

Ohio JCEP Board Meeting Minutes October 17, 2016

Attending the meeting was: Pam Montgomery, David Marrison, Laryssa Hook, Nate Arnett, Rob Leeds, Lisa Barlage, Jerry Iles, Godwin Apaliyah, Marilyn Rabe, Doug Foux, Joy Sharp, Pat Holmes, Stephen Brady, Tony Nye, Travis West, Curtis Young, Amanda Douridas, Heather Gottke, Jessica Rockey, Cassie Anderson, Jackie Kirby Wilkins

Call to Order – Pam Montgomery, President called the meeting to order at 1:11 PM.

Officer Reports

- **President:** Pam Montgomery stated that she attended the retirees' picnic in London. Roger is working on ways to get communication out to our retirees. The State Extension Advisory Committee for Extension & OARDC is starting work on the biennium budget. They are also addressing impact areas and program needs.
- **President Elect:** Rob requested committee chairs get materials for the JCEP annual report to him by Monday, November 7th.
- **Past-President:** David Marrison reported the nominating committee met on September 19, 2016 and discussed candidates for 2017 leadership. The committee consists of David Marrison, Pam Montgomery, Rob Leeds, Amy Stone, Lisa Barlage, Tony Nye, Godwin Apaliyah, Joy Sharp, Chris Kendle and Becky Cropper. We have the following candidates as of today:

2017 Ohio JCEP Nomination Slate

Immediate Past President- Pam Montgomery

President- Rob Leeds

President-Elect- Kate Shumaker (FCS)-Holmes County

Annalist- Michelle Treber, Beth Boomershine

Secretary- Laryssa Hook (2 year with 2 term limit; will be serving 2nd Year of First Term in 2017)

Treasurer- Nate Arnett will be candidate on ballot (2 year with 2 term limit; after election will be on the first year of his second term)

2017 State Association Presidents

ANROP- Myra Moss

ESP- Travis West

NACAA- Amanda Douridas

NACDEP- Laura Fuller

NAE4-HA- Jessica Rockey

NEAFCS- Shannon Carter

Retirees- Nikki Conklin & Karen Bruns

2017 State Association President-Elect Ballot

ANROP

ESP- Cindy Bond, CD Extension Educator, Guernsey County (or)
NACAA - Dan Lima, ANR Educator, Belmont County (confirmed)
NACDEP
NAE4-HA - Cassie Anderson, 4-H Educator, Hancock County
Kathy Bruynis, 4-H Educator, Highland County
NEAFCS - Kathy Green, FCS Educator, Clark County
Melanie Hart, FCS Educator, Greene County

He reminded committees to be sure their chair-elect positions have been filled.

- **Secretary Report:** Cassie Anderson moved to approve the minutes as sent out. Godwin Apaliyah seconded the motion. Motion carried.
- **Treasurer's Report:** Nate Arnett reported that the fiscal year ended September 30. The actual income for 2016 was \$44,146.46, which was higher than was budgeted. Current checking account balance was \$113,043.76 with total available funds of \$135,525.98. Pat Holmes moved to accept the report; David Marrison seconded; motion carried.
- **Analyst Report:** Marilyn Rabe is looking at what is in the box she inherited and will move some items to archives. The box she has does not have items from the last 10 years. There was brief discussion on what should be posted to the website. Nate suggested that the 2016 board create/revise job descriptions with roles and time frames for incoming board members.
- **Retiree/Life Member Report** – Laryssa read a report from Becky Cropper. The annual picnic was held September 12th with a record attendance at the Beck's Hybrid facility near London and located just east of the Farm Science Review. Record crowds attended both the Winter and Fall picnics. Mike Haubner chaired the Snowbird reunion and Becky Cropper and Nikki Eyre Chaired the fall event.

Representatives from Extension Administration (Roger Rennekamp) presented as well as Jera Oliver from the Development office in the College of Agriculture Food and Environmental Sciences. JCEP was represented by Pam Montgomery, the current chair. Dr. Rennekamp indicated he would look at a method to keep the retirees updated. The Ohio State University Retirees Association presented and a display featured the Extension Memories Book. Next year's fall event is slated for September 11, 2017 at Beck's to be chaired by Nikki Conklin and Karen Bruns.

The retirees would like to thank JCEP for the past and continued support.
Becky Cropper
Nikki Eyre

Committee Reports

- **Global Relations** – Steve Brady reported the committee met and discussed Annual Conference proposal in partnership with CFAES International programs office and Chris Igoden with Extension Administration. This proposal is to collect feedback about internationalizing Extension as well as information about potential opportunities for International “learning tours.” Also continuing to compile information to develop an international travel fact sheet. Chair for 2017 is Jacqueline Kowolski and chair-elect is Candice Heer.

- **Marketing** – Rob reported for Mary Griffith. They are putting together a video to market JCEP and will roll it out at Annual Conference.
- **Membership Recruitment & Retention** – Pat Holmes shared they met briefly with the marketing committee. They took photos and will update the brochure.

Tammy Jones is 2017 chair and Kathy Green is chair-elect for this committee.

Discussed a request received from a newly hired Central State University Extension (1890) educator to join Ohio JCEP and her professional association. The Committee suggests to the Board that Central State University Extension staff join directly through their national organization, since at this time there is not a mechanism in place to handle their membership through Ohio JCEP. The item will be discussed further in new business.

Membership emails have gone out and are starting to come in. There were some challenges in getting invitations out due to Extension HR merging to College HR so emails were a little later than planned.

