Guidelines for Public Issues Committee OJCEP

I. Committee Selection
   A. Committee members are appointed by the President-elect
   B. Chair and Vice-Chair will be selected by the members of the committee present when the vote is taken, no later than October 31. Chair is normally the previous vice chair.
   C. Vice-Chair acts as secretary (provide committee recommendations in writing to all officers and board members for use in board meetings. Writes minutes of each committee meeting and sends to all committee members, President, President-elect, Vice-President, Past-President, Secretary and Treasurer).

II. Purpose of Committee
   Build and strengthen political and public support for Extension through consistent and targeted communications with local, state and federal decision makers and agencies; educated and inform members about public issues and legislative matters affecting Extension programs and staff.

III. Public Issues Committee Tasks
   A. Keep abreast of legislative matters and public issues that are of interest to members and to keep the membership informed of these matters.

   B. Work collaboratively with CFAES government relations to assist in any manner with legislative luncheons and other events designed to increase support for OSU Extension.

   C. Anticipate changes, which will affect OJCEP members (any or all program areas). For example: budgets, program, personnel, to insure committees to be a part of discussion in formulating Extension polices.

   D. Committee formulates their policy recommendations in writing to the Board for discussion.

   E. Submit committee’s recommendations to all officers and Board members.

   F. Work on any additional tasks as decided by President.

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