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ASSOCIATION PAST PRESIDENTS

1921  S.R. Heffrom- Temp. Chair  1955  Herbert Hadley  1989  Larry Ault
1922  J.D. Hervey- President      1956  C.N. McGrew  1990  Larry Lotz
1923  C.G. Fedner                  1957  Lester Cronin  1991  Joyce McDowell
1924  J.C. Hedge                  1958  Norman Arnold  1992  Ron Overmyer
1925  J.C. Hedge                  1959  L.C. Holtkamp  1993  Herbert “Pete” Lane
1927  J.P. Schmidt                1961  Oscar E. Share  1995  Jack Sommers
1928  C.E. Rowland                1962  John E. Moore  1996  Nikki Eyre
1929  E.H. Reed                   1963  Byron Gamble  1997  Cindy S. Oliveri
1930  J.E. Whonsetler             1964  Harold Ruggles  1998  Jerry Mahan
1931  J.E. Whonsetler             1965  Jim Marquard  1999  Doris Herringshaw
1932  George Kreitler             1966  John Parker  2000  Betty Wingertner
1933  George Kreitler             1967  Ivor Jones  2001  Deanna Tribe
1934  E.O. Williams               1968  John Wells  2002  Ken Lafontaine
1936  W.S. Barnhart               1970  Dale Glass  2004  David Samples
1937  H.S. Ward                   1971  Philip L. Grover  2005  Barb Brah""m
1938  O.D. Sands                  1972  Floren James  2006  Chris Olinsky
1940  Howard Bond                 1974  Virginia I. Zirkle  2008  Cindy Shuster
1941  Guy Hummon                  1975  Bobbie D. Davis  2009  Mike Hogan
1942  C.D. McGrew                 1976  Calvin D. Knight  2010  Randall Reeder
1943  Carl R. Bibbee              1977  Robert H. Groves
1944  Fred R. Keeler              1978  Carl F. Ruff
1945  Roger Thomas                1979  Helen G. Storer
1946  E.A. Drake                  1980  Robert A. Cox
1947  Robert Lang                 1981  Robert D. Fleming
1948  George B. Ganyard           1982  Janis Hughes
1949  C.B. Stewart                1983  Beulah Hill
1950  L.A. Best                   1984  Ron Courtright
1951  Ross Milner                 1985  J.C. "Joe" McClanahan
1952  Clarence Brown              1986  Ralph Jordan
1953  S.N. McIntosh/C.E Blakeslee 1987  Edison Klingler
1954  George B. Ganyard           1988  George Ropp
Call to Order
Pledge of Allegiance
Inspiration
Secretary’s Report
Treasurer’s Report
OAEP President’s Report
Committee Reports (available in annual report)
Personnel
Policy
Professional Improvement
Program
Public Relations
Recognition
Old Business
New Business
OAEP Awards
Recognition of Outgoing Board Members
Installation of OAEP Board Members
Moving Ahead... Looking Ahead to 2011
Adjourn
2010 President’s Report

Wow, what a year. As an Extension State Specialist I have been involved with our Ohio Ext. Professors Association (later changed from Professors to Professionals) for about 25 years, and helped with the merger into our current OAEP. It has been exciting to serve as your President. Thank you for the privilege.

I lifted the following paragraph from Mike Hogan’s report a year ago. It still fits. “This has certainly been a challenging year for each of us and for our professional association. The sagging economy and its effect on state and county budgets have caused anxiety and heartache for most of our members. Our association does, however, remain strong, and the year was productive and fruitful.”

One of the challenges has been adapting to the new structure in extension, one that maintains county offices but with an area mentality. So far, the Ohio strategy seems to be paying off, certainly better than some other states facing declining budgets.

OAEP has continued to adapt with fewer face-to-face meetings and more communication using technology. When we did meet as a group, we made efficient use of our time by including committee meetings and dialogue with Extension administration. I thank Keith Smith and the administration team for these times of sharing and working together to help us improve, ultimately, our service to clientele.

The success of OAEP is a credit to our officers and board members. Leaders and active members of our six standing committees are the foundation. At times it seems our board is too large for the declining number of folks in Extension. However, when it comes to the question of who should we eliminate from the board, the logical answer is: nobody.

What does 2011 hold for Extension? For one, it won’t be any easier than 2010. I made the comment several months ago that no matter how the November election turned out, budgets would get tighter. As our traditional sources of income shrink we have to get smarter at finding new sources of revenue.

In a recent meeting Don Breece listed three challenges facing Extension: shrinking budgets; a change in retirement policy in 2015; and the ag industry hiring away many of our young (and older) Extension Educators. Maybe there’s a sliver of hope in this doom and gloom situation. If companies like Pioneer, Monsanto and John Deere like the training OSU Extension provides to our Educators, why shouldn’t they contribute a couple of million a year to support Extension.

I end with a special thanks to Mike Hogan, past President, and Lisa McCutcheon, President-elect. They went way beyond the normal assistance to help us have a successful year.

Randall Reeder, President
Ohio Association of Extension Professionals
# Ohio Association of Extension Professionals
## 2010 Officers

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Location</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Randall Reeder</td>
<td>Food, Ag and Biological Engineering</td>
<td>614-292-6648</td>
<td><a href="mailto:reeder.1@osu.edu">reeder.1@osu.edu</a></td>
</tr>
<tr>
<td>President Elect</td>
<td>Lisa McCutcheon</td>
<td>Licking County</td>
<td>740-670-5315</td>
<td><a href="mailto:mccutcheon.46@osu.edu">mccutcheon.46@osu.edu</a></td>
</tr>
<tr>
<td>Past President</td>
<td>Mike Hogan</td>
<td>Carroll County</td>
<td>330-627-4310</td>
<td><a href="mailto:hogan.1@osu.edu">hogan.1@osu.edu</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Ann Golden</td>
<td>Seneca County</td>
<td>419-447-9722</td>
<td><a href="mailto:golden.4@osu.edu">golden.4@osu.edu</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Ted Wiseman</td>
<td>Perry County</td>
<td>740-743-1602</td>
<td><a href="mailto:wiseman.15@osu.edu">wiseman.15@osu.edu</a></td>
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### 1st Vice Presidents

<table>
<thead>
<tr>
<th>Position</th>
<th>First Name</th>
<th>Last Name</th>
<th>County</th>
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</thead>
<tbody>
<tr>
<td>4-H</td>
<td>Jeff</td>
<td>Dick</td>
<td>Williams</td>
<td>419-636-5608</td>
<td><a href="mailto:dick.7@osu.edu">dick.7@osu.edu</a></td>
</tr>
<tr>
<td>ANR</td>
<td>Alan</td>
<td>Sundermeier</td>
<td>Wood</td>
<td>419-354-9080</td>
<td><a href="mailto:sundermeier.5@osu.edu">sundermeier.5@osu.edu</a></td>
</tr>
<tr>
<td>CD</td>
<td>Treva</td>
<td>Williams</td>
<td>Scioto</td>
<td>740-354-7879</td>
<td><a href="mailto:williams.973@osu.edu">williams.973@osu.edu</a></td>
</tr>
<tr>
<td>FCS</td>
<td>Pat</td>
<td>Brinkman</td>
<td>Fayette</td>
<td>740-335-1150</td>
<td><a href="mailto:brinkman.93@osu.edu">brinkman.93@osu.edu</a></td>
</tr>
<tr>
<td>State</td>
<td>Dee</td>
<td>Jepsen</td>
<td>Food, Ag., &amp; Bio. Engineering</td>
<td>614-292-6008</td>
<td><a href="mailto:jepsen.4@osu.edu">jepsen.4@osu.edu</a></td>
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### 2nd Vice Presidents

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<tbody>
<tr>
<td>4-H</td>
<td>Brenda</td>
<td>Young</td>
<td>Crawford</td>
<td>419-562-8731</td>
<td><a href="mailto:young.q@osu.edu">young.q@osu.edu</a></td>
</tr>
<tr>
<td>ANR</td>
<td>Bruce</td>
<td>Clevenger</td>
<td>Defiance</td>
<td>419-782-4771</td>
<td><a href="mailto:clevenger.10@osu.edu">clevenger.10@osu.edu</a></td>
</tr>
<tr>
<td>CD</td>
<td>Eric</td>
<td>Romich</td>
<td>Wyandot</td>
<td>419-294-5879</td>
<td><a href="mailto:romich.2@osu.edu">romich.2@osu.edu</a></td>
</tr>
<tr>
<td>FCS</td>
<td>Linnette</td>
<td>Goard</td>
<td>Lorain</td>
<td>440-326-5851</td>
<td><a href="mailto:goard.1@osu.edu">goard.1@osu.edu</a></td>
</tr>
<tr>
<td>State</td>
<td>Debby</td>
<td>Lewis</td>
<td>Columbus</td>
<td>614-292-5089</td>
<td><a href="mailto:lewis.205@osu.edu">lewis.205@osu.edu</a></td>
</tr>
</tbody>
</table>
# Regional / State Board Representatives
## 2010 Ohio Association of Extension Professionals

## NORTH EASH

<table>
<thead>
<tr>
<th>4-H</th>
<th>2010</th>
<th>Mary Beth Albright</th>
<th>Erie County</th>
<th>419-627-7631</th>
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</thead>
<tbody>
<tr>
<td>ANR</td>
<td>2010</td>
<td>Troy Cooper</td>
<td>Knox County</td>
<td>740-397-0401</td>
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<tr>
<td>CD</td>
<td>2011</td>
<td>Cindy Bond-Zielinski</td>
<td>Guernsey County</td>
<td>740-489-5300</td>
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<tr>
<td>FCS</td>
<td>2011</td>
<td>Cora French-Robinson</td>
<td>Fairfield County</td>
<td>740-653-5419</td>
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## WEST

