

Ohio JCEP Board Meeting Minutes January 11, 2016

Attending the 1:15 PM meeting in Ag Admin Auditorium were: Pam Montgomery, Nate Arnett, Laryssa Hook, Rob Leeds, Jessica Rockey, Joy Sharp, Cassie Turner Anderson, Lisa Barlage, Shannon Carter, Chris Kendle, Jacqueline Kowlowski (for Stephen Brady), Amy Stone, Pat Holmes, Tony Nye, Curtis Young, Jerry Iles, Mary Griffith, Marilyn Rabe, Godwin Apaliyah, Laura Fuller, Jackie Kirby Wilkins, Doug Foxx

Call to Order – Pam Montgomery, President called the meeting to order.

Officer Reports

- President: Pam Montgomery – no updates to report.
- President Elect: Rob Leeds – no report.
- Past-President: David Marrison – unable to attend, no report.
- Secretary Report: Laryssa Hook – It was noted that report summaries from each committee chair should be sent to Laryssa at hook.26@osu.edu for inclusion in the minutes. The minutes of the October meeting were approved as distributed.
- Treasurer's Report: Nate Arnett – Nate reviewed the budget and actual expenses for 2015. The printed Treasurer's Budget Report showed 292 members, a projected income of \$41,000.00, and projected expenses of \$40,425.00. 2015 actual income was \$41,817.45 and actual expenses were \$28,347.72. Current checking account balance was \$88,086.16, with available checking account funds of \$102,942.06. Endowment account earnings and a conference endowment account bring the total available JCEP Funds to \$140,393.79. Cassie moved, Joy seconded to approve the Treasurer's report. Motion passed.
- Analyst Report: Marilyn Rabe – no report

Retiree/Life Member Report – Nicola Eyre & Becky Cropper – unable to attend today.

Pam read an email report from Becky. The retirees wish to thank the board for the approval of \$250 for the retirees picnic on September 12, 2016. The meeting site is Beck's Hybrid Facility just east of Farm Science Review. The Snowbird reunion is slated for February 4, 2016 in Sarasota, FL. Mike Haubner serves as the chair of this event. Joyce Smith continues to serve as the communication link for retirees. She would appreciate any death notices or information on retirees sent to her at flowerpot.12@att.net. Current chairs may also be notified at cropperbecky@hotmail.com or eyre.1@osu.edu

Committee Reports

- **Global Relations** – Jackie Kowlowski, chair-elect, reported in place of Stephen Brady. After a review of 2015 accomplishments, the discussion centered around creating awareness of the committee and setting goals for the 2016. Brad

mentioned that there was some dialogue in previous years regarding Michigan State University's JCEP Global Relations Committee. It seemed they had some interesting programs and study tours. Brad offered to try and find out more information. He also suggested that pursue a closer relationship with the CFAES office of international programs and will try to set up a meeting with the Office to brainstorm some ideas as well as a meeting with the new Fulbright program for young professionals. Carol mentioned that an acquaintance of hers had completed a service learning opportunity with the AgriCorps volunteer program and was going to find out more information about this program. Jacqueline suggested exploring opportunities that would help connect Extension to programs that would provide opportunities for person to do "international" work that wouldn't necessarily require travel. Are there any opportunities for curriculum development, virtual exchanges, or train-the-trainer webinars? Another important point that Brad made was that this committee could help CFAES determine where resources are for international visitors. For example, if visitors wanted to a tour of vegetable farms, this committee could help identify sites. By the end of 2016 the committee: 1) would like to be able to develop a proposal to present information about the committee at the annual conference and 2) possibly write an article for Journal of Extension regarding the value of international work to Extension professionals. The committee also hopes to have one solid international study tour available in 2017 for Extension professionals. Some action steps for the next meeting were: 1. Jacqueline and Kelly will work on an information brochure to market the committee. 2. Jacqueline will compile a list international opportunities for Agriculture and Natural Resources Educators (and will try to find some from other program areas as well). 3. Brad will try to find the contact information for the MSU. 4. Brad will schedule a meeting with the CFAES International Programs office and the Fulbright office. 5. Carol will try to find out more information about the AgriCorps program.

- **Marketing** – Mary Griffith – The marketing committee met to set goals for 2016. The committee identified two priorities for 2016: website reorganization and development of promotional material to communicate the value of JCEP to new and existing members. Mary Griffith and Eric Romich will have access to the JCEP website, and the committee will work together to reorganize the site to make it more user-friendly. The committee plans to produce video clips communicating the value of JCEP which can be shared with new and existing members.
- **Membership Recruitment & Retention** – Pat Holmes is co-chair with Carmen Irving.
- **Personnel** – Jerry Iles reported
- **Professional Development** – Curtis Young reported
- **Public Issues** – Jackie Kirby Wilkins – The JCEP Public Issues Committee was called to order and a welcome to and introductions of those in attendance and via phone conferencing occurred. A bit of time was spent reviewing the history and purpose of the subcommittee. Those who have been involved for many years were able to discuss the evolution of the committee.

