

**Ohio Joint Council of Extension Professionals
Constitution**

ARTICLE I – NAME

The name of the organization shall be the Ohio Joint Council of Extension Professionals (OJCEP). OJCEP shall be the Alpha Eta chapter of Epsilon Sigma Phi (ESP).

ARTICLE II – PURPOSE

The mission of the organization shall be to promote professional development and support professionals within Extension in Ohio.

ARTICLE III – MEMBERSHIP

Section 1: Membership shall be Annual or Life member.

- A. Annual membership: Any Ohio Extension employee who is current with their dues may be an annual member of this association.
- B. Life membership: Those members who have retired and have paid lifetime dues. Life membership to this association shall carry with it the right to attend all meetings and take part in all discussion.

Section 2: Voting. Voting privileges shall be extended to all Annual and Life members.

Section 3: The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and improve opportunities for all. The university is committed to equal opportunity and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law. Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, or veteran status in its programs, activities, employment, and admission.

ARTICLE IV – BOARD OF DIRECTORS STRUCTURE AND TERMS

Section 1:	<u>Position</u>	<u>Term</u>	<u>Term Limit</u>
	Immediate Past President	1 year	
	President	1 year	
	President-Elect	1 year	
	Annalist	2 year	2 term limit
	Secretary	2 years	2 term limit
	Treasurer	2 years	2 term limit
	Treasurer-Elect	1 year	(non-voting member)
	State Association President	1 year	
	State Association President-Elect	1 year	

Committee Chairs	1 year
Retiree/Life Member	1 year

Section 2: Duties of Board of Directors are listed in the By-Laws.

Section 3: All terms of office begin at installation.

ARTICLE V – MEETINGS

Section 1: A minimum of one annual meeting of the membership shall be held.

Section 2: Executive, Board and Special Meetings of the organization shall be held as specified in the By-Laws.

ARTICLE VI – AMENDMENTS

Section 1: The Constitution shall be amended, revised or repealed by two-thirds vote of the members of the organization participating in the membership meeting (electronic voting and teleconference meetings allowed).

Section 2: The amendments or revisions of the Constitution shall take effect as soon as adopted.

Section 3: The Constitution may be amended provided written notice stating the substance of the proposed amendments has been sent to each member at least fifteen (15) days in advance of the membership meeting.