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<tr>
<th>4-H</th>
<th>2011</th>
<th>Mark Light</th>
<th>Allen County</th>
<th>419-879-9108</th>
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<tbody>
<tr>
<td>ANR</td>
<td>2011</td>
<td>John Smith</td>
<td>Auglaize County</td>
<td>419-738-2219</td>
</tr>
<tr>
<td>CD</td>
<td>2010</td>
<td>Susan Holladay</td>
<td>Clinton County</td>
<td>937-382-0901</td>
</tr>
<tr>
<td>FCS</td>
<td>2010</td>
<td>Carol Chandler</td>
<td>Union County</td>
<td>937-644-8117</td>
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## SOUTH CENTRAL

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<tr>
<th>4-H</th>
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<th>Connie Goble</th>
<th>Pike County</th>
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<tr>
<td>ANR</td>
<td>2010</td>
<td>Mark Mechling</td>
<td>Muskingham County</td>
<td>740-454-0144</td>
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<tr>
<td>CD</td>
<td>2011</td>
<td>Mike Lloyd</td>
<td>Noble County</td>
<td>740-732-5681</td>
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<tr>
<td>FCS</td>
<td>2011</td>
<td>Monadine Mattey</td>
<td>Pike/Scioto County</td>
<td>740-554-7879</td>
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## STATE

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<tr>
<th>4-H</th>
<th>2011</th>
<th>Lucinda Miller</th>
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<tbody>
<tr>
<td>ANR</td>
<td>2011</td>
<td>Stan Ernst</td>
<td>Ag. Economics</td>
<td>614-292-6421</td>
</tr>
<tr>
<td>CD</td>
<td>2010</td>
<td>Julie Fox</td>
<td>OSU South Centers</td>
<td>740-289-2071</td>
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<tr>
<td>FCS</td>
<td>2010</td>
<td>Donna Brown</td>
<td>FCS Administration</td>
<td>614-292-0529</td>
</tr>
<tr>
<td>ANREP REP</td>
<td>2010</td>
<td>Joe Bonnell</td>
<td>Env. &amp; Nat. Res.</td>
<td>614-292-2265</td>
</tr>
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</table>

| 2010 | Nancy Recker | Auglaize County | 419-738-2219 |

## RETIREE

| 2010 | Gary Bauer | bauer.3@osu.edu | 419-668-9334 |

## MEMBERSHIP

| 2010 | Teresa Johnson | Defiance County | 419-782-4771 |

## NEWS EDITOR

| 2010 | Julia Woodruff | Ashland County | 419-281-824 |

## WEBMASTER

| 2010 | Teresa Johnson | Defiance County | 419-782-4771 |
December 16, 2009 - Annual Meeting Minutes

President Mike Hogan called the Annual OAEP meeting of the 88th Annual Meeting of Extension Professionals to order. The meeting was held at the Ramada Plaza Hotel and Conference Center Columbus, Ohio beginning at 11:15 a.m.

Michelle Treber led the Pledge of Allegiance; Mike asked that all past presidents and retirees stand to be recognized. None in attendance. Beth Gaydos led the inspiration with a few words related to this morning’s presentation by Administration.

Becky Barker reported that the secretary’s report for the 2008 OAEP Annual meeting had been posted on the website and begins on page 6 of the annual report. These minutes were approved with corrections at the January 2009 OAEP meeting.

Ted Wiseman distributed the 2009 Treasurer’s Report. As of the week of December 7th the checking account funds are $39,156.63 and total available OAEP funds are $72,781.66.

The 2010 OAEP Budget was presented to members for approval. Reductions in director expenses, marketing, and PILD were made to balance the proposed budget. Glen Arnold moved to approve the budget. Cindy Shuster seconded the motion. Members voted to approve the 2010 OAEP Budget, motion passed.

President’s Report: Mike highlighted the many opportunities, experiences, and how much he enjoyed the opportunity to serve the organization. He commended the members for all their hard work. Mike reflected on his experiences and how clientele expressed how truly valuable our work is to the state.

Committee Reports: Reports are posted on the OAEP website in the annual report.
- Personnel – Gary Wilson: No additional information. Please read report
- Policy – Andy Kleinschmidt: No additional information. Please read report
- Professional Improvement – Pam Montgomery: No additional information. Please read report
- Program: Please read report. Mike Hogan requested a well deserved thank you and round of applause for Mark Light chairing the annual conference. Mark noted that he found in the January committee report suggestions of a one day annual conference.
- Public Relations – Connie Goble: Please read report. Connie added special thanks to Jo Williams, Don Ordaz, and Gwen Wolford for all their help.
- Recognition – Allen Auck: No additional information, please read report.

Old Business: None

New Business:
- 2012 NAEFCS Annual Meeting (Cindy Oliveri) Cindy reported that she and Susan Cruz will be the chairs. The conference will be September 22 – 29 at the Hyatt Regency in Columbus. Cindy reported they are very pleased with the support from administration. This afternoon they will pass around a committee sign-up sheet, all are welcome. Cindy spoke of the living well book for $27 to support the conference. Counties are welcome to take books to sell in their counties. Mike Hogan added the many benefits to having a national conference that ANR educators experienced, including the start of an endowment.
- OAEP Election Results: Cindy Shuster, committee chair, thanked everyone for running for an office. She also thanked Debbie Lewis for setting up the ballot on Zoomerang. There is a tie for State 4-H representative between Lucinda Miller and Scott Scheer. Ballots distributed for additional vote. Lucinda Miller wins tie for State 4-H Representative.
OAEP Awards Distributed:

Recognized individuals with years of Extension service. Please cash your award checks.

Recognized individuals for Achievement Awards for 2-10 years and 10 years and over.

Recognition of Outgoing Board members: Mike Hogan and Cindy Shuster

Installation of 2010 OAEP Board Members by Cindy Shuster. Results:

President: Randall Reeder  
Past-President: Mike Hogan  
Secretary: Ann Golden  
1st VP, AGR: Alan Sundermeier  
2nd VP, AGR: Jeff Dick  
1st VP, State: Vacant  
2nd VP State: Eric Romic  
1st VP, CD: Cindy Shuster  
2nd VP CD: Bruce Clevenger  
1st VP, 4-H: Linette Goard  
2nd VP 4-H: Brenda Young

Regional / State Board Representatives

NORTH EAST

ANR 2010: Troy Cooper  
Knox County  
CD 2011: Cindy Bond-Zielinski  
Guernsey County  
FCS 2011: Cora French-Robinson  
Fairfield County  
4-H 2010: Mary Beth Albright  
Erie County

WEST

ANR 2011: Jonah Johnson  
Clark County  
CD 2010: Susan Holladay  
Clinton County  
FCS 2010: Carol Chandler  
Union County  
4-H 2011: Mark Light  
Allen County

SOUTH CENTRAL

ANR 2010: Mark Mechling  
Muskingham County  
CD 2011: Mike Lloyd  
Noble County  
FCS 2011: Monadine Mattey  
Pike County  
4-H 2010: Connie Goble  
Pike County

STATE

ANR 2011: Stan Ernst  
Ag. Engineering  
CD 2010: Julie Fox  
OSU South Centers  
FCS 2010: Donna Brown  
FCS Administration  
4-H 2011: Lucinda Miller  
State 4-H Office  
AT LARGE 2010: Kara Newby  
Human Dev. & Fam. Science  
ANREP rep: Anne Baird  
Env. & Nat. Res.

Mike Hogan turned the meeting over to new president, Randall Reeder. Randall, Cindy Shuster, and the organizational membership recognized Mike for all his hard work and dedication with a rotating plaque and personal award plaque.

2010 OAEP President Randal Reeder spoke of how he looked forward to working with the membership and administration in our times of change.

Meeting Adjourned
Respectfully submitted by OAEP Secretary Becky Barker (2001)
Membership Report - 2010
Teresa M. Johnson, Chair

2010 – The year of transitions. I began as chair in January of 2010 after the memberships for this year were already collected and entered into the database. Thank you to Lisa McCutcheon for making this transition so easy by providing detailed information, procedures and records. Lisa will forever reign as the Queen of Membership for her six years of service to this position.

Typical functions of this position include tracking years of service to OAEP, national association memberships, member retirements and resignations, as well as contact information for all association members and office locations across the state.

Membership numbers for 2010 also reflect a transition as our organization transitioned from Regions to Extension Education and Research Areas (EERA). Membership numbers have decreased over the last three years and the OAEP Board will need to take this into consideration when developing the budget for 2011.

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</table>


Benefits of Your Membership
Members are kept informed of association business, representing the interests of membership during discussions with administration, and providing opportunities for members to network and share resources during professional development programs.

Newsletter Editor Report - 2010
Julia Nolan Woodruff, Editor

The OAEP Newsletter is usually produced and posted 3 times per year. Spring, Summer and Fall dates are advertised to all board members.

This year only Spring and Fall issues were published. Spring was published on May 10, 2010 and the fall edition on November 12, 2010. The number of submissions in the fall were very good and both newsletters provided current OAEP and OSU Extension happenings for the membership.

Submissions should be sent to Julia Nolan Woodruff at woodruff.94@osu.edu in Word documents. No special page formatting is needed.
Webmaster Report - 2010

Teresa M. Johnson
OAEP Website: http://oaep.osu.edu

New Feature for 2010 – WebEx Roundtable Discussions
The OAEP Program Committee conducted a series of WebEx Roundtable Discussions during 2010 that is intended to provide a forum for Extension professionals to learn from each other regarding topics of current interest.

Creative Funding Roundtable  February 15, 2010  Notes posted
Creative Staffing Webex  May 10, 2010  Recording posted

Visit the OAEP website for more information on....

