Extension Faculty Promotion and Tenure Workshop

November 17, 2016, 9:30 am – 3:30 pm
Nationwide and Ohio Farm Bureau 4-H Center, International Room

9:30 am  Registration, refreshments and networking

10:00 am  Welcome and workshop outline with today’s objectives; recap of 2016 year i.e. number of vitas reviewed: David Civittolo

10:15 am  30,000 foot view of where Extension “fits” in college, university; principles of the P&T process, status of RIV and new reporting software: Ken Martin

10:30 am  Developing a long-range plan to prepare for the P&T process and getting your dossier organized: Andy Londo

11:00 am  The role that your Assistant and Regional Director plays in the P&T process: Greg Davis and Jackie Wilkins

11:45 am  Lunch

12:15 pm  Communicating the culture of what it means to be a contributing tenure-track faculty member in Extension: Greg Davis, Chris Penrose and David Civittolo

12:45 pm  Curriculum update – definition, requirements and writing the narratives
How to write Concise and Meaningful Narratives: Bob Horton

1:15 pm  Writing appropriate quality indicators: Jeff McCutcheon

1:50 pm  From the Chair and POD perspective: things that “Catch the Eye” of the POD; The verification process and what is important to keep; other things you want to know to make your dossier look professional: Chris Penrose and David Civittolo

2:15 pm  P&T Committee panel Q&A: *each registrant will be required to send in two questions at time of registration: Nancy Bowen-Ellzey and David Civittolo

3:00 pm  One-on-One Coaching: All

3:30 pm  Adjourn

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