duties as pertain to this office: prepare agendas and preside at the annual meeting and all Board meetings, represent or appoint other members to represent OJCEP on committees or functions and keep lines of communication open among the OJCEP Board and Ohio State University Extension Administration.
- Section 3: The President-Elect shall make all arrangements for the annual meeting, assemble and distribute the OJCEP annual reports to members, channel suggestions from members to the attention of the officers and Board, preside over meetings in absence of the President.
- Section 4: The Past President shall work closely with the President, serve as chair of the Nominating committee, and conduct elections as determined by the Executive Committee.

- Section 5: The Secretary shall keep full and accurate records of proceedings and attendance of all meetings of the OJCEP, receive and keep properly filed communications and attend to correspondence as directed by the President, and prepare official stationery.
- Section 5: Global Relations: This committee promotes international opportunities and international programming within Extension.
- Section 6: Marketing: This committee publishes communications used by members; oversees web development as well as additional technology-based member communications; works closely, and clarifies roles with Membership Recruitment and Retention Committee.
- Section 7: Membership Recruitment and Retention: This committee recruits, retains and involves all eligible Ohio Extension personnel; promotes an effective working relationship and spirit of fraternal fellowship among members
- Section 8: Professional Development: This committee promotes professional excellence, personal development and leadership among Extension personnel.
- Section 9: Public Issues: This committee builds and strengthens political and public support for Extension through consistent and targeted communication with local, state and federal decision makers and agencies; and educates and informs members about public issues and legislative matters affecting Extension programs and staff.
- Section 10: Resource Development and Management: This committee generates new ideas for resource development and management for professional development activities; reviews and monitors the professional association's financial management plan.
- Section 11: Scholarships, Grants and Recognition: This committee administers and provides leadership to the state, regional and national award programs and oversees the selection and distribution of professional development scholarships.
- Section 12: Ad Hoc Committee. An Ad Hoc Committee may be appointed by the President. No Ad Hoc Committee shall serve longer than twelve months unless re-appointed.

ARTICLE VIII – FISCAL MATTERS

- Section 1: The OJCEP fiscal year is October 1 to September 30.

- Section 2: The funds of OJCEP shall be deposited in institutions as determined by the Board of Directors Executive Committee, and shall be subject to withdrawal by two signatures. The authorized signatories include OJCEP President, the OJCEP Treasurer and an OJCEP member recommended by the Treasurer and approved by OJCEP Board.

- Section 3: The Treasurer shall be surety bonded.

- Section 4: There shall be an annual audit of the financial affairs of OJCEP as determined by the Board of Directors Executive Committee. A report of the general financial condition shall be made annually to all members.

ARTICLE IX – AMENDMENTS

- Section 1: The By-Laws may be amended at any regular or special meeting (including electronic meeting/ voting) of the Board of Directors by a majority vote of the Board members, provided that written notice stating the substance of the proposed amendment has been sent to each Board member at least ten (10) days in advance of the vote.

- Section 2: The amendments or revisions of the By-Laws shall take effect as soon as adopted.

Approved 12/4/2012