OAEP Board
• Board officers and members
• Meeting dates

Membership
• Membership Brochure
• How to join OAEP

Committees
• Committee descriptions and reports

Reports
• Board Minutes
OAEP Constitution

Newsletter
• OAEP Newsletter

Scholarships
• Description of scholarships and application form

National Association
• Link to National Associations

Recognition and Awards
• Photos and listing of awards from Annual Conference
Annual Snowbird Reunion
The 48th Annual OSU Extension Retirees Snowbird Reunion was held in Sarasota, Florida Thursday, January 28, 2010. The 49th Annual OSU Extension Retirees Snowbird Reunion will be held in Sarasota, Florida on Thursday, January, 27, 2011.

Annual Picnic
The 38th annual OSU Extension Retirees Picnic began at noon on Monday, September 13, 2010. The location was the Cedar Creek Lodge at the Battelle-Darby Creek Metro Park. The picnic was called to order by chair Gary Bauer. About 50 retired Extension staff members and spouses attended. The suggested donation for the picnic was increased to $7.00 per person to cover the retiree organization costs.

Keith Smith, OSU Extension Director, presented an OSU Extension administrative Update. The effect of the state budget shortfall on Extension is not yet known. Adjustments will have to be made if there is a serious reduction in Extension funding. The support of Extension retirees is greatly appreciated. There were no OAEP and ESP updates due to date conflicts with the organizational representatives.

New retirees attending the picnic were introduced. Deceased co-workers and family members were noted and a moment of silence was held in their honor. Gary Bauer reviewed correspondence received from retirees who could not attend the picnic.

Ron Overmyer provided entertainment by doing his “Stubby” Swadinski, OSU Assistant Basketball Coach short man comedy routine.

Ron Overmyer moved from Extension retiree co-chair to chair. He will be assisted by his wife, Janice. Bob and Marilyn Sachs from Williams County volunteered to be the co-chairs for 2011.

The 39th annual OSU Extension Retirees Picnic will be held on Monday, September 12, 2011. The location was the Cedar Creek Lodge at the Battelle-Darby Creek Metro Park.

OSU Extension Retiree Directory Maintenance
Betty Watkins in Keith Smith’s office assists in maintaining the OSU Extension Retiree Directory. Joyce Smith maintains an email listing of OSU Extension retirees and keeps them posted on OSU Extension and retiree news.

Reported by;
Ron Overmyer
rovermyer@roadrunner.com
Personnel Committee Report—2010
Treva Williams, Chair / Mike Lloyd, Co-Chair / Gary Wilson, Past Chair

Committee Members:
John Barker  Rose Fisher Merkowitz  Janet Myers
Kathleen Booher  Beth Gaydos  Tony Nye
Beth Bridgeman  John Grimes  Joy Sharp
Pat Brinkman  Mark Landefeld  Carol Trice
Florian Chirra  Edwin Lentz  Colleen Wellington
Kara Colvin  Mike Lloyd  Rhonda Williams
Kathryn Dodrill  Kathy Michelich  Treva Williams
Jeff Fisher  Ruth Ann Musgrave  John Yost

The Personnel Committee is asked to monitor and report on salary and benefit information for faculty and staff, evaluate the promotion and tenure system and address personnel issues identified by the membership.

Major issues addressed by this committee in 2010:

Salary Study
Discussion was held with Garee Earnest, Leader, Human Resources, OSU Extension, regarding conducting a salary study. Garee indicated this would most likely be completed in 2011.

Changes in Performance Management System
The committee met in March with Graham Cochran, Leader, New Personnel Development regarding work done by the Competency Project Team and the resulting changes in the performance management system. Some of the new documents to be implemented in 2011 were reviewed by the committee members and a good discussion was held resulting in many questions and answers.

Change from URS to OSU:pro Reporting System
After multiple delays in development of the new OSU:pro Extension reporting system, the new program was made available on-line on October 18, 2010. At the Personnel Committee meeting held that day, Debby Lewis discussed the differences between the URS reporting system and the OSU:pro system. She reviewed the document which had been distributed through the OSU Communique earlier in October. This meeting provided an opportunity for committee members to ask questions regarding the new reporting system and to get updates on additional sections that will become available in January 2011.

The committee discussed some possible goals for the 2011 Personnel Committee.
Proposed goals included:
• Staying informed as to how organizational structural changes in 2011 will impact Extension programming
• Gaining a better understanding of the Reduction in Force process (invite Garee Earnest to a committee meeting)
• Continuing to have discussion with administration regarding completion of a salary study
• After utilizing the new OSU:pro system, continuing conversation with Program Development and Evaluation regarding strengths and weaknesses of the system
Policy Committee Report—2010
Troy Cooper, Chair / Cindy Bond-Zielinski, Co-Chair / Andy Kleinschmidt, Past Chair
Committee was not active during 2010. No report provided.

Professional Improvement Committee — 2010
Mary Beth Albright, Chair / Brenda Young, Co-Chair / Pam Montgomery, Past Chair

Scholarship Sub-Committee
The scholarship sub-committee was chaired by Lisa Barlage. The budget for the year was $3,400. Three-thousand was allotted for professional improvement scholarships and $400 for first-timer scholarships for those attending national conferences in their respective program area for the first time. Professional improvement scholarship recipients included:

Pam Bennett
To attend the National Extension Master Gardener Coordinator Conference at the University of California, Davis
Chris Bruynis
To attend the International Farm Management Assoc. Conference in Christchurch, New Zealand
Julie Fox
To attend a Local Foods Training in Anchorage, Alaska
Frances Harker
To attend the Mid-States Camping Conference in St Charles, Illinois
David Marrison
To attend the International Farm Management Assoc. Conference in Christchurch, New Zealand
Jeff McCutcheon
To attend the International Farm Management Assoc. Conference in Christchurch, New Zealand
Lisa McCutcheon
To attend the Regional Food Allergy Conference in Oakbrook, Illinois.
Jamie Seger
To attend the CYFAR Conference in San Francisco, CA
Nancy Stehulak
To attend a Boardsource Training in Washington, DC

Annual Conference Planning Committee:
Mary Beth Albright represented the Professional Improvement Committee on the Annual Conference Planning Committee where she served as chair for the Education Sub-Committee.

Committee Work:
The committee met in person on January 11th where members discussed goals and objectives for the year. The committee met via WebEx on March 15th and again on June 3rd. During the June WebEx the committee was joined by Terri Gustafson. Committee members provided feedback on the revamping of New Personnel Orientation and the on-boarding process in general.

Future Items to Consider:
As changes continue to occur in the on-boarding process, the committee might look at how to best market OAEP to new Extension professionals. A video invitation to join the organization may be a possibility, especially if more of the orientation takes place on-line in the future.
Program Committee Report—2010
Donna Brown, Chair / Deborah Lewis, Co-Chair / Mark Light, Past Chair

Committee Members:
Carolyn Belczyk          Tonya Bowman          Betsy DeMatteo          Stan Ernst
Jenny Even              Teresa Ferrari         Doris Herringshaw       Jamie Seger
Elizabeth Smith         Sharon Strouse         Michelle Treber         Tracy Winters
Laura Wood              Janine Yeske

In January, the committee reviewed the Program Committee purpose and the 2008 Action Plan. The committee decided to focus 2010 programming efforts on producing a series of WebEx Roundtables for the purpose of providing a forum for Extension professionals to learn from each other regarding topics of current interest. These expert-led discussions were intended to facilitate the interchange of successful strategies and innovations around each critical topic, thereby fulfilling the committee purpose of increasing opportunities for sharing and opening communication among Extension professionals.

Two WebEx sessions were advertised to the OSU Extension System. They were:

Creative Funding (February 15, 2010), hosted by committee member Mark Light. Following the session, committee members determined a need to clarify the WebEx notes by including the updated policy statement on “Fund Raising: Raffles, Bingo, Games of Chance”. Both the WebEx notes and updated policy were posted to the OAEP website.

Creative Staffing (May 10, 2010) – A panel of OSUE professionals shared their experiences. They were: Jason Hedrick (Putnam), Marie Barni (Cuyahoga), Marcia Jess and Kathy Booher (both Ottawa). The purpose of the Roundtable WebEx series is to provide a forum for Extension professionals to learn from each other regarding topics of current interest. The WebEx recording was posted to the OAEP website.

At the time of this report, two additional WebEx sessions were planned on the topics of:
WebEx Best Practices, which will highlight WebEx features that are generally underutilized.
Grant Funding Opportunities and Tips

An additional suggestion for next year’s committee is to explore ways to identify, and communicate to the Extension system, individual state specialists areas of expertise/research agendas. Many thanks to all of the committee members who participated in identifying topics and methods to meet the Program Committee Purpose: “To create opportunities for sharing program ideas among Extension professionals. To encourage free communication among administrators, specialists, and members in matters relating to Extension programs and activities through formal and informal exchanges, and provide additional avenues for feedback on statewide programs for members.”
Public Relations Committee Report—2010
Connie L. Goble, Chair / Gwen Wolford, Co-Chair / Don Ordaz, Past Chair

Goal: To increase the visibility and image of Ohio State University Extension and the Ohio Association of Extension Processionals; to create awareness for new Extension professionals of the objectives, work and accomplishments of OAEP; and to act as a liaison between OAEP and Ohio County Commissioners.

Objectives:

To coordinate Buckeye Bounty Giveaway in collaboration with the County Commissioners annual December meeting.

The committee gathered and purchased door prizes that were presented at the Commissioner meeting in December during their luncheon. We also provided signage for what extension does and thanked the commissioners for their support.

Create and maintain the table top OAEP display incorporating the new logo

The table top display has been used at the December Commissioners Days and will be set up as an informational display at the Annual Conference. A slide projection of OAEP’s logo along with officers and joining the professional organization will be utilized at the State 4-H In-service.

