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| **OHIO STATE UNIVERSITY EXTENSION** | Chi Epsilon Sigma - Alpha ChapterCES is affiliated nationally with The Extension and Research Support Staff Association ‘TERSSA’***Visit our web site http://ces.osu.edu*** |
| President **Crystal Ott**Nationwide & Ohio Farm Bureau 4-H Center2201 Fred Taylor DriveColumbus, OH 43210614-688-1454Vice-President**Michelle Moon**Carroll County613 N High StreetCarrollton, OH 44615330-627-4310Secretary**Dawnn Brown**Director’s Office2120 Fyffe RDColumbus, OH 43210Treasurer**Lisa Murphy**OSUE Business Office4 Ag Admin2120 Fyffe RoadColumbus, OH 43210614-292-4191Annalist**Peg Meents**Hancock County7868 CR 140Findlay, OH 45840419-422-3851Historian**Julie Evans**Pike County313 Mill StreetPiketon, OH 45661740-289-4837Membership Secretary**Paige Matney**Lawrence County111 South 4th StreetIronton, OH740-533-4322Administrative Liaison**Beth Young**Butler County1802 Princeton Rd., Suite 400Hamilton OH 45011513-785-6655Mentor Coordinator**Lee Ann Hiatt**Green County100 Fairgrounds RoadXenia OH 45385937-372-9971Past President**Debbie Delp**Warren County320 E. Silver St., Ste. 101Lebanon, OH 45036513-695-1311 | May 19, 2016TO: All OSU Extension Support StaffFROM: Paige Matney, Membership SecretaryRE: 2015-2016 Chi Epsilon Sigma Membership & 2016 TERSSA MembershipThe directors of Chi Epsilon Sigma wish to extend an invitation to all qualified Ohio Extension and Research staff to become a member of Alpha Chapter Chi Epsilon Sigma and also the national support staff association TERSSA. Membership in CES is open to all OSU Extension support staff with at least a 45% appointment, and to all OSU Extension support staff emeriti. The mission of CES is to create a support network within OSU Extension that encourages professionalism among staff and helps to develop effective working relationships statewide. Some of the benefits of membership include: opportunity to network with peers statewide via quarterly newsletter, secret friend program, and annual meeting. In addition, there are opportunities for leadership and professional growth, awards, and scholarships.Annual member dues for CES are $25, with free lifetime membership for emeriti. Membership in TERSSA is $10 per year for new, renewal, and retired staff members. OSU Extension Administration has affirmed that dues may be paid from county or department budgets with unit director approval. Further, six scholarships are available for members where budget constraints would otherwise prevent their participation.Please join CES and TERSSA this year! Membership forms must be postmarked by October 15 in order to be eligible to apply for awards, vote on chapter business, or be a candidate for CES director/officer.If you are interested in the “Secret Friend” program, please complete that form as well, and return it with your membership.The CES Annual Meeting is held in conjunction with OSU Extension’s Annual Conference. The meeting is set for Tuesday, December 8 at the Ohio Union. CES strongly supports participation in Annual Meeting and Annual Conference. We offer one $100 scholarship to help a CES member to attend. Application must be made by October 31 and contain a letter from the county director/supervisor explaining the need for financial assistance. Recipient is notified by November 5, and member’s office travel fund will be reimbursed by CES.  |

***Chi Epsilon Sigma* - *Alpha Chapter***

**OHIO STATE UNIVERSITY EXTENSION**

**An Affiliate of TERSSA – The Extension and Research Support Staff Association**

***2015-2016 Membership Application***

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| ***Please provide current information*** |
| Name |  |
| Work Address |  |
| City, State, Zip |  |
| Daytime Phone |  |
| E-Mail |  |
| Birthdate | MM/DD \_\_\_\_/\_\_\_\_ |
| Wedding Anniversary | MM/DD/YYYY \_\_\_\_/\_\_\_\_/\_\_\_\_\_ |
| ❑ I wish to participate in the Secret Friend activities this year and have enclosed my information sheet. |

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| Title |  |
| County/Extension Region/EERA/ or Campus |  |
| Extension Anniversary Date | MM/DD/YYYY \_\_\_\_/\_\_\_\_/\_\_\_\_ Years of Extension Service \_\_\_\_\_\_(based on current year) |
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| ***$25 Annual CES Dues – please check one:***❑ Renewal ❑ New Member ❑ Emeriti – dues waived for lifetime membership***Scholarships***Six scholarships are available to waive annual dues and one scholarship is available to defray costs to the CES annual meeting.Qualifications are based on office budgetary constraints. Notification will be made by October 31.❑ Please check if you would like information sent to you. The Extension Education and Research Support Staff Association ‘**TERSSA**’ is the national affiliate of CES. The membership runs from January 1 – December 31 (payable by Jan.31). As a convenience to CES members, this can be processed for you by checking the appropriate box below. If you have any questions please refer to the TERSSA web site at <http://www.ces.ncsu.edu/assn/sressa/> ***$10 Annual TERSSA Dues – if desired, please check one:*** ❑ New Member TERSSA ❑ Renewal TERSSA ❑ Retiree TERSSA |

 OSU Extension Org #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fund # Account # 64401 User Def \_\_\_\_\_\_\_

Org Authorizer: Name (please print)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address (name.#)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Check payable to **Chi Epsilon Sigma Ck** # \_\_\_\_\_\_\_\_\_\_ **(**endorse back of check “*For Deposit Only*”)

***Return this form (and check if applicable) to:***

Paige Matney, Membership Secretary

OSU Extension, Lawrence County

111 South 4th Street

Ironton, OH 45638

Fax – (740) 533-4416

**Dues *must be postmarked by October 15th* in order to be eligible to apply for awards,
vote on chapter business or be a candidate for an office on the CES board.**