A discussion of the proposed Plan of Work for 2016 was initiated and additional ideas were solicited. The subcommittee identified some initial priorities and determined interest in workgroup assignments. Key areas for initial deliverables included: 1) Training and development, 2) Tools and resources for Extension professionals, and 3) Identification of possible collaboration with the government relations office and ideas for their website. Workgroup interest will be solicited and the March meeting will focus on making plans relative to initial deliverables.

- **Resource Development & Management** – Doug Foxx – Reviewed and discussed overview of budget, dues income, expenses, and development funds. There will be two in state National Conferences in 2018. Discussed reasons for not renewing Fidelity Bond. Will look into cost of a basic Directors and Officers Liability insurance policy. Discussed plans for Campus Campaign email reminders encouraging people to donate to the JCEP funds. Tim will send Doug copies of what he sent last year. We will do 2-3 emails starting end of Feb and ending around end of March. We went through and spot checked the financial records against the checkbook register.
- **Scholarships, Grants and Recognition** – Cassie Turner Anderson – The committee is working on updates to the guidebook. We are also in the process of development a training for new and tenured professionals about the award process for each subcommittee. Fall award applications will post by August 1st and will be due October 1st. The first round of scholarship applications were due Feb. 1st and then extended to Feb. 15th.

State Presidents Reports

- **ANROP** – Amy Stone
- **ESP** – Lisa Barlage – Lisa shared the annual report is due the end of January. Lisa will be representing the chapter at the Leadership Conference in February in Los Vegas.
- **NACAA** – Tony Nye – The national meeting is in Arkansas. They will be nominating Gary Wilson for retiree award.
- **NACDEP** – Godwin Apaliyah – Outgoing President: 2015 president Myra Wilson handed over the “gavel” to incoming 2016 president Godwin Apaliyah. Vice President will be Laura Fuller. NACDEP Conference 2018: Ohio NACDEP will submit an application for the 2018 conference to be held in Cleveland. The application is due 1/31/16 and will be completed as soon as it is posted on the website. Cindy Torppa offered to help with the conference. NACDEP award nomination: NACDEP award nomination forms are not yet available; I will work on submitting nominees when details of nominations and forms are available. Future NACDEP Conferences: 2016 in Burlington, VT (NACDEP/ANREP). Eric Romich talked about the ANREP energy initiative. 2017 in Big Sky, MT (NACDEP/CDS) 2018 – Ohio is proposing for Cleveland (NACDEP only) Future Community Development Position: The acting director of CD, Brian Raison talked about the CD seed positions for a program coordinator or educator in Medina and Clermont counties. These positions will be funded by state CD funds for a period of one year. Then the counties will need to provide local funding to continue the positions. Community Leadership Curriculum: A group of extension professionals are working a comprehensive community leadership development curriculum for community

leadership – Godwin Apaliyah and Laura Fuller are leading this project. They gave an update of the project.

- **NAE4HA** – Joy Sharp – Joy reported we have 114 members. Membership dues are due to national by January 31. I have been asked to contact national 4- H to determine if there is a better way to submit national membership. NAE4-HA proposals are due January 15. Information to apply for national awards has been posted. This excludes service awards.
- **NEAFCS** – Chris Kendle – Chris reported that records reflect 55 NEAFCS memberships with new hires interested in joining as well. NEAFCS Annual Session will be held in Big Sky, Montana September 12-19, 2016. The online system is currently open for conference session proposals, posters (Showcase of Excellence), and awards applications. Proposals are due February 1. Ohio's deadline for awards is February 15 with selected awards going on to the national competition. Ohio's Family and Consumer Sciences program impacts are due in early March.

Old Business

- There were no items of old business.

New Business

- Board disposition/care of association records. As annalist, Marilyn asked for feedback on the types of files and data to keep for organizational history. There are many boxes and much of it is not necessary to keep. Cassie moved to create a group to look at creating a record retention schedule. Tony seconded. Motion passed. Marilyn will chair and the task group with Rob Leeds and Godwin Apaliyah as members.

Other Items

- Mary Griffith and Eric Romich are now the board members with access to maintaining the JCEP web site. Send items for posting to Mary at griffith.483@osu.edu or Eric at romich.2@osu.edu

Adjournment - Jerry moved to adjourn and Shannon seconded the motion. The meeting adjourned shortly after 11:00 am.

Upcoming Meeting Dates:

- March 21, 2016 (Committees 10 AM -12 Noon, Dialogue 12 Noon to 1:30 PM, Board meeting 2-4 PM)
- May 16, 2016 Carmen Connect (10 AM- 12 Noon)
- June 20, 2016 (Committees 10 AM -12 Noon, Dialogue 12 Noon to 1:30 PM, Board meeting 2-4 PM)
- September 19, 2016 Carmen Connect (10 AM- 12 Noon)
- October 17, 2016 (Committees 10 AM -12 Noon, Dialogue 12 Noon to 1:30 PM, Board meeting 2-4 PM)
- December 2016 Annual Conference Ohio Union

Respectfully submitted:
Laryssa Hook
Ohio JCEP Secretary