Topics for OAEP newsletter submissions for 2010

Articles have been submitted by Sally McClaskey for the newsletters this year concerning in formation provided by the public relations committee.
Recognition Committee Report - 2010
Nancy Recker, Chair / Cora French Robinson, Co-Chair / Allen Auck, Past Chair

Active Committee Members:
- Laryssa Hook
- Eric Romich
- Becky Barker
- Barbara Brahm
- Kathy Tackett
- Mary Longo
- Carol Miller
- Marilyn Rabe
- Linnette Goard
- Amanda Forquer
- Beth Boomershine
- Melinda Morrison
- Kirk Bloir
- Jessica Rockey
- Monadine Mattey
- Carol Chandler

Committee Accomplishments:

1. Reviewed Guidelines for the OAEP Recognition Committee and voted that we no longer do the state personnel service awards as these people are now members of OAEP.

2. Selected State and Region Achievement recipients with Mary Longo, Jessica Rockey, Eric Romich and Ed Lentz coordinating their National Association awards and the 2-10 and over 10 year State and Regional Achievement awards. In addition, coordinated Distinguished Service Award recipients for NACAA, NAE4-HA, NEAFCS and NACDEP.

3. Coordinated service and tenure awards for Extension Professionals completing years of service divisible by 5. Marilyn Rabe coordinated this effort.

4. Kirk Bloir coordinated the Jim Utzinger award and state faculty and staff awards.

5. Secured photographer for Joint Recognition Annual Conference award recipients and are using Committee members to assist with photography at association meetings.

6. Laryssa Hook developed a PowerPoint presentation of all winners to be shown at the luncheon in lieu of paper copies.

7. Developed news releases for award recipients to publicize their professional development accomplishments.

8. Established that anyone receiving recognition and not receiving a plaque will receive a certificate.
National Association of County Agricultural Agents (NACAA) Report

Annual Meeting & Professional Improvement Conference
July 11-15, 2010 in Tulsa, Oklahoma

The NACAA Conference was filled with outstanding achievements and leadership responsibilities from Ohio State University Extension Agriculture & Natural Resource Educators. A total of 41 Ohioans attended the conference including: 21 Educators, 1 Administrator, 4 Life members, 11 spouse, 4 sons/daughters.

Scholarly Activities
Journal of NACAA - Each journal article was peer reviewed. Available at http://www.nacaa.com/journal
Nutrient Management with Cover Crops: Alan Sundermeier
Reported Environmental Use Behaviors of Ohio Certified Private Pesticide Applicators: Prochaska, S.C.


Oral Presentations
Determining if ACRE is Better than DCP - Delivering Farm Management Education with Reduced Extension Workforce: Chris Bruynis
Importance of Proper Check Treatments in Applied Agronomic Research - Horticulture Hotline Designed for Small Master Gardener Programs: Ed Lentz
Understanding the Root Cause of Soil Compaction - Biological Recycling of Soil Nutrients: Jim Hoorman
Crop Rotation, Tillage and Drainage Effect on Grain Production - Corn Production Benefits from Red Clover Cover Crop: Alan Sundermeier
Developing the Farm Management Skills of NE Ohio Small and New Farmers: David Marrison
Master Gardener Program: Successes and Lessons Learned from Two Counties in Ohio: Gary Gao

Poster Presentations
Regional Winner: Importance of Started Phosphorous for Grain Yield in Soft Red Winter Wheat: Lentz,* E.M.
Finalist: Community Gardens: Schumacher,* S.D.1, Landefeld, M.A.2
Application of GPS and Near-Surface Geophysical Methods to Evaluate Agricultural Test Plot Differences: Cleveenger,* W.B.1, Allred, B.J.2, Saraswat, D
Development of an Insect Monitoring Network for Commercial Vegetables: Pavuk,* D.M.1
Manure Top-Dress Nitrogen Wheat Plots: Arnold,* G.J.1
Red Clover Nitrogen Contribution for Corn: Sundermeier,* A.
“Vacant to Vibrant” Dayton, Ohio Urban Agriculture Test Pilot Project: Mills-Wasniak,* S.1, Clutter, A.2, Rabi, J.
Northern Ohio Crops’ Day – An Innovative Agronomy Program: Lentz,* E.M.1, Gastier, M.L.2, Koenig, M.A.3, Sundermeier, A. P.4
Ohio Cover Crop Team Outreach: Sundermeier,* A.1, Gastier, M.2, Hoorman, J.3, Islam, K.R.4, Reeder, R.5
Sick Plants in a Hungry World: Bennett,* P.1, Boehm, M.J.2, Ellis, S.D
Why Trees Matter- An OSU Extension Signature Program being Delivered in Delaware County: Gao,*Y.G1, Chatfield, J.A.

Awards

Distinguished Service Award - Congratulations to Jeff Fisher and David Marrison for being selected as NACAA Distinguished Service Award winners. The purpose of the Distinguished Service Award is to recognize the outstanding service of NACAA members with at least 10 years of service.

Achievement Award - Congratulations to Julia Woodruff for being selected as a NACAA Achievement Award winner. This award recognizes outstanding service for NACAA members with less than 10 years of service.

2010 NACAA SARE Fellow Award - Suzanne Mills-Wasniak, Montgomery County, has been selected as a Sustainable Agriculture Research & Education (SARE) Fellow representing the North Central region of NACAA. Suzanne will attend 4 seminars over 2 years in all 4 regions of the U.S. Also a complete SARE library courtesy of the Sustainable Agriculture Network (SAN). A $1,500 stipend is also included for program support.

Search for Excellence, Sustainable Agriculture – State Winner – Conservation Tillage and Technology Conference. James Hoorman, Gary Wilson (Vice Pres.), Agriculture & Natural Resources, Randall Reeder (President), Alan Sundermeier, Gene McCluer, John Smith, Curtis Young, Harold Watters, Chris Bruynis, Jon Rausch, Glen Arnold, Ed Lentz, Steve Prochaska, Andy Kleinschmidt, Bruce Clevenger, Greg LaBarge

Search for Excellence, Crop Production – State Winner – Cover Crops.Alan Sundermeier, James Hoorman Randall Reeder Rafiq Islam, Mike Gastier
Search for Excellence, Landscape Horticulture – State Winner – Landscape Horticulture Program in Delaware County. Gao,Y.G.

Search for Excellence, Farm and Ranch Financial Management- National Finalist – Agricultural Lender Seminars. Glen J. Arnold, Gary Wilson


Excellence in 4-H Programming – National Finalist – Wyandot County Youth Leadership Development Program. Chris L. Bruynis

Communication Awards

Audio Recording, National Winner: Pam Bennett
Published Photo & Caption, Regional Finalist: Julia Woodruff
Program Promotional Piece, National Finalist: Gary Gao
Personal Column, National Finalist: Pam Bennett
Feature Story, Regional Finalist: Alan Sundermeier, Jim Hoorman, Rafiq Islam, Randall Reeder
Web Site, Regional Finalist: David Marrison

Ohio Leadership in NACAA

Program Recognition Council Chair: Mike Hogan 2010 (year term expires)
National Chairman, Scholarship Committee: Chris Bruynis 2011
Life Member, Chair: Elmer Olsen 2011
Regional Vice-Chair, Ag Economics & Community Development: David Marrison, 2010
Regional Vice-Chair, Natural Resources/Aquaculture: Gary Graham 2010
Regional Vice-Chair, Administrative Skills: Julia Woodruff 2011
Regional Vice-Chair, Communications: Gary Wilson 2011
Regional Vice-Chair, 4-H & Youth: Chris Penrose 2011
Regional Vice-Chair, Professional Excellence: Jeff McCutcheon 2011
Regional Vice-Chair, Public Relations: Mark Mechling 2012
Regional Vice-Chair, Recognition & Awards: Ted Wiseman 2012
Regional Vice-Chair, Scholarship: Alan Sundermeier 2012
Regional Vice-Chair, Teaching & Educational Technologies: Chris Zoller 2012

As shown in this report, Ohio has made a significant contribution to a successful NACAA organization and conference. We would like to thank OSU Extension administration for their financial support of the $300 presentation stipend. Also support is noted for the time and effort that Ohio Ag/NR Educators have given to the National organization.

Alan Sundermeier, 1st VP Ag/NR OAEP
National Association of Community Development Extension Professionals (NACDEP) Report—2010

NACDEP Officers:
Treva Williams, NACDEP, Ohio President; OAEP 1st Vice President
Eric Romich, NACDEP Ohio President-Elect; OAEP 2nd Vice President

Membership:
There were 18 active Ohio NACDEP members in 2010.

2010 National Conference:
The 2010 National Association of Community Development Extension Professionals annual meeting was held in Bloomington, MN in April, 2010.

NACDEP Conference Presentations:
Ohio State University Extension was well represented at the NACDEP Annual meeting with a total of 6 presentations and 1 poster session. The presentations included:

- Engaging a New Audience in Leadership Capacity Development Programming: The Ohio Federation of Soil and Water Conservation District Supervisors’ Lead; David Civittolo
- Building Community Capacity and Strengthening the Economy with a Comprehensive Business Retention & Expansion Curriculum; Gregory Davis, Nancy Bown-Ellzey
- Utilizing Regional Collaboration to Achieve Balance Growth and Wise Land Use Decisions in Ohio; Joseph Lucente
- Wyandot Solar LLC Renewable Energy Development Strategies; Eric Romich
- Engaging in Renewable Energy as an Economic Development Strategy: A Simulation Exercise; Myra Moss, Eric Romich, Nancy Bowen-Ellzey
- Special Improvement Districts: An Alternative Method for Funding CBD Revitalization Efforts; Gregory Davis
- Community Development Program Survey: How May We Help?, Brian Raison, Sharon Strouse and all EERA CD Educators

National Officer:
Gregory Davis, Assistant Director for Community Development, OSU Extension was elected Treasurer of the NACDEP organization for 2010-2011.