The committee asked for \$50 to be the mid-year JCEP dues to be done only in May for 2017. It was clarified this is for new employees to have the opportunity to join. Travis West moved to approve this and Tony Nye seconded. Motion carried.

- **Personnel** – Jerry Iles reported that the committee met and discussed several items.
 - A guide for the hiring process, which has been in the works, and they wondered about the status.
 - County CED pay is not enough.
 - How to deal with new federal pay changes affecting some employees
 - The model for field specialist is now a few years old. How is it working vs. the old district specialist model.
 - When 4-H has an opening, the county chair has to fill that position until a new one is hired
 - Want an update from Roger on Michigan State study on starting salaries
- **Professional Development** – Curtis Young reported the committee met. With the changes in state positions, the committee has been waiting to review an outline Cabinet is creating.

The committee is also working on two projects for new employees: 1) a checklist of what to do when you start and 2) looking at the mentoring system. Jackie Wilkins offered that part of the struggle is how to move forward. In the transition to college HR there is a struggle on who covers new employee orientation. They are trying to fill in the missing parts but it comes down to what does HR own and what does Extension own.

- **Resource Development & Management** – Doug Foxx reported that the committee met to review finances. Nate has a great system and all the paperwork came together nicely. We are doing well financially. Doug suggested increasing scholarship

amounts to put excess funds into our organizational system. Cassie moved to create a task committee with representatives from SGR, finances and professional development to look at what changes could be made to scholarships. Steve Brady seconded. Doug stated that they are looking at \$6000 to \$10,000 in the budget to use, so the task committee could work out the details. Motion carried.

- **Public Issues** – Jackie Wilkins reported they received \$20,000 grant for Critical Conversations, Listen, Learn, Succeed. There will be 2 phases. Phase 1-- Planning Phase (ID existing and needed resources). There will be a 2-day retreat with 20 participants. Jackie would like to have people from this committee help with pieces as they relate to Public Issues. Phase 2-- Organization Phase/Identifying Gaps – over the next 9 months. Recruiting for Toolkit topic areas: Working with elected officials, Conflict Management, Advancement, Performance Development, and Work/Life Balance.

There is some interest in putting together a proposal for PILD. Jackie is putting together a proposal, will send out to group to see if anyone else is interested in helping. They are due November 1.

National Association of Counties will be meeting here in 2017, 2,500-3,000 will attend. Franklin County commissioners are hosting. Gwen said they will need volunteers to give a day or part of the day, to help with tours, etc. She will have a list of what types of volunteer jobs will be available by annual conference.

Laura Fuller was nominated as Chair for Public Issues Committee

- **Scholarships, Grants and Recognition** –Cassie Anderson reported the committee had 22 members represented at the meeting. Annual Conference award banquets were discussed. Two will be held at the luncheons on both days. Award submissions overall had increased, and decisions are in process. Scholarships had 12 submissions and granted 9 partial scholarships for the Sept. round. Overall the promotion and education conducted by the committee has been well received.

State Presidents Reports

- **ANROP** – Laryssa reported that Amy Stone sent an email to share Ohio ANROP Study Tour. It is October 21st and a tour of Darby Creek Preserve, including a presentation from Honda to talk about their partnership with TNC and measures they are taking to make their site more environmentally sustainable. Registration is \$7.
- **ESP** – Lisa Barlage reported the ESP Annual Conference is in Cape May, New Jersey October 24 to 27, 2016. Ohio is fortunate to have 6 Regional Awards, 2 Posters, 4 Concurrent Sessions, and 1 Ignite Session. Voting delegates from Ohio are Travis West, Kirk Bloir, and Lisa Barlage.
- **NACAA** – Tony Nye reported that they are transitioning to Amanda Douridas as the next president. Emily Adams will be secretary. They are gearing up for the next national meeting to be held at Salt Lake City.

- **NACDEP** – Godwin Apaliyah reported they will be doing an in-service training soon. The National Association President-elect is David Civittolo.
- **NAE4HA** –Joy Sharp reported they are just back from their NAE4-HA conference with 62 professionals and guests attending. Ohio had 44 seminars/posters, 14 regional award winners and 10 national winners. 4-H has a state in-service coming up on November 1st.
- **NEAFCS** – Chris Kendle reported Melanie Hart and Kathy Green have been nominated to be placed on the ballot for the Ohio JCEP Family and Consumer Sciences 2nd VP position. The 2017 NEAFCS Annual Session will be held in Omaha, Nebraska, October 16-19. Calls for abstracts and awards applications will be released soon.

Old Business

- None

New Business

- Central State and Membership in National Organizations
Pat Holmes, Membership Chair, requested the board address how to handle professional association membership from 1890 institutions. She mentioned that Missouri has both and Michelle Stumbo came from a state with both. Pat offered to check with other states to see how they are handled. It was mentioned that national associations often want them to join as one state and not separately. Pam suggested the state presidents contact their national associations to see if there is a preference and then the board can revisit the topic.

Board discussion included the topic of membership in general, particularly how to get new members brought into the organization. The topic of free membership came up. Nate pointed out that for all members that join, \$45 goes to National ESP membership, so the \$50 spring membership for new members that was approved covers this cost.

Announcements

- At annual conference the general meeting has one hour in the schedule. We will have a new location than we had in 2015 since that room was too small. Nate reminded everyone to give concise reports, but to give enough detail so that members know the work that was done by each committee.

Adjournment - Pam adjourned the meeting at 2:40 PM.

Upcoming Meeting Dates:

- December 6-7, 2016 Annual Conference Ohio Union

Respectfully submitted:
Laryssa Hook
Ohio JCEP Secretary