2010 National NACDEP Awards:
- Diversity – Individual: Nancy Bowen-Ellzey
- Education Technology – Individual: Eric Romich
- Media Presentation – Team: Nancy Bowen-Ellzey and Myra Moss

2010 Regional NACDEP Awards:
- Education Technology – Team: Patricia Brinkman, Susan Holladay, Melanie Hart, Chris Olinsky, Rose Fisher Merkowitz, Sue Reynolds
- Excellence in Community Development Work – Individual: Sharon Strouse
- State Distinguished Service Award: Bill Grunkemeyer
Joint Council of Extension Professionals Conference:
Treva Williams represented the Ohio NACDEP membership at the 2010 JCEP Conference held in Nashville, TN on February 2-4, 2010.

2011 NACDEP Annual Meeting:
The Annual Meeting will be held March 7-9, 2011 in Charleston, South Carolina. Watch the NACDEP website http://www.nacdep.net/ for information regarding the upcoming conference.

2011 NACDEP Committee Members from Ohio:
Conference Committee:
Brian Raison, raison.1@osu.edu
Nancy Bowen-Ellzey, bowen-ellzey.1@osu.edu

Finance and Audit Committee:
Myra Moss, moss.63@osu.edu

Recognition (National/Regional Awards) Committee:
Julie Fox, fox.264@osu.edu

Communications and Web Site Committee:
Julie Fox, fox.264@osu.edu

Treva Williams
OAEP 1st VP for Community Development
National Association of Extension 4-H Agents (NAE4-HA)
Report—2010

Jeff Dick
NAE4-HA, Ohio State President
OAEP, First Vice President, 4-H

Brenda Young
NAE4-HA, Ohio State Vice President
OAEP, Second Vice President, 4-H

Membership
Ohio had 102 NAE4-HA members in 2010. This number declined from 110 in 2009. Membership is a growing concern for our organization with the decline in 4-H Educators state-wide. Future membership promotion will be considered that targets 4-H Program Assistants, 4-H Program Coordinators and 4-H State Staff.

NAE4-HA Recognition
Achievement in Service: Hannah Kohler, Travis West, Tracy Winters
Distinguished Service: Mary Beth Albright, Becky Barker, David Crawford
Meritorious Service: Carolyn Wilson
25 Years of Service: Bev Kelbaugh, Judy Villard Overocker
Susan Barkman Research Award: Jeff Dick, Jason Hedrick

Ohio Leadership with NAE4-HA
National Board of Directors: Betty Wingerter - Past President 2008
Theresa Ferrari - Research and Evaluation
Minnie Taylor – Diversity

Committee
State Contact (2010)
Professional Development Travis West
Programs Kathy Booher
Policy & Resolution Kara Colvin
Public Relations & Information Nadine Fogt
Member Recognition Cassie Turner
Diversity Cynthia Toler
Research & Evaluation Jason Hedrick
News and Views Jill Stechschulte
Membership Contact Jo Williams

Jeff Dick
OAEP 1st Vice President, 4-H
Vice President Public Affairs – Susan Zies
Vice President Member Resources – Carol Miller
Vice President, Professional Development – Cindy Shuster
Vice President Awards and Recognition - Pat Brinkman

Membership – Ohio had 58 paid NEAFCS Members in 2010.

Awards and Recognition – The following award winners were recognized at the 2010 NEAFCS conference in Portland, Maine..

- Distinguished Service Award- Joyce Shiner and Monadine Mattey
- Continued Excellence Award- Deb Angell and Susan Zies
- Cindy Shuster and Joyce Shriner received the Healthy Lifestyles Education Grant.
- Lois Clark was the Central Region Winner for the Marketing Package.
- Linnette Goard was recognized for receiving 3rd place at the National and Central Region for Newsletters.

NEAFCS Annual conference in Portland, Maine. NEAFCS National Meeting took place on September 20-24, 2010 with 22 Ohio members present, along with six Life members. Presentations involving NEAFCS Ohio Affiliate Members included the following:

Seminars –

Kara Newby, HDFS Program Specialist and Jamie Seger, Miami Co. and Top of Ohio EERA, concurrent session, Extension 2.0: Harnessing the power of blogs to expand programming potential and impact.

Chris Olinsky, Miami Co., Miami Valley EERA Leader, concurrent session, Master Money Mentor Training.

Joyce Shriner, Hocking Co., Buckeye Hill EERA, and Cindy Shuster, Perry Co., Buckeye Hills EERA, will be doing two concurrent sessions: The Family Tackle Box Newsletter and Beyond a Dream . . . Starting Your Own Small or Home-Based Business.

Kate Shumaker, Holmes Co., and Melinda Hill, Wayne Co., both Crossroads EERA, have been accepted to do a concurrent session entitled Pressure Canners: A Reality (and Safety) Check.

Showcase of Excellence –


Jamie Seger, Miami County - Move It Miami County.

Joyce Shriner, Hocking County, - Y.E.S. –Imagine the Possibilities.

Cindy Shuster, Perry Co., Buckeye Hills EERA, 4-H Textiles and Clothing Overnighter.

Cheryl Barber Spires, Fulton Co., Maumee Valley EERA, Be Healthy Now.

Leadership and Service – Pat Brinkman represented Ohio at the Council of Extension Professionals (JCEP) Conference in Nashville, Tennessee. Linnette Goard represented Ohio at the Public Issues Leadership Development Forum in Washington DC. Carol Chandler is serving as the National Vice President for Awards and Recognition for NEAFCS.

Impacts from FCS Programming – NEAFCS has compiled national impact statements in financial management, food safety, Childhood Obesity, the environment (family and individual life, living green, housing) and nutrition, health, and fitness. These statements provide information on what Extension Educators did throughout the country to address these concerns in 2009. Ohio NEAFCS members contributed to these statements. Special thanks to Kirk Bloir for setting up an on-line survey to obtain information from members. The national statements can be viewed on the NEAFCS website.

Other Notes – Ohio members assisted Carol Chandler in judging the National awards this year. Many Ohio members were presenters at the AAFCS Conference held in Cleveland, Ohio in June. Members also helped sell “Living Well” books at the conference. Ohio is selling the “NEAFCS Living Well” book to help provide funds for the 2012 NEAFCS conference in Ohio.

Future Meetings - 2011 Annual Session & Exhibits – will take place in Albuquerque, New Mexico. Ohio will host the 2012 Annual Meeting. Cindy Oliveri and Susan Crusey are serving as conference co-chairs. Committees are being formed and many have attended conference calls to work on the 2012 conference.

Pat Brinkman
OAEP 1st Vice President—Family & Consumer Science
State Extension Advisory Committee Report—2010

Randall Reeder, Representative

The State Extension Advisory Committee (SEAC) works with OSU Extension administration as advocates for Extension’s state and federal budget, assesses needs, gives feedback on effectiveness of the overall Extension program and advocates on behalf of the organization. The committee has representatives from the four program areas, from each of the Extension regions, at large representatives, a member of the Director’s Internal Advisory Council, the president of OAEP and members of the Extension Administrative Cabinet.

SEAC meets three times each year, and one of those 2010 meetings was held jointly with the OARDC Advisory Committee. Much of the discussion during 2010 related to the million dollar decrease in the state budget, and the resulting need to find other sources of revenue. (County contributions to Extension dropped by $2.4 million.)

The February 2 meeting focused on counties with levies, and a strategy to get “Yes” votes even in a depressed economy. A key message is: How Extension impacts lives & communities, not what they will lose. An important strategy includes getting influential people outside the Extension family to participate and endorse Extension.

At the June 2 meeting SEAC President Roy Klopfenstein closed with these questions/comments:
- Are we self-serving or customer serving?
- Does the best service always survive tough times?
- Do we want to associate with failures?
- The conclusion of a project does not end our participation in it.
- Bring the campaign home and make it relevant to each county.

SEAC sends a delegation of volunteers to the PILD Conference in Washington D.C. each year. 2010 attendees were Sue Helmreich and Michele Antonini.

The October 28 meeting was joint with the OARDC advisory committee. At the SEAC portion of the meeting, a new dues structure was reviewed and passed. All counties must contribute $250 annually. Counties below that level will increase their present contribution by $50/year till they reach $250. These dues must be paid from non-appropriated funds. The income generated pays for the non-educational expenses for the Legislative Luncheon, expenses of committee members to travel to committee meetings, the PILD conference, and the Congressional Assistant’s Tour.

Lisa McCutcheon will serve as OAEP’s representative to SEAC in 2011. The SEAC President will be Susan Crowell.
Ohio 4-H Foundation Report—2010

OAEP Representatives
Mary Beth Albright, Nate Arnett, Kirk Bloir, and Joy Sharp

- **Spring Meeting:** May 4-5, 2010
  - Location: Bryan Place, Zanesville, Ohio
  - Representatives in Attendance: Joy Sharp
  - Major Topics of Discussion:
    - Updates from Keith Smith, Tom Archer, and Erin Wingfield
    - Committee Meetings and Reports
    - Discussion Concerning Upcoming State Achievement Award and Scholarship Banquet
    - Strategic Planning
    - Celebration of Youth Planning
    - Reception/Dinner with local donors
    - Tour of Eastside Community Ministries

- **Fall Meeting:** October 5-6, 2010
  - Location: Nationwide & Ohio Farm Bureau 4-H Center
  - Representative in Attendance: Mary Beth Albright, Nate Arnett, and Joy Sharp
  - Major Topics of Discussion:
    - Committee Meetings and Reports
    - Strategic Planning Discussion
    - Updates from Keith Smith, Tom Archer, and Erin Wingfield
    - 2011 Ohio 4-H Teen Conference/Volunteer Conference Update – Conferences will both be held on Saturday, March 12th at the Columbus Convention Center.
    - Separate luncheons will be held for each audience. Learning tracks have been identified for each conference. Funding is needed.
    - Dedication Ceremony for the Bea Cleveland Board Room
    - Celebration of Youth Review
    - Approval of 2011 Budget
    - Discussion Concerning the Re-launch of the AB Graham club
    - Dinner at the Fawcett Center and Tour of Call Center

2011 Officers
- President: Bob Joseph
- Vice President: Roger Himes
- Vice President: Karen Corcoran
- Secretary: Howard Warner
- Financial Chair: Jed Osborn

- **OAEP Representation / Terms:**
  - Mary Beth Albright (2008-2010) – Bylaws and Grants Committee Member
  - Kirk Bloir (2009-2011) – Stewardship Committee
  - Nate Arnett (2009-2011) – Major Gifts Committee, Bylaws and Grants Committee Member
  - Joy Sharp (2010-2012) – Bylaws and Grants Committee Member
State 4-H Horse Committee Report - 2010

Lucinda Miller, Representative

The State 4-H Horse Committee is comprised of 4-H volunteers representative of the EERA’s, horse industry professionals, and Extension representatives. Dr. Kim Cole, Equine Extension Specialist, gives leadership to the State 4-H Horse Committee. Masa Alman, Equine & Livestock Extension Program Specialist, assists Dr. Cole. This Committee met twice in 2010.

4-H events that were planned and conducted include:
  Advisor Training
  Youth Horse Clinic
  Hippology Clinic and Contest
  Buckeye Bonanza Horse Sale
  Horse Bowl Contest
  Horse Judging Clinic and Contest
  State Fair Junior Horse Shows and Skillathon
  Communications Contest
  Competitive Trail Ride
  Groom and Clean Contest

A total of 1110 youth participated in the eight state 4-H horse contests in 2010.

The Ohio 4-H Horse Program was launched on Facebook to provide members with updates and information, as well as photos of events.

Many counties/EERA’s opened registration to other counties for the PAS horse shows. One intent was for less counties to run their own PAS shows, and counties within EERA’s joining to conduct PAS shows. A sub-committee was formed to continue reviewing PAS shows.

Dr. Cole dealt with questions throughout the year pertaining to what constitutes a 4-H horse show or event. Many of these questions stemmed from the helmet policy, now in its second year.

A first annual Parade of Counties was held during the State Fair Junior Horse Show. This was well attended, with more counties excited about participating next year.

The revised Dressage Project Book and new Uniform Rules for 4-H Horse Shows book will be available for 2011 project year.

A sub-committee was formed to work with Ohio Quarter Horse Association representatives for professionals to conduct clinics to motivate youth to become more interested and involved in any aspect of the horse industry.

Year-end awards were discussed with at least one youth competing in all eight contests. Program and event dates for 2011 were set and will be available once all dates are confirmed.
Ohio Sheep Improvement Association (OSIA) Report—2010
Rory Lewandowski, Representative

As the OAEP representative to the Ohio Sheep Improvement Association (OSIA) I attend the executive and the director’s board meetings of the OSIA. In 2010, I attended three OSIA meetings; the April 20 and August 24 executive committee meetings and the June 8 board meeting. At the April and June meetings, I was asked to give a report on the status of the Extension Sheep Team and Sheep Team activities. OSIA values the partnership and collaboration with Extension.

Some of the key topics that were discussed during OSIA board meetings and that board members dealt with included:

- Tracking and collecting check-off dollars (especially from club lamb and direct market sales)
- OSIA membership
- Ohio Sheep and Wool program
- Legislative visits
- Ohio Sheep Day
- Ohio State Fair Food Pavilion
- Ohio Livestock Care Standards board—sheep and goat sub-committees.

My main responsibilities are to serve as a liaison between OSU Extension and OSIA, specifically in promoting good relations and communication between OSIA and the OSU Extension Sheep Team. Examples of efforts where OSIA and OSU Extension cooperate and collaborate include:

- Ohio Sheep Day
- Winter District programs
- Buckeye Shepherd’s Symposium
- Ohio State Fair lamb food pavilion
- Sheep team (http://sheep.osu.edu/) and OSIA (http://www.ohiosheep.org/) web sites
# Ohio Association of Extension Professionals

## Meeting Dates

### 2011

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<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
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<tbody>
<tr>
<td>January 10</td>
<td>10:00 a.m. Committee Meetings</td>
<td>4-H Center</td>
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<td>12:00 p.m. Lunch w/ Program Area Assistant Directors</td>
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<td>1:00 p.m. Open Meeting with OSUE Administration</td>
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<td>2:00 p.m. Board Meeting</td>
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<td>March 14</td>
<td>10:00 a.m. Committee Meetings</td>
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<td>12:00 p.m. Lunch w/ Program Area Assistant Directors</td>
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<td>2:00 p.m. Board Meeting</td>
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<td>May 10</td>
<td>1:00 – 3:00 – Board Meeting WebEx</td>
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<td>June 13</td>
<td>10:00 a.m. Committee Meetings</td>
<td>4-H Center or WebEx (TBD)</td>
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<td>12:00 p.m. Lunch w/ Program Area Assistant Directors</td>
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<tr>
<td></td>
<td>1:00 p.m. Open Meeting with OSUE Administration</td>
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<tr>
<td></td>
<td>2:00 p.m. Board Meeting</td>
<td></td>
</tr>
<tr>
<td>September 13</td>
<td>10:00 – 2:00 – Board Meeting WebEx</td>
<td></td>
</tr>
<tr>
<td>October 17</td>
<td>10:00 a.m. Committee Meetings</td>
<td>4-H Center</td>
</tr>
<tr>
<td></td>
<td>12:00 p.m. Lunch w/ Program Area Assistant Directors</td>
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<tr>
<td></td>
<td>1:00 p.m. Open Meeting with OSUE Administration</td>
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</tr>
<tr>
<td></td>
<td>2:00 p.m. Board Meeting</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Annual OAEP Meeting at Annual Conference</td>
<td>TBD</td>
</tr>
</tbody>
</table>
## Special Appointments & Representatives to Other Organizations
### 2011 Ohio Association of Extension Professionals

<table>
<thead>
<tr>
<th>Committee/Group</th>
<th>Chair/Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OAEP Audit Committee</strong></td>
<td>Members local to the treasurer will be appointed for a 1-year term following the OAEP officer elections.</td>
</tr>
</tbody>
</table>
| **OAEP Nominating Committee**                         | Past President serves as chair; committee shall consist of one member per program area / region / state.  
                                          Randall Reeder, Chair (2011) |
| **OAEP News Editor**                                  | Appointed annually by the OAEP Board  
                                          Julia Woodruff (2010) |
| **CFAES Faculty Council**                             | Outgoing member conducts election in each region (3-year term)  
                                          Glen Arnold - term expires June 2011  
                                          David Civittolo - term expires June 2011  
                                          Joe Heimlich - term expires June 2013  
                                          Christine Olinsky - term expires June 2013  
                                          Chris Penrose - term expires June 2012 |
| **Ohio 4-H Foundation**                               | Mary Beth Albright (2008-2010)  
                                          KirkBloir (2009-2011)  
                                          Nate Arnett (2009-2011)  
                                          Joy Sharp (2010-2012) |
| **Ohio Sheep Improvement Association**                 | Rory Lewandowski (2010) |
| **State 4-H Horse Committee**                         | Lucinda Miller (2010) |
| **State Extension Advisory Committee**                | Lisa McCutcheon (2011) |
Contact Information for
Ohio Association of Extension Professionals and
National Professional Associations

The Ohio Association of Extension Professionals (OAEP) is the state professional association for
Extension Professionals. Membership is open to any OSU Extension personnel with an Administrative
and Professional (A&P) or Faculty appointment. Active membership of this association shall carry
with it the privilege of holding any Board position in the association and of voting on all matters
coming before meetings of the association. (Members of OSU Extension Administrative Cabinet and
civil service employees are excluded from membership.)

OAEP has two main objectives: One is the professional improvement of its members. The other is the
improvement of the Extension organization as an educational delivery system for county, state and
federal Extension Programs.

There are six standing committees that give guidance and direction to the issues of interest to OAEP.
The six standing committees are Personnel, Professional Improvement, Program, Policy, Public
Relations, and Recognition. For more information contact:
Lisa McCutcheon, 2011 OAEP President
771 E. Main Street, Suite 103, Newark, OH 43055
Phone: 740.670.5315 / E-mail: mccutcheon.46@osu.edu

Epsilon Sigma Phi - National Extension Fraternity
Epsilon Sigma Phi (ESP), the national Extension Fraternity, promotes effective working relationships
among county, regional, state, and administrative personnel. Membership is by invitation only.
Initiates must have completed five years of Extension work. Ohio’s chapter is Alpha Eta. For
additional information contact:
David Crawford, 2010 ESP President
Phone: 330.830.7700 / E-Mail: Crawford.228@osu.edu

National Professional Associations—2011 Contacts
Four professional associations promote professional improvement and Extension organization
improvement on a national level. The OAEP Vice Presidents serve as the liaison with the national
associations. Contact the Vice President in the areas of your interest for additional information.

NACAA – National Association of County Agriculture Agents
Bruce Clevenger, Defiance County, levenger.10@osu.edu, 419.782.4771

NAE4-HA – National Association of Extension 4-H Agents
Brenda Young, Crawford County, young.9@cfaes.osu.edu, 419.562.8731

NEAFCS – National Extension Association of Family and Consumer Sciences
Linette Goard, Lorain County, goard.1@osu.edu, 440.326.5851

NACDEP – National Association of Community Development Extension Professionals
Eric Romich, Wyandot County, romich.2@osu.edu, 419.294.4931
Constitution
Ohio Association of Extension Professionals

ARTICLE I – NAME
The name of the organization shall be the Ohio Association of Extension Professionals (OAEP).

ARTICLE II – CORPORATION
This corporation shall be continued in perpetuity.

ARTICLE III – PURPOSE
The mission of the organization shall be to promote and support program professionals of Ohio State University Extension through:
- effective communication with the members, university community, public and administration.
- participation with Extension and University administration in policy determination.

ARTICLE IV - MEMBERSHIP
Section 1: Membership shall be Active, Inactive or Retired.

A. Exclusion: Members of OSU Extension Administrative Cabinet and civil service employees are excluded from membership.

B. Active membership: Any Ohio State University Extension personnel with an Administrative and Professional (A&P) or Faculty appointment may be an active member of this association. Active membership of this association shall carry with it the privilege of holding any Board position in the association and of voting on all matters coming before meetings of the association.

C. Inactive membership: A member assumes inactive membership status while holding a temporary, part-time, or acting appointment on Administrative Cabinet or as classified civil service employee. An inactive member relinquishes the right to attend meetings, vote and serve as an officer, Board member, or committee member.

D. Retired member: Retired or Life membership to this association shall carry with it the right to attend all meetings and take part in all discussion without the right to vote.

Section 2: All organization programs are available to members on a nondiscriminatory basis without regard to race, color, creed, religion, sexual orientation, national origin, age, disability or Vietnam-era veteran status.
ARTICLE V – BOARD OF DIRECTORS, DUTIES, AND TERMS

Section 1:

<table>
<thead>
<tr>
<th>Position</th>
<th>Term</th>
<th>Term Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Immediate Past President (1)</td>
<td>1 year</td>
<td></td>
</tr>
<tr>
<td>President (1)</td>
<td>1 year</td>
<td></td>
</tr>
<tr>
<td>President-Elect (1)</td>
<td>1 year</td>
<td></td>
</tr>
<tr>
<td>Secretary (1)</td>
<td>2 years</td>
<td>2 term limit</td>
</tr>
<tr>
<td>Treasurer (1)</td>
<td>2 years</td>
<td>2 term limit</td>
</tr>
<tr>
<td>1st Vice President (5)</td>
<td>1 year</td>
<td></td>
</tr>
<tr>
<td>2nd Vice President (5)</td>
<td>1 year</td>
<td></td>
</tr>
<tr>
<td>Program Representative (17)</td>
<td>2 years</td>
<td></td>
</tr>
</tbody>
</table>

Section 2: Duties of Board of Directors are listed in the By-Laws.

Section 3: All terms of office begin at installation.

ARTICLE VI – MEETINGS

Section 1: Annual Meeting: One annual meeting of the membership shall be held.

Section 2: Executive, Board, and Special Meetings: Executive, Board and special meetings of the organization shall be held as specified in the By-Laws.

ARTICLE VII – AMENDMENTS

Section 1: The Constitution shall be amended, revised or repealed by two-thirds vote of the members of the organization participating in the annual meeting (electronic voting and teleconference meetings allowed).

Section 2: The amendments or revisions of the Constitution shall take effect as soon as adopted.

Section 3: The Constitution may be amended provided that written notice stating the substance of the proposed amendments has been sent to each member at least fifteen (15) days in advance of the annual meeting.

Original Adoption: 12/13/2006
Revised: 06/28/2007
Ohio Association of Extension Professionals
By-Laws

ARTICLE I – NAME AND PRINCIPLE OFFICE

Section 1: The name of the organization shall be the Ohio Association of Extension Professionals (OAEP).

Section 2: The principal office of organization will be housed at the Ohio State University Extension office of the current organization President.

ARTICLE II – MEMBERSHIP

Section 1: Membership in the organization shall be from January 1 to December 31.

Section 2: Deadline for Dues and New Hires Membership

The membership dues deadline is October 31 and the dues are for the period January 1 to December 31 of the following year.

New OSU Extension employees hired between November 1 – December 31 may become an active member, regardless of previous employment, with no dues required for the period between Nov 1 – Dec 31 and the following year. Dues shall become due on the next October 31 following the start of employment.

New Ohio State University Extension employees hired between January 1 and October 31 may become an active member from date of employment until December 31. Dues shall become due on the first October 31 following the start of employment.

To receive the no-cost membership for new hires, an application form must be completed. The form can be received from the membership chair.

Section 3: Change in rate of annual dues must be approved by the majority of the membership.

Section 4: To be eligible for awards, members must have paid their membership dues by October 31 for the current membership year, and October 31 for the previous membership year.

Section 5: Payment of dues can be made from the office account (if approved by the Unit Director) or by personal check or cash. No dues will be refunded.

ARTICLE III – REPRESENTATION OF MEMBERSHIP

Section 1: The County Extension professionals will be represented by (a) geographic regions as defined by the OSU Extension Administration Regions: North Central, South East and West and (b) by program area as defined by their respective Extension appointment.

The State (including Center) Extension professionals will be represented by program area as defined by their respective Extension appointment. If State (including Center) Extension professionals are not defined by their appointment to a program area, they are eligible for 1st and 2nd Vice President of program representative member-at-large as described in Article IV Section 1.
ARTICLE IV – BOARD OF DIRECTORS

Section 1: Thirty-two (32) Board of Directors shall consist of:
- President
- President-Elect
- Past President
- Secretary
- Treasurer

First Vice President: Five (5);
(Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, Community Development, State Extension Professionals)

Second Vice President: Five (5);
(Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, Community Development, State Extension Professionals)

Program Representatives: Seventeen (17);
County: Twelve (12) total, one (1) per program area per Region (Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, Community Development)
State: Five (5) total, one from each of the four (4) program areas and (1) member-at-large.

Non-voting appointments – Membership Chair, Newsletter Editor, and the Webmaster will be non-voting appointments unless they are elected or appointed members of the Board of Directors.

Retired Representative – One (1) non-voting; appointed by the President

Section 2: Terms on the Board of Directors shall be as follows:
The President-Elect is elected annually. President-Elect is a three-year commitment and shall become President the year following the President-Elect term and become Immediate Past-President following the term as President. The candidates for President-Elect will rotate by County and State appointments and Faculty and Non-Faculty as described in Article VII, Section 13.
Immediate Past-President will be the conclusion of the three-year commitment.
The Secretary and Treasurer are two-year terms and shall serve no more than two consecutive terms. The Secretary term begins on the even numbered years while the Treasurer term begins on the odd numbered years.
Second Vice-President is a two-year commitment. Second Vice-Presidents are elected annually and shall become the First Vice-Presidents the following year.
Program Representatives shall serve a two-year term.

Section 3: Election of Program Representatives shall take place as determined by the Executive Committee. The determined voting procedure will be held under the direction of current Program Representatives. The term of office shall coincide with the membership year as stated in Article II, Section 1 of the By-Laws. Program Representatives shall be elected as follows:
Section 4: A member shall hold only one Board voting position at any one time.

Section 5: Vacancies shall be filled in the following manner:

A. The President-Elect shall assume the office of President and the Second Vice-President shall assume the first Vice-President if those offices become vacant during the year. The Board shall temporarily fill the vacant position of any elected officer. All offices vacant at the time of election shall be filled by a membership vote with procedures determined by the Executive Committee.

B. The Program Representatives shall replace the elected Board member by a special election held to fill the remaining term of office.

ARTICLE V – MEETINGS

Section 1: Annual Meetings shall be held as determined by the Board of Directors.

Section 2: Regular Meetings shall be called as deemed necessary by the President and/or the Board of Directors.

Section 3: Special meetings shall be called as deemed necessary by the President and/or five (5) members of the Board of Directors.

Section 4: Quorum of the Board of Directors shall consist of a minimum of Eighteen (18) members.

Section 5: Parliamentary Procedure shall (except as herein provided) be conducted according to Roberts Rules of Order, Modern Edition.

Section 6: Each Board member shall have one vote and the President shall cast the deciding vote in case of a tie.

ARTICLE VI – BOARD OF DIRECTOR DUTIES

Section 1: Meeting attendance. Board of Directors may be dismissed for missing two consecutive meetings unless excused.

Section 2: The election of Board members shall be held annually as determined by the Executive Committee. The term of office shall coincide with the membership year as stated in Article II, Section 1 of the By-Laws.

Section 3: The President shall perform such duties as pertain to this office: prepare agendas and preside at the annual meeting and all Board meetings, represent or appoint other members to represent OAEP on committees or functions and keep lines of communication open among the OAEP Board and Ohio State University Extension Administration.
Section 4: The President-Elect shall make all arrangements for the annual meeting, assemble and distribute the OAEP annual reports to members, channel suggestions from members to the attention of the officers and Board, preside over meetings in absence of the President, coordinate OAEP Appreciation Awards and recognition of retiring members. The President-Elect shall be the appointed person for the Galaxy Endowment money for a three-year term and will rotate with the President-Elect of Epsilon Sigma Phi. (Clarification Note: The President-Elect (OAEP 2000) will be the signature person for the Galaxy Endowment money for the years of ‘01,’02,’03. The person elected President-Elect (ESP 2003) will be the signature person for the Galaxy Endowment money for the years of ‘04,’05,’06, etc.)

Section 5: The Past President shall work closely with the President, serve as chair of the Nominating committee, and conduct elections as determined by the Executive Committee.

Section 6: The Secretary shall keep full and accurate records of proceedings of all meetings of the OAEP Board and Organization, receive and keep properly filed communications and properties and attend correspondence as directed by the President, prepare and disperse official stationery, and keep a record of the association’s membership.

Section 7: The Treasurer shall keep a full and accurate record of all receipts and disbursements of OAEP. It is recommend the Treasurer use accounting software to track OAEP bank account information. The Treasurer shall pay bills and accounts for OAEP as directed by the President and Executive Committee, OAEP Board or by resolution passed by the membership. The Treasurer shall prepare financial statements for meetings, collect all membership dues, make deposits on a regular basis, record national association affiliation, provide appropriate information to the Membership Chair, work with First-Vice Presidents in submitting the dues for each National Association and give leadership to the Finance Committee.

Section 8: The First Vice-President (Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, Community Development and State Extension Professionals) shall be a liaison and contact person with respective national associations and persons in other states with similar positions; represent OAEP members who are members of respective national associations at annual and regional meetings of the respective national associations; appoint delegates and provide leadership for the Ohio delegation to national and other committees as necessary; coordinate and relay information concerning selection of respective national association award recipients to Recognition and Awards Committee; coordinate membership efforts with directors concerning membership in OAEP and respective national associations; take responsibility for disseminating information concerning registration, travel arrangements, national elections, special meetings and other details of respective national association annual meetings; strive to promote fellowship among members at regional and state workshops and conferences, etc.; keep respective Second Vice Presidents, President, President-Elect, and Board informed and involved concerning decisions, plans, and activities related to this position. The First Vice-President will be asked to attend the Joint Council of Extension Professionals (JCEP) Conference with OAEP covering expenses.

Section 9: The Second Vice-President (Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, Community Development and State Extension Professionals) shall assist the First Vice-President as requested and record proceedings of sectional meetings. The Second Vice-President will be asked to
attend the Public Issues Leadership Development (PILD) Conference with OAEP covering expenses.

Section 10: The Program Representatives shall be elected by the members in their respective areas. Specific duties shall be to contact and recruit new and non-OAEP members to secure annual dues by October 31, and shall send letters of welcome or call all new Extension employees in the program area they represent. Program Representatives serve as the OAEP Board’s primary communication link from the Board to the counties and vice-versa. Program Representatives shall conduct an OAEP business meeting in their region or with constituents at which time elections will be held by October 31 to replace outgoing Program Representatives, expected to serve in a leadership role on OAEP standing committees, and shall be responsible for selecting one individual from their program area to serve on the Nominating Committee by January 1. Courtesies are to be handled by program representatives in the amounts of $30.00 for flowers or for memorial contributions.

Section 11: The OAEP News Editor, a non-voting Board member appointed annually by the President, shall compile and write the official OAEP newsletter, keep retirees informed of association happenings, provide an opportunity for exchange of ideas, methods, techniques, welcome new members into the association and strengthen communications within the association and administration. A minimum of three issues will be distributed electronically each year.

Section 12: The OAEP Webmaster, a non-voting Board member appointed annually by the President, shall develop and maintain the OAEP website.

Section 13: The Membership Chair, appointed by the OAEP President with approval from the Board, shall submit to the national associations a list of dues paying members, and work with the retired Board member representative in keeping in touch with life and retired members. The Membership Chair shall submit to the Secretary and Program Representatives, a record of members and their respective national associations by the annual meeting. The Membership Chair must be a current Board member. The appointment shall be made in the second year of the current Treasurer’s term.

ARTICLE VII – COMMITTEES

Section 1: The standing committees shall be determined by the Board of Directors.

Section 2: Committee Chair and Vice Chair shall be selected by the President.

Section 3: Committee Chair shall be a second year Program Representative. Vice Chair shall be a first year Program Representative and shall succeed to chair the following year. Outgoing committee chair shall serve as an advisor, non-Board member to the committee.

Section 4: Committee membership shall be a two-year term. The committee structure shall consist of a minimum of ten members with two representatives from each Region and State Extension Appointments. The committee membership selection is made as a joint collaboration between the committee chair and the President.

Section 5: Executive Committee. The committee shall be composed of the five (5) officers and the First and Second Vice-Presidents. The purpose of this committee shall be to compose an agenda for all Board of Directors meetings and determine election procedures for Board of Directors of the Organization. There shall be five (5) state OAEP Appreciation Awards. The application deadline is August 15. Voting for the Appreciation Awards will be done by the First and Second Vice Presidents with the President-Elect voting to break a tie.
Section 6: **Personnel Committee.** This committee shall monitor and report on salary and benefits information; monitor and access the advantages and disadvantages of the faculty promotion and tenure process or the advancement system of unclassified administrative and professional (A&P) and/or senior administrative and professional employees, and conduct or obtain access to a salary analysis comparing North Central Regional States for faculty and non-faculty.

Section 7: **Policy Committee.** This committee shall be responsible to annually monitor and update the Constitution and By-Laws. The committee shall monitor decisions of the Board to verify compliance with existing constitution, by-laws, other items and association policy decisions, for inclusion in constitution and by-laws.

Section 8: **Program Committee.** This committee shall create opportunities for sharing program ideas among Extension professionals. The committee is to encourage free communication among administrators, specialists, and members in matters relating to Extension programs and activities through formal and informal exchanges, and provide additional avenues for feedback on statewide programs from members. The chair of this committee shall serve on the annual meeting planning committee.

Section 9: **Professional Improvement Committee.** This committee shall support opportunities for membership’s professional improvement through in-service activities; promote the continuation of support dollars to Extension professionals; and have a Representative liaison on the state Human Resource team. A committee member shall attend new staff orientation to explain OAEP.

A. Committee members from the regions are to request suggested topics be considered for state in-services.

B. Promote attendance at national meetings.

Section 10: **Recognition and Awards Committee.** This committee shall implement and facilitate the selection process for the state personnel service awards, distinguished service awards, achievement awards, and tenure awards. The chair is to serve on the annual meeting planning committee, announce award winners which will be made public at the annual meeting of the organization’s annual award program and is responsible for the OAEP Board picture. The award recipients are to be members in good standing of OAEP. A committee member shall attend new staff orientation to explain the awards available.

A. Five state personnel awards shall be awarded each year. Selection will be by ballot of the general members.

B. Only current year District Achievement Award winners are eligible for State Achievement Awards. Members may repeat as a District Achievement Award winner until the member wins the State Achievement Award in a single program area and in each tenure category.

C. Courtesies are to be handled by program representatives in the amounts of $30.00 for flowers or for memorial contributions.

Section 11: **Public Relations Committee.** This committee shall increase the visibility and image of Ohio State University Extension and the Ohio Association of Extension Professionals; to create awareness for new Extension professionals of the objectives, work and accomplishments of OAEP; and to act as a liaison between OAEP and Ohio County Commissioners. This committee is responsible for hosting a refreshment break at County Commissioners Day and coordinating Buckeye Bounty. The committee shall appoint someone to be the official photographer to cover OAEP events.

Section 12: **Annual Meeting Planning Committee.** This committee shall be composed of the
President, President-Elect, and Recognition and Awards Committee Chair, Professional Improvement Committee Chair, and Program Committee Chair. This committee is responsible for planning and conducting the annual meeting of the OAEP membership. Additional committee members may be appointed.

Section 13: Nominating/Election Committee. This committee shall select and confirm a slate of officers for the elections. The Past President shall serve as the committee chair. Each region Board member shall appoint one member by the February OAEP Board of Directors meeting from each program area to the Nominating Committee. This committee shall conduct the officer elections.

A. Nominations for officers shall be made by the Nominating Committee and from the floor. The Nominating Committee shall meet no later than March and a slate be submitted at the September OAEP Board of Directors meeting. The Nominating Committee shall nominate at least two candidates for the offices of Secretary, Treasurer, and Second Vice-President from the state and program areas. The 2007 President-Elect will be elected from 5 candidates, one each from ANR, FCS, CD, 4-H and State positions. The President-Elect nominations for the term beginning 2008 will rotate as follows:

<table>
<thead>
<tr>
<th>Year President-Elect Term Begins</th>
<th>Pool of Candidates from...</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008</td>
<td>County Appointment</td>
</tr>
<tr>
<td>2009</td>
<td>State Appointment</td>
</tr>
<tr>
<td>2010 and beyond</td>
<td>Open to total membership</td>
</tr>
</tbody>
</table>

Section 14: Finance Committee. The Finance committee will consist of two (2) Board Members, the President-Elect and the Treasurer. The Finance Committee shall meet a minimum of twice each year. The Treasurer will call the meetings and make arrangements. The Finance Committee will review the Treasurer timeline for OAEP business, develop a budget for OAEP and present it to Board at October business meeting, develop a financial summary for the annual report, make all OAEP financial records available for the Executive Committee or Board as requested, develop an investment policy, make decisions on investment funds and monitor investments, review banking statements on a yearly basis, and arrange for an annual audit by an Audit Committee. The Audit Committee, appointed by the OAEP President, shall prepare an annual audit summary to the membership. Audit Committee members must be OAEP members - not necessarily OAEP Board members.

Section 15: Ad Hoc Committee. An Ad Hoc Committee may be appointed by the President. No Ad Hoc Committee shall serve longer than twelve months unless re-appointed.

ARTICLE VIII – FISCAL MATTERS

Section 1: The OAEP fiscal year is October 1 to September 30.

Section 2: The funds of OAEP shall be deposited in institutions as determined by the Board of Directors Executive Committee, and shall be subject to withdrawal by two signatures. The authorized signatories include OAEP Board President, the OAEP Treasurer and an
Section 3: OAEP member recommended by the Treasurer and approved by OAEP Board.

Section 4: The Treasurer shall be surety bonded.

Section 4: There shall be an annual audit of the financial affairs of OAEP as determined by the Board of Directors Executive Committee. A report of the general financial condition shall be made annually to all members.

Section 5: Mileage reimbursement for Board meetings (not on days of committee meetings) shall be 20 cents per mile unless members opt to receive mileage through departmental reimbursement.

ARTICLE IX – AMENDMENTS

Section 1: The By-Laws may be amended at any regular or special meeting (including electronic meeting/voting) of the Board of Directors by a majority vote of the Board members, provided that written notice stating the substance of the proposed amendment has been sent to each Board member at least ten (10) days in advance of the vote.

Section 2: The amendments or revisions of the By-Laws shall take effect as soon as adopted.

Original Adoption: 12/13/2006
Revised: 06/28/2007